CENTRAL RAILWAY

SOLAPUR DIVISION

RailSathi

HUMAN RESOURCE MANAGEMENT SYSTEM

(HRMS)

<u>INDEX</u>

Dashboard

STEP – 1: After successful login, you will see the dashboard that contains all modules (Fig- 1).

(Fig- 1)

Add User

STEP – 2: Select Add User from sidebar and add billunit clerk and chief os and also update and delete user. Shown in Fig-2(Fig- 2 & Fig-2.1).

(Fig- 2)

(Fig- 2.1)

Add Purpose

STEP – 3: Select Add Purpose from sidebar and add purpose and also update and delete purpose. Shown in Fig-3(Fig- 3 & Fig-3.1).

(Fig- 3)

(Fig- 3.1)

Received Application

STEP – 4: Select Received application from sidebar and forward application from received application . Shown in Fig-4.

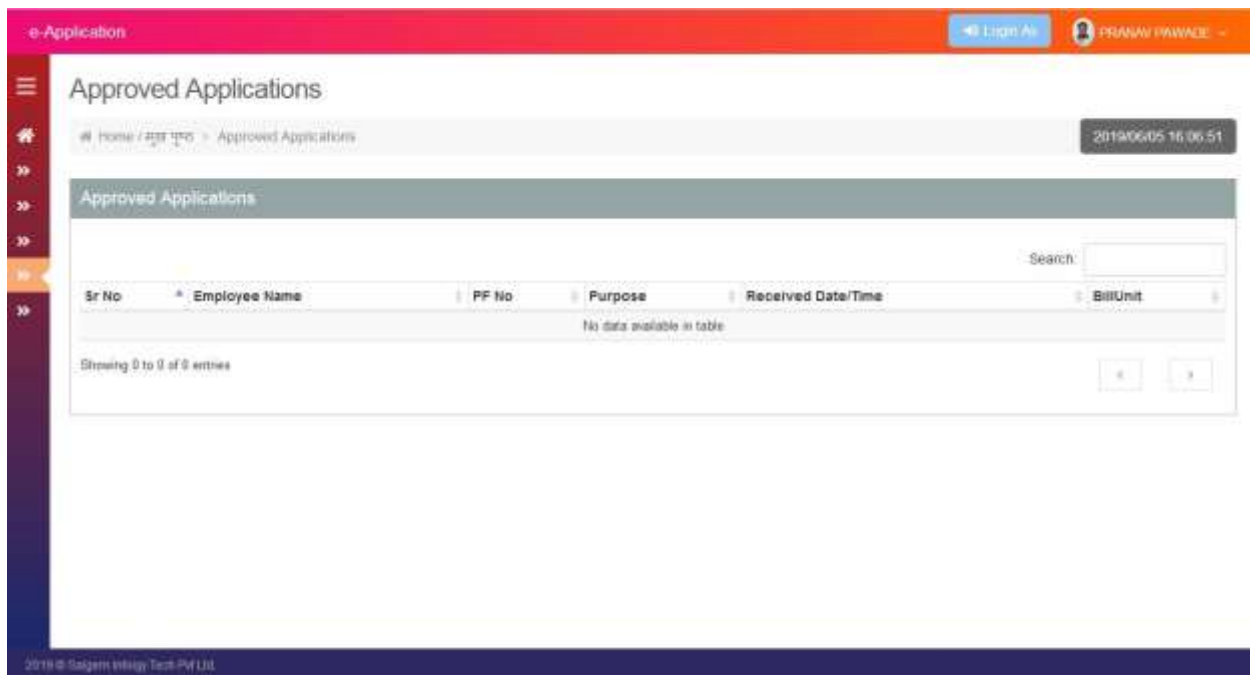**(Fig- 4)**
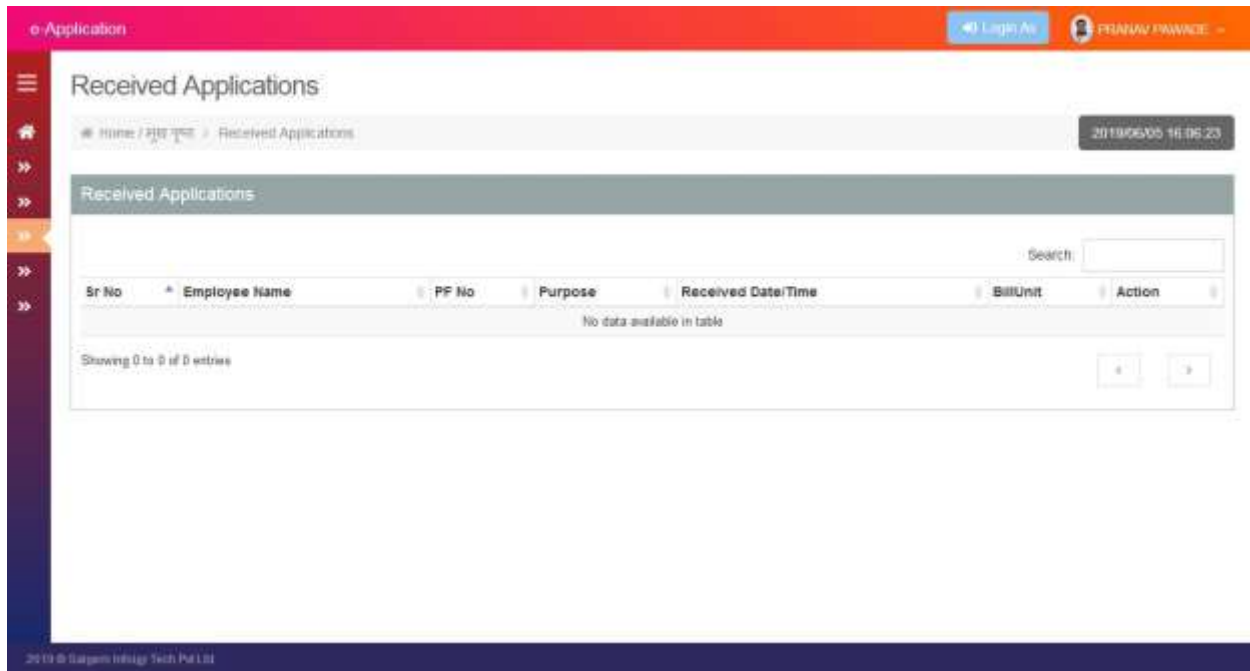
Approved Application

STEP – 5: Select approved application from sidebar and view approved application. Shown in Fig-5.

(Fig- 5)

Application Status

STEP – 6: Select application status from sidebar and view application status of all,admin billunit clerk,chief os. Shown in Fig-6.

(Fig- 6)