



JANINE MAIKA D. ALDERETE

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✉️ janineAlderete22@gmail.com

CAREER OBJECTIVES

Aspiring Computer Engineer with a passion for innovation and problem-solving. Skilled in analytical thinking, presentation design, and effective communication, with experience in collaborative projects and leadership roles. Enthusiastic about leveraging my technical skills and creativity in a fast-paced, growth-driven environment.

SKILLS

Technical Skills:

Digital Layout Design (Canva, Figma)
Python Programming & RStudio
Microsoft Word, PowerPoint, and Excel

Writing Skills:

Journalistic Writing
Song and Poem Writing

Communication Skills:

Public Speaking & Communication
Event Hosting and Supervision

JOB EXPERIENCE

Technical Support Representative. UAS Inc. Clark Freeport, Mabalacat, Pampanga (2021)

- Handling inbound calls and email concerns with the applicable process per technical issue raised
 - Designated as a point of contact for both hybrid concerns
 - Ensure all processed tickets meet quality standards
 - Conducted troubleshooting and software optimization
 - Collaborated with VIP account management to enhance skills development
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EDUCATION BACKGROUND

Tertiary Education

Polytechnic University of the Philippines - Parañaque City Campus
Bachelor of Science in Computer Engineering (2023 - Present)
Col. E. De Leon St. Wawa, Brgy. Sto. Niño Parañaque City

Secondary Education

Our Lady of Fatima University - Pampanga Campus
Humanities and Social Sciences (HUMSS) (2019 - 2021)
Lot 4176-A, MacArthur Hwy, San Fernando, 2000 Pampanga

Sindalan National High School
Brgy. Saguin, City of San Fernando, Pampanga (2015 - 2018)

PERSONAL INFORMATION

Age:	22 years old
Height:	152 cm
Weight:	45 kg
Sex:	Female
Address:	San Antonio, Paranaque City
Birth Date:	November 22, 2002
Birthplace:	Cainta, Rizal
Religion:	Roman Catholic
Citizenship:	Filipino