

CENTRAL RAILWAY

SOLAPUR DIVISION

RailSathi



HUMAN RESOURCE MANAGEMENT SYSTEM

(HRMS)

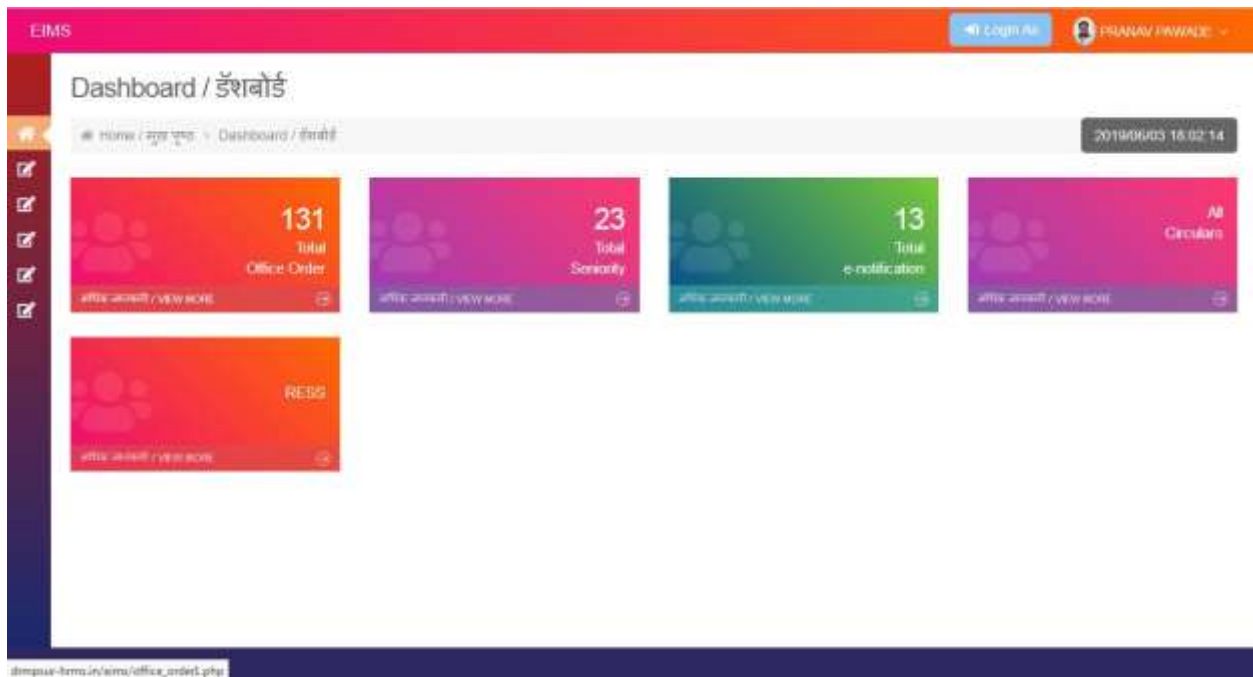
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Dashboard

STEP – 1: After successful login, you will see the dashboard that contains all modules (Fig- 1).

(Fig- 1)



Office Order

Step 2: Select Office Order from sidebar and view office order document and Sectional Incharge can add office order documents by click on the add office order and also view and delete document. (See the image given below).

(Fig- 2)

The screenshot displays the EIMS (Employee Information Management System) interface for the e-Office Order module. The top navigation bar is orange with 'EIMS' on the left and a 'Login As' button on the right. The sidebar on the left is dark red with icons for Home, e-Office Order, and other modules. The main content area is titled 'e-Office Order' and shows a breadcrumb trail 'Home / e-Office Order'. A date stamp '2019/06/03 17:42:37' is visible in the top right corner. Below the title, there is a section for 'OFFICE ORDER DETAILS 2019' with an 'Add Office Order' button and a search bar. The table below lists the details of office orders for 2019.

Sr No	Order No	Order Date	L No	Department	Action
1	01/19	1/1/2019	SUR/S&T/P/TFR/IGR-C	S&T	View Delete
2	02/19	1/1/2019	SUR/S&T/P/TFR/IRT/SPOUSE	S&T	View Delete
3	03/19	4/1/2019	SUR/S&T/P/TFR/HEL/GR D	S&T	View Delete
4	04/19	2/1/2019	SUR/P/OPTG/TFR/PRO/AFM	OPTG	View Delete
5	05/19	7/1/2019	SUR/P/C&W/FITTER 2	C&W	View Delete
6	06/19	7/1/2019	SUR/P/LOCO Rng/LP STG/Pro/2019	LOCO	View Delete
7	07/19	7/1/2019	SUR/P/OPTG/TFR/PRO/SS	OPTG	View Delete

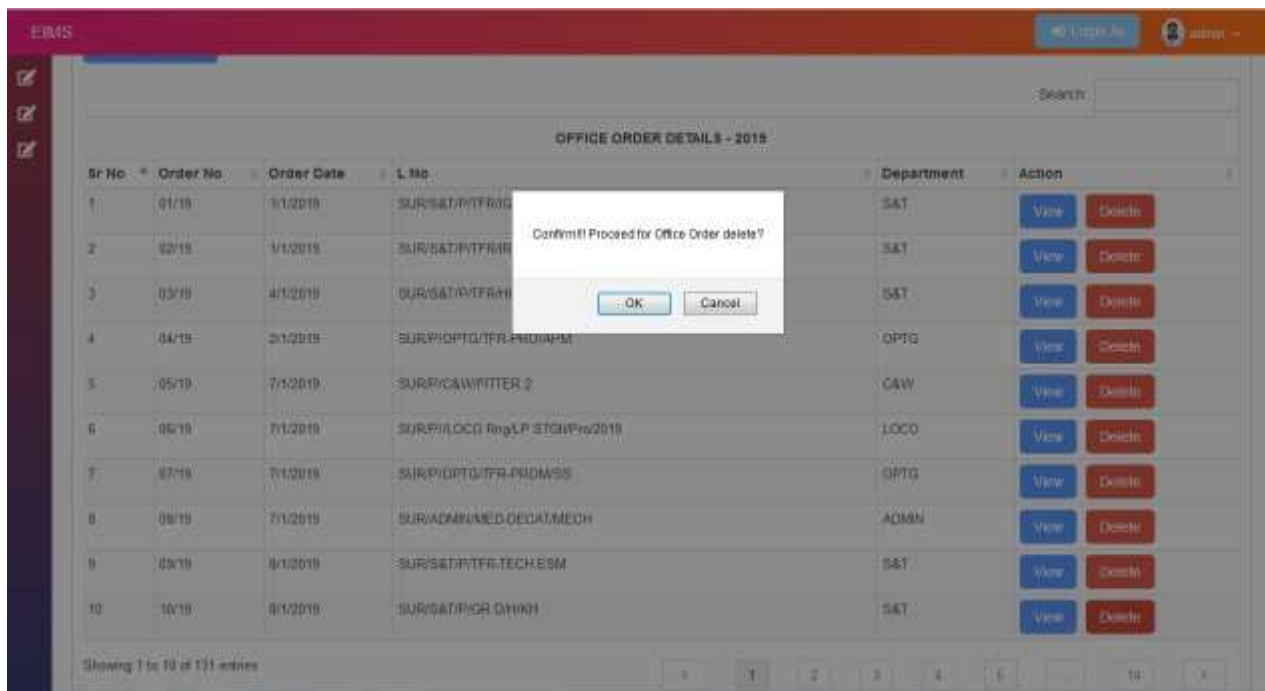
(Fig- 2.1)

Add office order.

The screenshot shows the 'e-Office Order' form within the EIMS (Employee Information Management System) interface. The top navigation bar is orange with the 'EIMS' logo on the left and a 'Login As' button with a user profile icon on the right. Below the navigation bar, the page title 'e-Office Order' is displayed. A breadcrumb trail shows 'Home > HRMS > e-Office Order'. The main content area is titled 'ADD OFFICE ORDER DETAILS' and contains four input fields: 'Order No' (with placeholder 'Enter order no'), 'Order Date' (with placeholder 'DD-MM-YYYY'), 'I. No' (with placeholder 'Enter i no'), and 'Department' (with placeholder 'Select Department'). Below these fields is an 'Attach Document' section with a 'Browse...' button and the text 'No file selected'. At the bottom of the form are two buttons: 'Submit' (blue) and 'Back' (red). The footer of the page indicates '2018 © Salgem Infoigy Tech Pvt Ltd'.

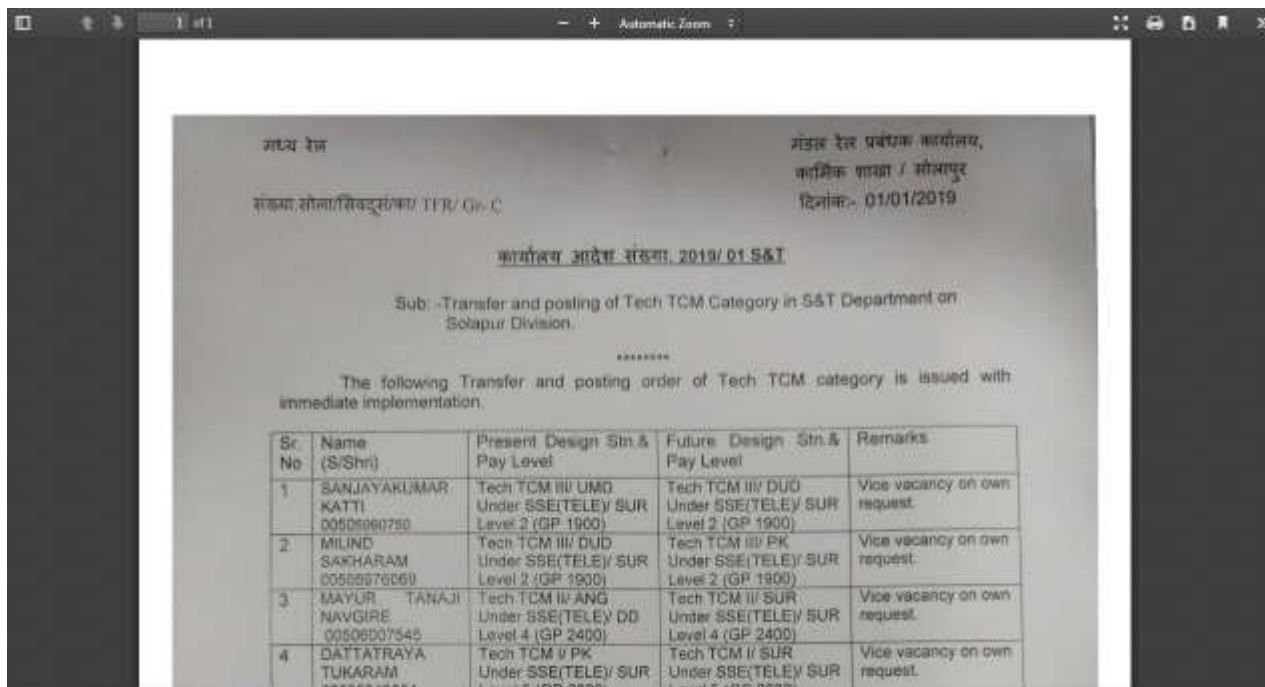
(Fig- 2.2)

Delete office order.



(Fig- 2.3)

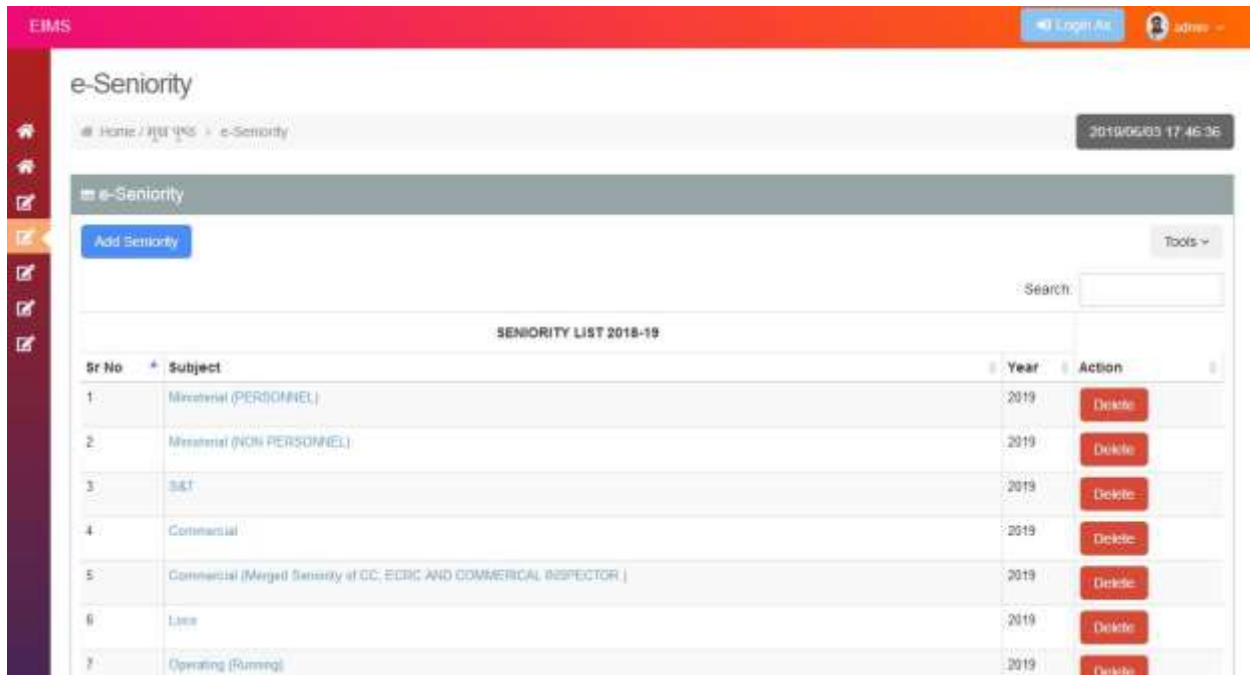
View office order.



Seniority

Step 3: Select seniority from sidebar and view seniority document and Sectional incharge can add seniority documents by click on the add seniority and also view and delete document. (See the image given below Fig).

(Fig- 3)



Sr No	Subject	Year	Action
1.	Miscerial (PERSONNEL)	2019	Delete
2.	Miscerial (NON PERSONNEL)	2019	Delete
3.	S&T	2019	Delete
4.	Commercial	2019	Delete
5.	Commercial (Merged Seniority of CC, ECRC AND COMMERCIAL INSPECTOR)	2019	Delete
6.	Line	2019	Delete
7.	Operating (Running)	2019	Delete

(Fig- 3.1)

Add Seniority Document

The screenshot shows the 'e-Seniority' web application interface. At the top, there is a pink header bar with 'EIMS' on the left and a 'Login As' button with a user profile icon on the right. Below the header, the page title 'e-Seniority' is displayed. A breadcrumb trail shows 'Home / Add Seniority > e-Seniority'. A timestamp '2019/06/03 17:47:57' is shown in the top right corner. The main content area is titled 'ADD SENIORITY DETAILS'. It contains three input fields: 'Subject' with a placeholder 'Enter Subject', 'Year' with a placeholder 'Enter Year', and 'Attach Document' with a 'Browse...' button and the text 'No file selected.'. Below the 'Subject' field are two buttons: 'Submit' (blue) and 'Back' (red). A vertical sidebar on the left contains several icons. At the bottom of the page, a footer bar states '2019 © Salgem Infoigy Tech Pvt Ltd'.

(Fig- 3.2)

View Seniority Document

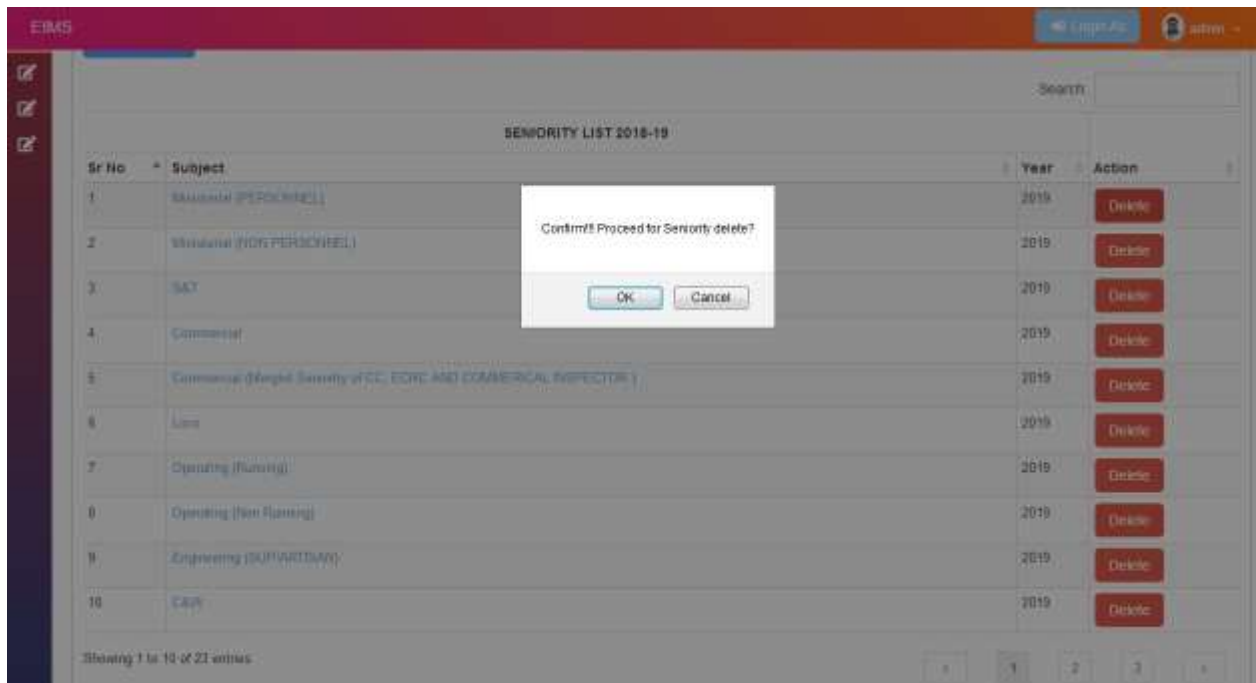
Automatic Zoom

Seniority List of Ministerial Staff of Personnel Department, Position as on 01.01.2019

Sl.	P.F.No.	Name of the Employee	Grade	Design	Stn	DOB	DOA	DOP in present Cadre	Remarks
1	0025018	N.Y.PATANGE	ST	COS	SR.DPO/SUR	01.06.1961	06.08.1983	01.08.2008	Against ST Post.
2	00261606	Mrs.S.V.MULLUR	UR	COS	SR.DPO/SUR	25.12.1959	31.05.1979	25.10.2008	
3	09297371	G.S.V. Padma Rao	UR	COS	SRM SECRETARY	26.10.1964	15.09.1991 07.07.1992	28.11.2010	Mod. Design 18.02.2012 Re-SSA/COS
4	0919742	M.S. Kamble	SC	COS	SR.DPO/SUR	29.05.1987	23.05.1992	28.10.2010 09.09.2016	Mod. Design 18/05/11
5	09271231	S.B.WAGHMARE	SC	COS	CCO/REID	01.06.1964	12.11.1992	05.07.2011	Against SC post
6	09104374	S.S.BORAJKAR	UR	COS	SR.DPO/SUR	24.05.1959	15.12.1974 (01 FIVE) 1983	24.06.2013	
7	09971214	T.SURESH KAO	UR	COS	SR.DPO/SUR	23.02.1971	28.03.1997	28.06.2013	
8	05284668	S.H.KATAO WALE	ST	COS	SM/SUB	01.06.1966	17.12.1988	31.10.2013	Promoted under ST Division
9	06009748	SRIPATI DEONAL	ST	COS	SR.DPO/SUR	01.06.1966	10.08.1989	31.10.2013	
10	09307267	Mrs.S.S.VAIDYA	UR	COS	SR.DPO/SUR	21.07.1960	21.05.1987	01.11.2013	
11	08279769	A.M.DESHIPANDE	UR	COS	SR.DPO/SUR	09.10.1964	30.08.1992	01.11.2013	
12	09017489	R.L.TUPSAMINDAR	SC	COS	SR.DPO/SUR	12.06.1956	10.08.1986 11.10.1989	01.11.2013	
13	09239268	S.L. Kamble	SC	COS	SR.DPO/SUR	01.08.1989	11.05.1991 (RPF) 16/09/1997 (ASM)	01.11.2013 24.04.2015	Against SC Post-Medical Dept from 28.04.2013
14	09548301	R.D. Bhosale	SC	COS	SR.DPO/SUR	06.06.1962	11.06.1981	01.11.2013 26.04.2016	Mod. Design 15/05/2010
15	09473118	Rashinath Nivarti	UR	COS	SR.DPO/SUR	01.06.1961	02.07.1985	01.11.2013 01.08.2016	Mod. Design 15/05/2010 Stay up at 01.08.16
16	08272786	Mrs.S.D.TENHALLI	SC	COS	SR.DPO/SUR	22.02.1964	30.06.1983	31.12.2014	
17	09283002	SANJAY P.GAWALI	UR	COS	CCO/REID	05.10.1962	25.06.1984	03.03.2015	
18	05269767	Mrs.D.D.NARAGAJALE	UR	COS	SR.DPO/SUR	12.08.1961	27.02.1982	19.06.2015	

(Fig- 3.3)

Delete Seniority Document



e-seniority suggestion

Step 4: Select seniority suggestion from sidebar and view employee suggestion.
(See the image given below Fig).

(Fig- 4)

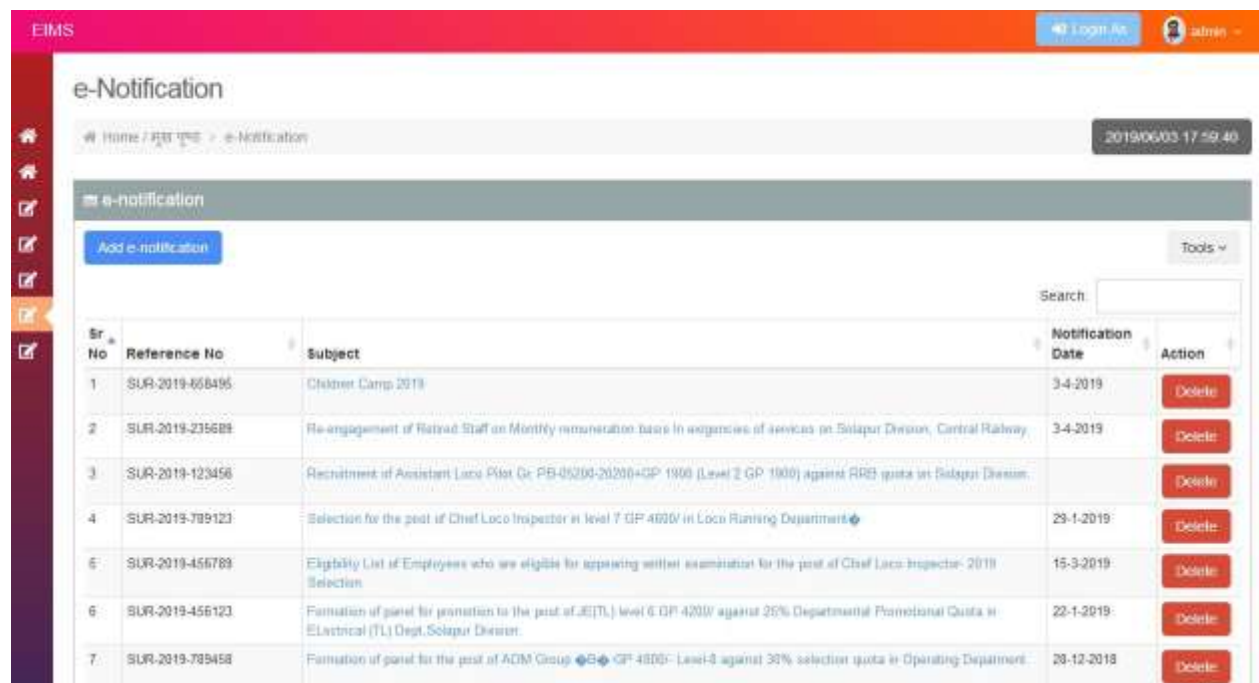
The screenshot displays the 'e-Seniority Suggestion' interface. The header includes 'EIMS' and a 'Login As' button. The sidebar contains navigation icons. The main content area shows a table of suggestions. The table has columns: Sr No, PF No., Name, Suggestion, Created Date, Remark, and Action. There are four rows of data, each with a 'Closed' button in the Action column.

Sr No	PF No.	Name	Suggestion	Created Date	Remark	Action
1	00506002508	BABITA ARADLE	date missing	08/05/2019 02:21:44	corrected	Closed
2	00506002508	BABITA ARADLE	casd	08/05/2019 02:22:41	changed	Closed
3	00506013818	P.V. CHALWADI	incorrect	08/05/2019 03:02:48	ok	Closed
4	00505995243	PRADIP DUPARGUDE	incorrect	21/05/2019 12:39:46	corrected	Closed

e-notification

Step 5: Select e-notification from sidebar and view e-notification document and sectional incharge can add e-notification documents by click on the add e-notification and also view and delete document. (See the image given below Fig).

(Fig- 5)



The screenshot displays the EIMS (Employee Information Management System) interface for e-Notifications. The top navigation bar is orange with 'EIMS' on the left and 'Login As: admin' on the right. The main header is 'e-Notification'. Below it, a breadcrumb trail shows 'Home / सूचना प्रणाली > e-Notification'. A date stamp '2019/06/03 17:59:40' is visible. The main content area has a sidebar on the left with icons for various functions. The central panel shows a table of e-notifications. At the top of this panel, there is a blue 'Add e-notification' button and a 'Tools' dropdown menu. A search bar is also present. The table has columns for 'Sr No', 'Reference No', 'Subject', 'Notification Date', and 'Action'. The 'Action' column contains 'Delete' buttons for each row.

Sr No	Reference No	Subject	Notification Date	Action
1	SUR-2019-668495	Children Camp 2019	3-4-2019	Delete
2	SUR-2019-235689	Re-engagement of Retired Staff on Monthly remuneration basis in exigencies of services on Solapur Division, Central Railway.	3-4-2019	Delete
3	SUR-2019-123456	Recruitment of Assistant Loco Pilot Gr. PB-05/200-20200+GP 1900 (Level 2 GP 1900) against RRS quota in Solapur Division.		Delete
4	SUR-2019-789123	Selection for the post of Chief Loco Inspector in level 7 GP 4600 in Loco Running Department.	29-1-2019	Delete
5	SUR-2019-456789	Eligibility List of Employees who are eligible for appearing written examination for the post of Chief Loco Inspector- 2019 Selection.	15-3-2019	Delete
6	SUR-2019-456123	Formation of panel for promotion to the post of JE(TL) level 6 GP 4200 against 25% Departmental Promotional Quota in Electrical (TL) Dept. Solapur Division.	22-1-2019	Delete
7	SUR-2019-785456	Formation of panel for the post of ADM Group GP 4800- Level-3 against 30% selection quota in Operating Department.	28-12-2018	Delete

(Fig- 5.1)

Add e-notification.

The screenshot shows the 'ADD e-notification DETAILS' form in the EIMS application. The form has four main input fields: 'Reference No.' with a placeholder 'Enter Reference No.', 'Notification Date' with a placeholder 'DD/MM/YYYY', 'Subject' with a placeholder 'Enter Line', and 'Attach Document' with a 'Browse...' button and the text 'No file selected'. Below these fields are two buttons: 'Submit' and 'Back'. The top navigation bar is orange with 'EIMS' on the left and 'Login As' and a user profile icon on the right. The left sidebar is dark blue with various icons. The top right corner shows the date and time '2019/06/03 18:00:13'. The bottom of the page has a dark blue footer with the text '2019 © Salgem Infoigy Tech PVT.LTD'.

(Fig- 5.2)

View, delete e-notification.

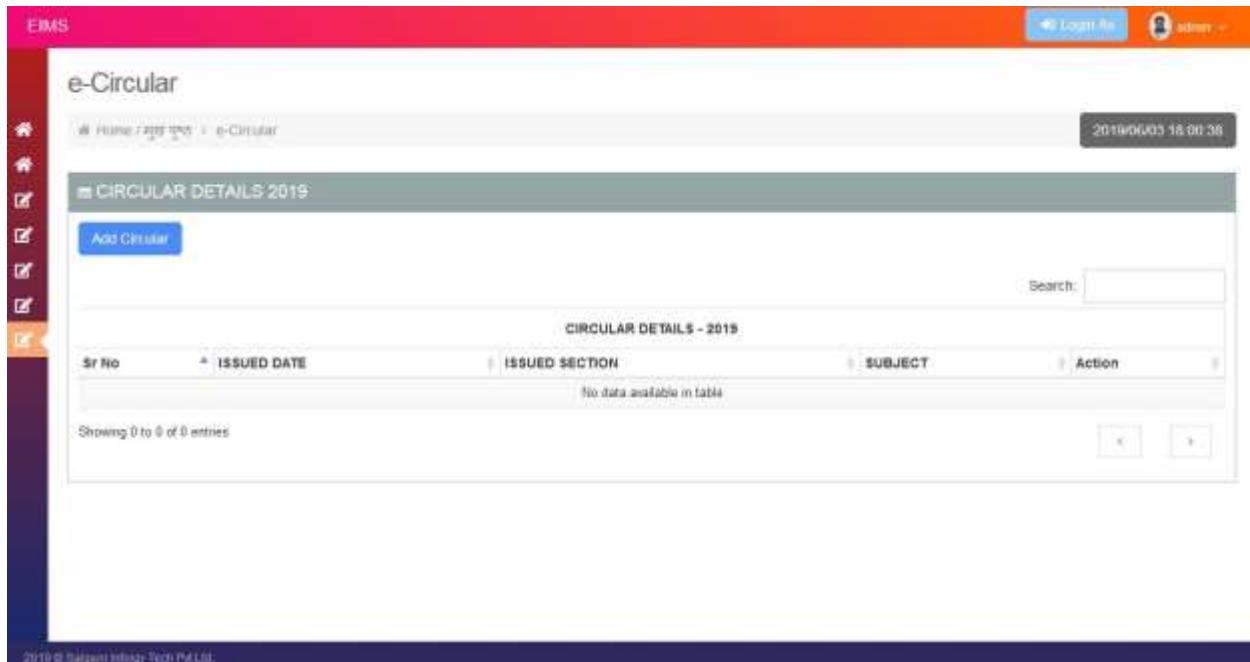
The screenshot shows the 'e-Notification' list view in the EIMS application. It features a table with columns: 'Sr No', 'Reference No', 'Subject', 'Notification Date', and 'Action'. There are 7 rows of data. Above the table, there is a search bar and a 'Tools' dropdown. The top navigation bar is orange with 'EIMS' on the left and 'Login As' and a user profile icon on the right. The left sidebar is dark blue with various icons. The top right corner shows the date and time '2019/06/03 17:59:40'. The bottom of the page has a dark blue footer with the text '2019 © Salgem Infoigy Tech PVT.LTD'.

Sr No	Reference No	Subject	Notification Date	Action
1	SUR-2019-668495	Children Camp 2019	3-4-2019	Delete
2	SUR-2019-235689	Re-engagement of Raiload Staff on Monthly remuneration basis in exigencies of services in Solapur Division, Central Railway.	3-4-2019	Delete
3	SUR-2019-123456	Recruitment of Assistant Loco Pilot Gr. PB-05200-20200+GP-1900 (Level 2 GP-1900) against RRS quota in Solapur Division.		Delete
4	SUR-2019-789123	Selection for the post of Chief Loco Inspector at level 7 GP 4020/ in Loco Running Department	29-1-2019	Delete
5	SUR-2019-456789	Eligibility List of Employees who are eligible for appearing written examination for the post of Chief Loco Inspector- 2019 Selection	15-3-2019	Delete
6	SUR-2019-456123	Formation of panel for promotion to the post of JE(TL) level 6 GP 4200/ against 25% Departmental Promotional Quota in Electrical (TL) Dept.Solapur Division.	22-1-2019	Delete
7	SUR-2019-789456	Formation of panel for the post of ADM Group GP 4800/- Level-8 against 30% selection quota in Operating Department.	20-12-2019	Delete

e-circular

Step 6: Select circular from sidebar and view circular document and sectional incharge can add circular documents by click on the add e-circular and also view document. (See the image given below Fig).

(Fig- 6)



(Fig- 6.1)

The screenshot displays the 'e-Circular' form within the EIMS application. The interface includes a top navigation bar with 'EIMS' and a user profile section showing 'Login As' and 'Admin'. A sidebar on the left contains several icons. The main content area is titled 'e-Circular' and shows a breadcrumb trail: 'Home / 77/01/02 / e-Circular'. A timestamp '2019/06/03 18:00:59' is visible in the top right corner. The form itself is titled 'ADD CIRCULAR DETAILS' and contains the following fields:

- Issued Date:** A text input field with the placeholder 'DD.MM.YYYY'.
- Issued Section:** A dropdown menu with the placeholder 'Select Department'.
- Subject:** A text input field with the placeholder 'Enter Subject'.
- Attach Document:** A section containing a 'Browse...' button and the text 'No file selected'.

At the bottom of the form, there are two buttons: a blue 'Submit' button and a red 'Back' button. The footer of the application states '© 2019 E Salgem Infoigy Tech Pvt Ltd'.