

CHECK LIST FOR USING VISUAL AIDS

- ❖ Will my visual aid enhance understanding?
- ❖ Is my visual aid easy to understand?
- ❖ Is there enough information on my visual aid?
- ❖ Is there too much information on my visual aid?
- ❖ Is my visual aid neat?
- ❖ Is the print on my visual aid large enough for all audience members to read?
- ❖ Is everything on my visual aid drawn to scale?
- ❖ Do I have the necessary equipment to use my visual aid?
- ❖ Do I know how to use the equipment?
- ❖ Will I need tape or thumbtacks to position my visual aid?
- ❖ Have I practiced presenting my speech using my visual aid?
- ❖ Could I give my speech just as well, if not better, without my visual aid?