

CENTRAL RAILWAY

SOLAPUR DIVISION

RailSathi



COMPASSIONATE GROUND APPOINTMENT

(CGA)

RCC User Manual (1.0)

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What is CGA?

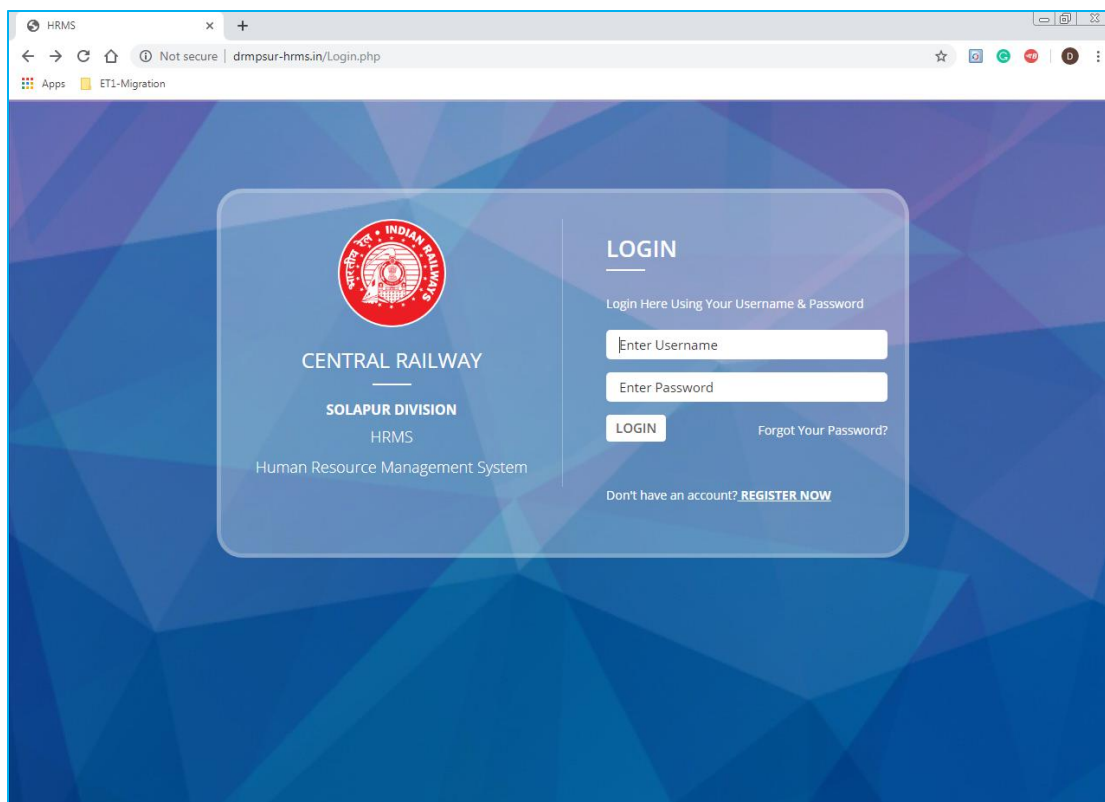
CGA: Compassionate Ground Appointment Module. It is Web based application to claim CGA for a Railway Employees.

Links:

Website: <http://drmps-sur-hrms.in>

Website Home Page:

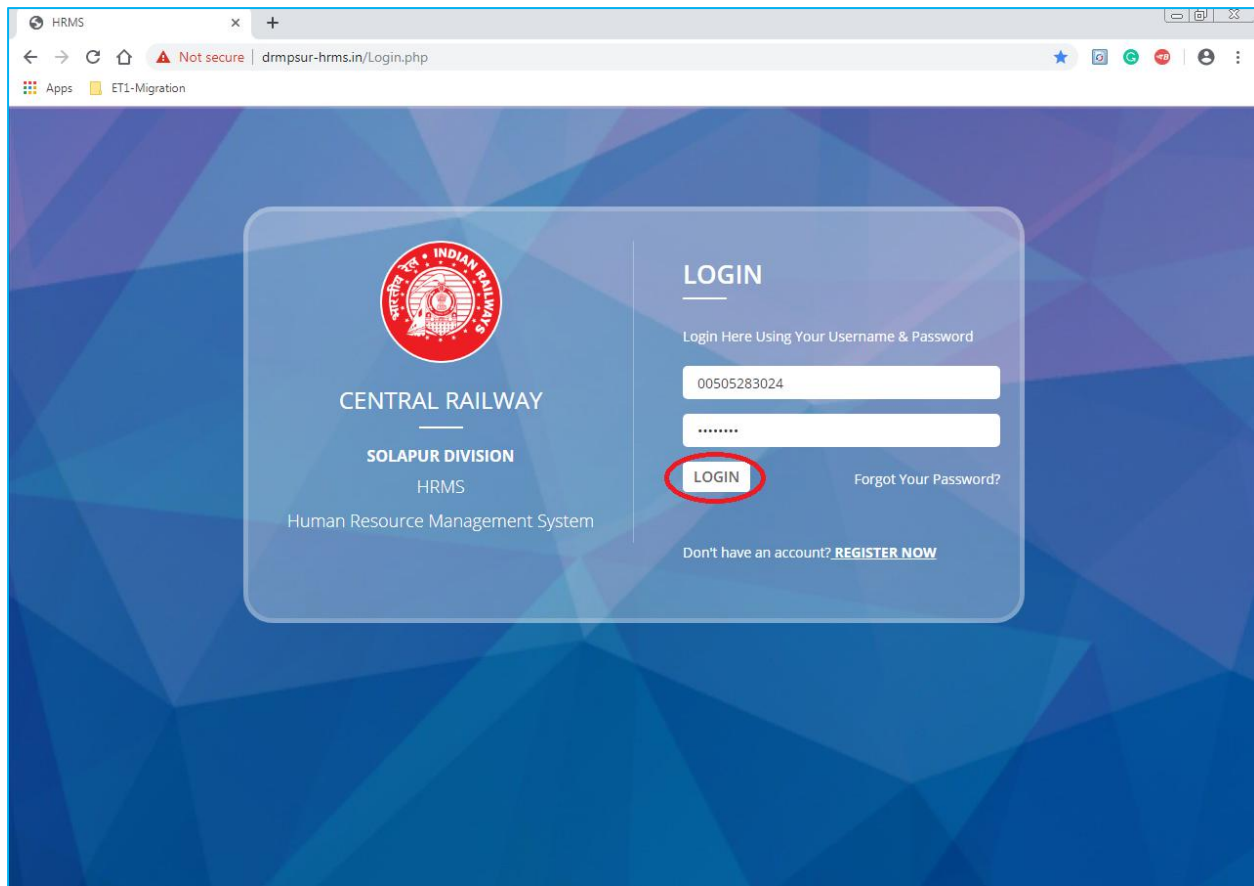
On visiting the site **drmps-sur-hrms.in** the user will see the login page of HRMS. ↓



How to login to HRMS?

1. On visiting **drmpsur-hrms.in** the user will see the login page of HRMS. To login user have to enter his/her PF No. as a Username and password will be Date of Birth of that employee by default (see fig-1.1).
E.g. Username: 00505283024, Password: DDMMYYYY
2. Click on login button.


(Fig-1.1)



HRMS

Not secure | drmpsur-hrms.in/Login.php

Apps ET1-Migration



CENTRAL RAILWAY

SOLAPUR DIVISION

HRMS

Human Resource Management System

LOGIN

Login Here Using Your Username & Password

00505283024

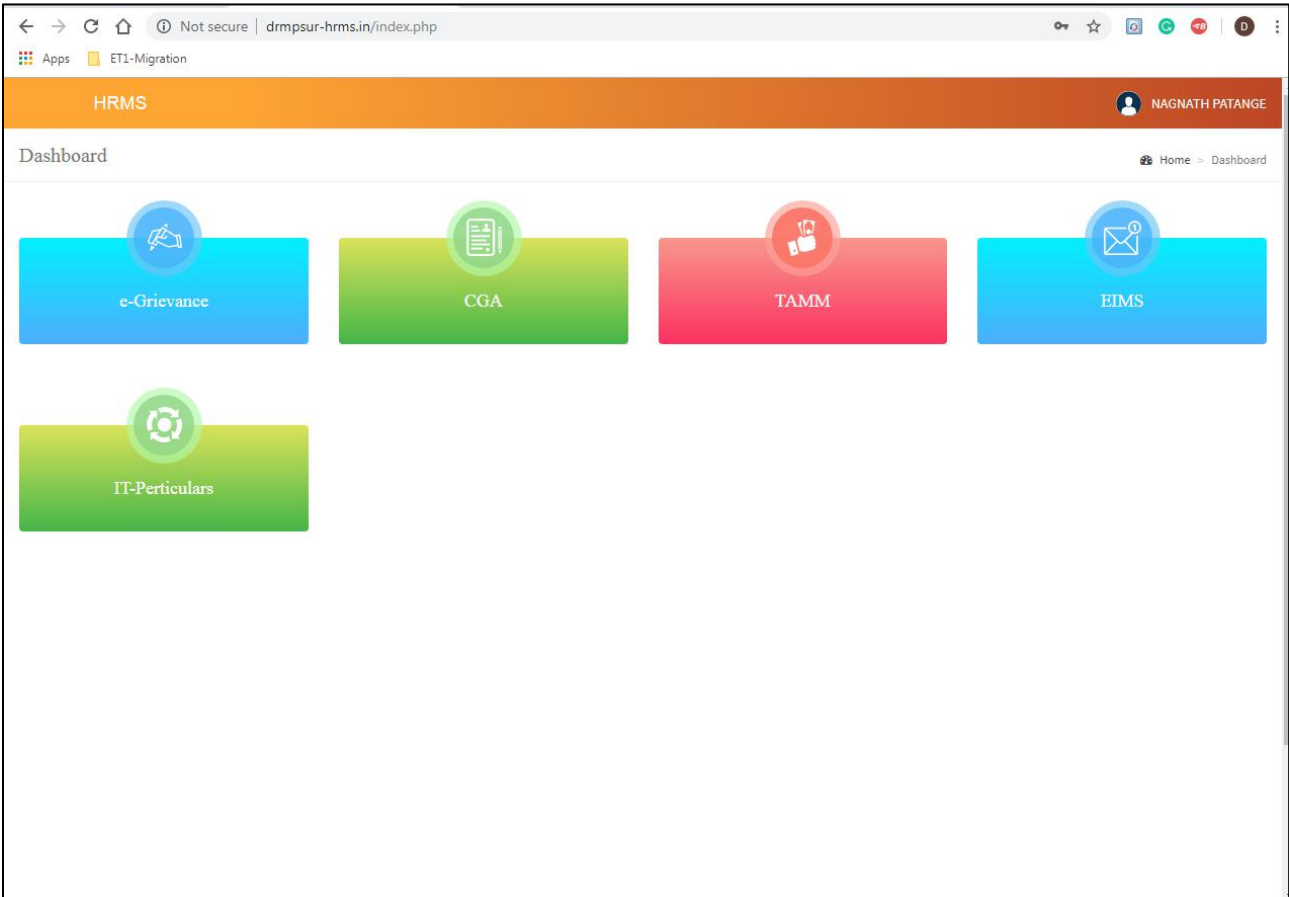
LOGIN

Forgot Your Password?

Don't have an account? [REGISTER NOW](#)

3. After a successful login there will be dashboard given for HRMS modules.(Fig-1.2)

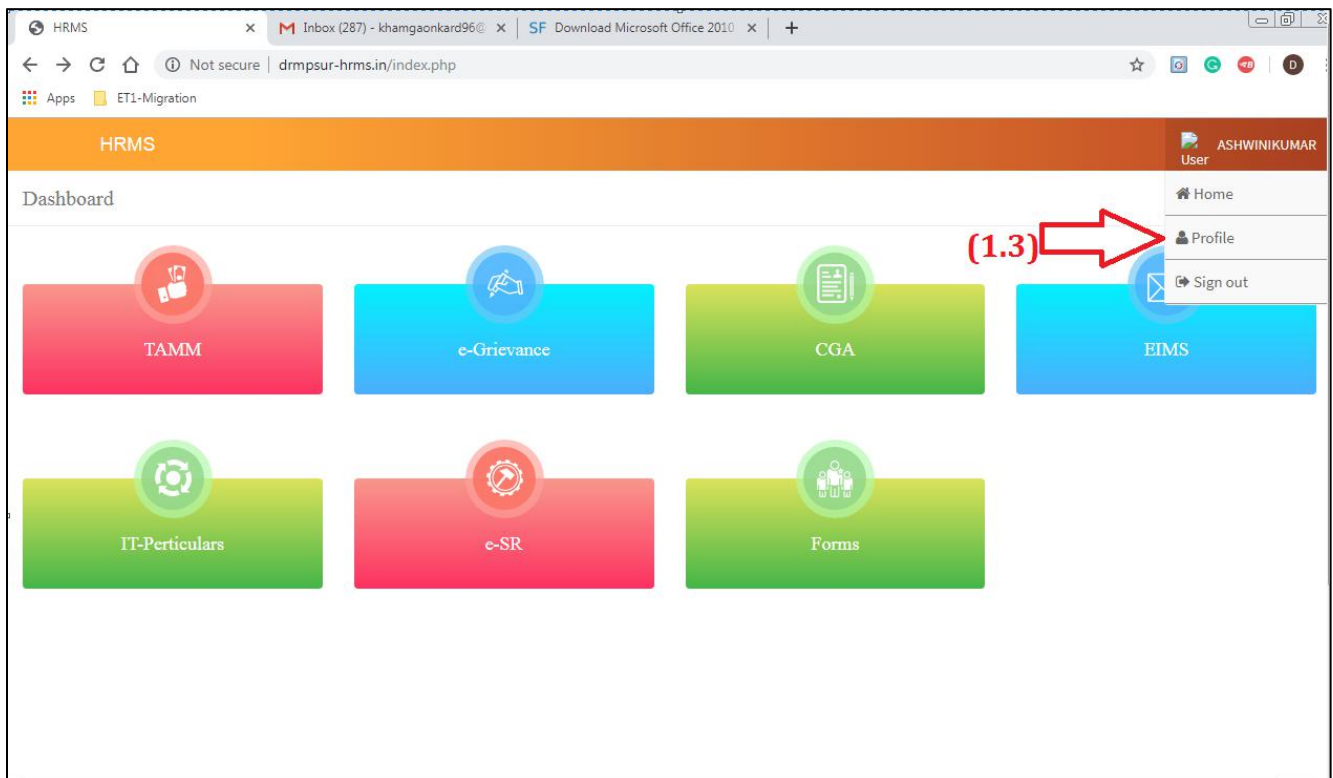
(Fig-1.2)



HRMS Dashboard:

1. After logging in to HRMS website, you will see HRMS dashboard on screen .HRMS modules are given on the dashboard. (See the above fig.)
2. User can change their password from HRMS dashboard.
3. To change the password, click on your name given at the top right corner of the dashboard.
4. Two popup will get displayed on screen. Click on 'Profile' .(fig-1.3)

(Fig-1.3)



5. New page will get opened. On that page enter your new password and confirm password (same as new password). (Fig-1.4)
6. Click on **Change Password (a)** to change the password.
7. To update your profile picture click on choose file (b), upload the file and click on **update** button (c).

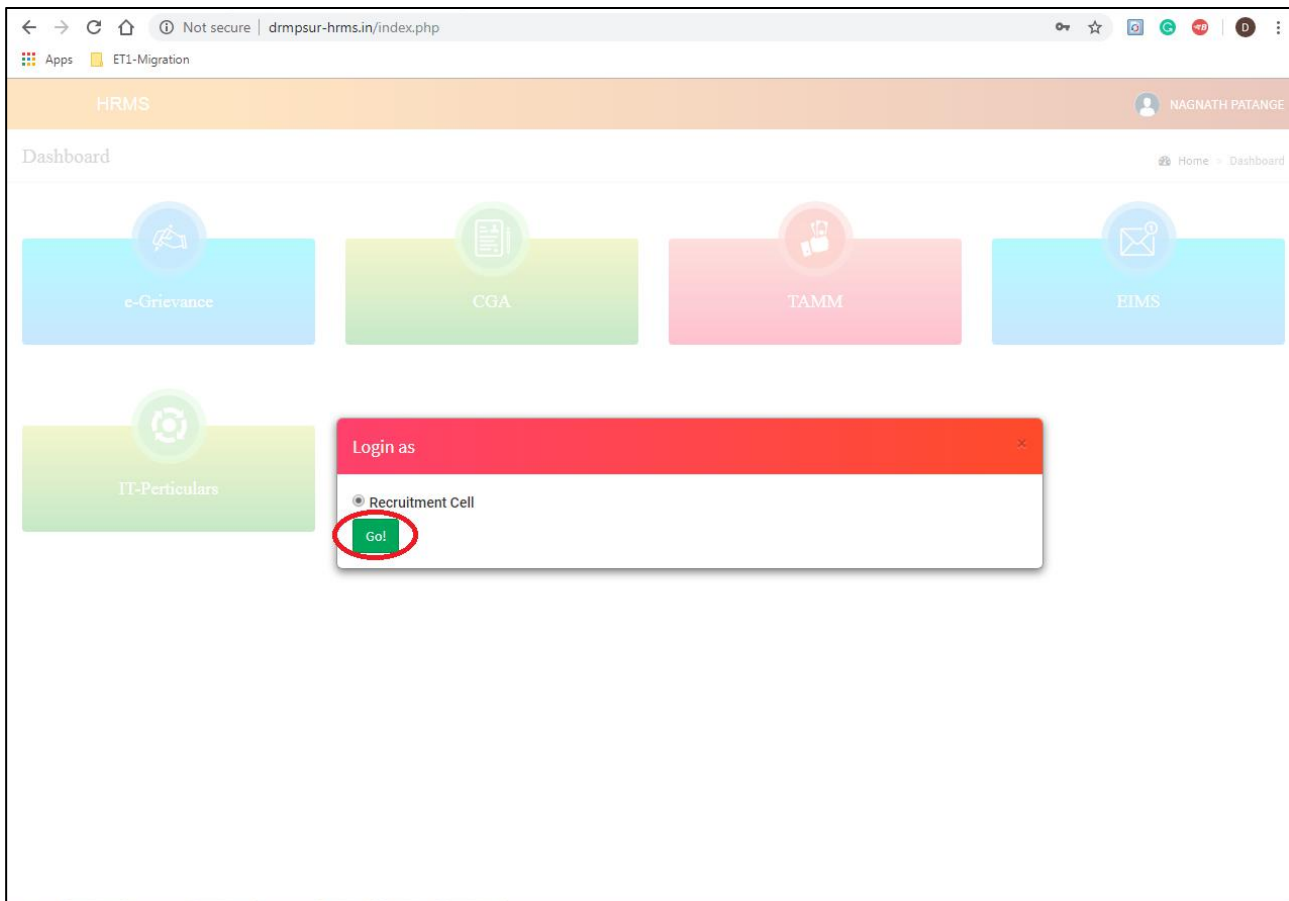
(Fig-1.4)

The screenshot shows a web browser window with the URL `drmps-sur-hrms.in/profile.php`. The page has an orange header with 'HRMS' on the left and 'User ASHWINIKUMAR' on the right. Below the header, the page title is 'Profile'. The main content area is divided into two sections. The left section displays the user's profile information: a blue box with 'User Image' and 'ASHWINIKUMAR', 'PF Number - 00505989619', 'Mobile No. 9503014610', and 'Email Id'. The right section is titled 'Change Password' and contains two password input fields labeled 'New Password' and 'Confirm Password'. Below these fields are three buttons: a green 'Change Password' button, a grey 'Choose File' button (labeled 'No file chosen'), and a blue 'Update' button. Red arrows with labels (a), (b), and (c) point to these buttons respectively: (a) points to the 'Change Password' button, (b) points to the 'Choose File' button, and (c) points to the 'Update' button.

How to login to CGA?

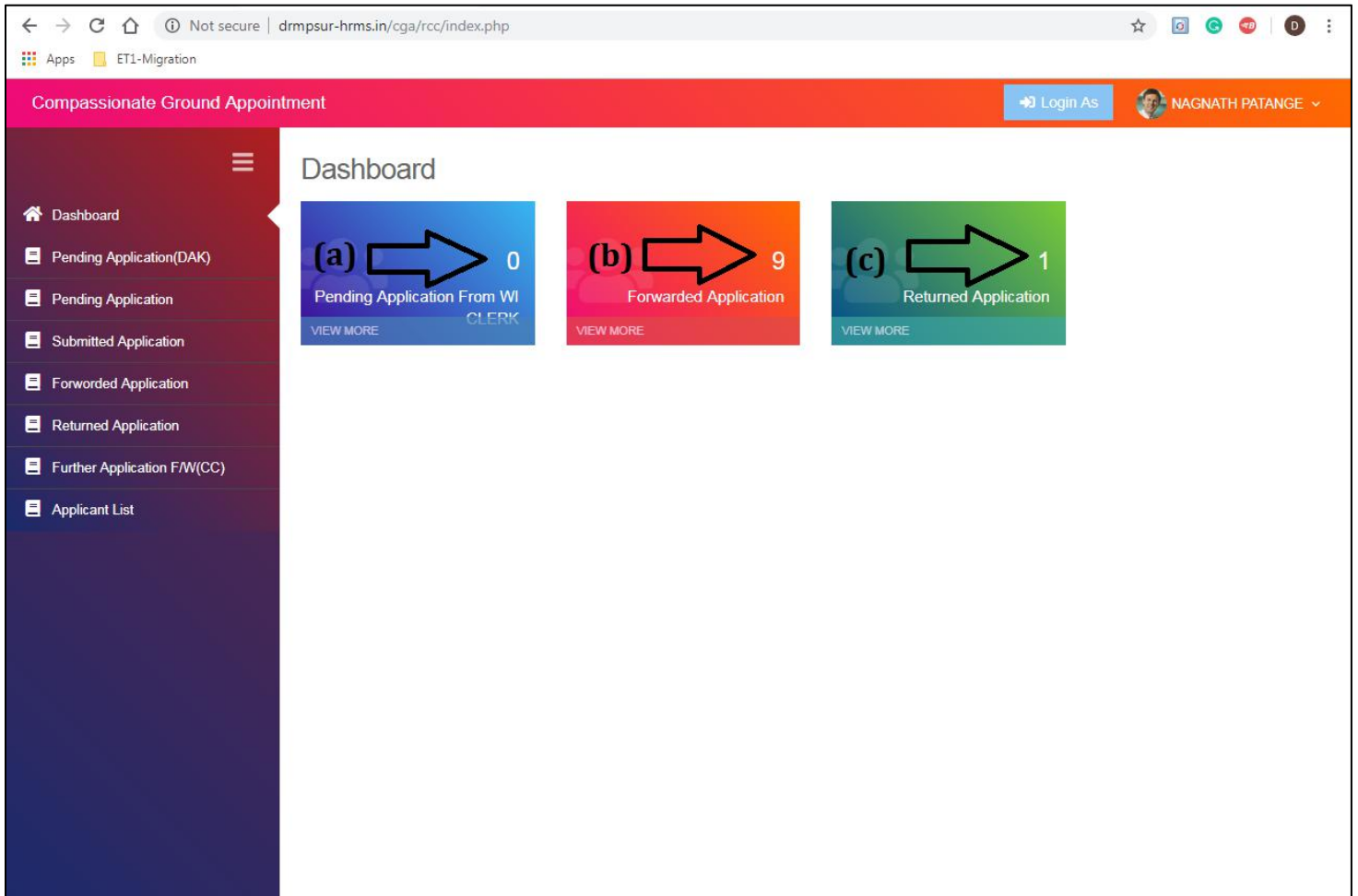
1. After logging in to HRMS website, from the dashboard click on CGA.
2. Popup will appear on screen. On that popup select your role (Recruitment Cell) to login to CGA.
3. Click on 'Go'. (Fig-1.5)

(Fig-1.5)



CGA Dashboard:

(Fig-1.6)



Dashboard contents :(Fig-1.6)

1. Pending Applications from WI Clerk (a)
2. Forwarded Pending (b)
3. Returned application (c)

Sidebar (fig 1.7)

You can see the sidebar from left side of the dashboard. In Sidebar

1. Pending Application (DAK)
2. Pending Application
3. Submitted Application
4. Forwarded Application
5. Returned Application
6. Further Application F/W (CC)
7. Applicant List

Pending Application (DAK):

Applications forwarded by DAK are shown here.

1. From sidebar select **Pending Application (DAK)**. (Fig-1.8)
2. From the list of pending application click on **Add Note**.

(Fig-1.8)

Compassionate Ground Appointment

Login As NAGNATH PATANGE

Pending Application List

Copy CSV Excel PDF Print

Search:

SR No	Ex. Employee PFNo	Ex. Employee Name	Applicant Name	Category	Action
1	00505996132	DINESH KUMAR	dipti	Minor Registration	Add Note

Showing 1 to 1 of 1 entries

Previous 1 Next

Approved Nominating Application List From DPO

Copy CSV Excel PDF Print

Search:

SR No	Ex. Employee PFNo	Ex. Employee Name	Applicant Name	Category	Action
1	00505967703	PRADEEP K	Om	Medical Decategorized	Show
2	00506011810	SHIVRAJ POPAT SHINDE	Ram	Missing Case	Show
3	00504392309	N.B.KHARWADE	Onkar	Death Case	Show

Showing 1 to 3 of 3 entries

Previous 1 Next

3. Application form will get opened and it contains two tabs DAK form report (a) and nomination note (b). (Fig-1.8.1)

(Fig-1.8.1)

The screenshot displays the 'Application Form' page in the 'Compassionate Ground Appointment' system. The page is divided into a sidebar and a main content area. The sidebar on the left contains a menu with the following items: Dashboard, Pending Application(DAK), Pending Application, Submitted Application, Forwarded Application, Returned Application, Further Application F/W(CC), and Applicant List. The main content area has a blue header with the title 'Application Form' and two tabs: 'DAK form report' (a) and 'nomination note' (b). The 'DAK form report' tab is active. The form contains the following fields:

Field	Value
Ex-Employees (Parent) PF number	00505996132
Employee Name	DINESH KUMAR
Department	OPERATING
Designation	STATION MASTER
Applicant Details	
Applicant Name	dipti
Date Of Birth	
Gender	Female
Mobile Number	
Category	Minor Registration
E-Mail	
PAN No	AAAAA1234A
Aadhar No	235454656556
Applicant Qualification	SC/ST/OBC/Other

4. In DAK form report scroll down the page and add Applicant details. (Fig-1.8.2)

(Fig-1.8.2)

← → ↻ 🏠 ⚠ Not secure | drmpsur-hrms.in/cga/rcc/basic_details.php?id=32&ex_emp_pfn=00505996132&username=00505996132&case=4 ☆ 🔍 📄 📄 📄 📄

Apps ET1-Migration

Compassionate Ground Appointment [Login As](#) NAGNATH PATANGE ▾

Department: OPERATING Designation: STATION MASTER

Applicant Details

Applicant Name: dipti Date Of Birth:

Gender: Female Mobile Number:

Category: Minor Registration E-Mail:

PAN No: AAAAA1234A Aadhar No: 235454656556

Applicant Qualification: BE SC/ST/OBC/Other: ST

Upload Files* documents(in pdf format) & images(in png or jpeg format)

Choose Files IMG_20180214_153550.jpg

[Submit](#) [Cancel](#)

5. Then again scroll up the page and select nomination. (1.8.3)
6. Add details and click on submit button.

(Fig-1.8.3)

Compassionate Ground Appointment

Login As NAGNATH PATANGE

Application Form

DAK form report nomination note

P/Rect Dt:- 28/05/2019

Subject Ref

Submit Cancel

7. After submitting the form in the pending application (DAK) list, there will be two buttons on front of the application, show and update button. (Fig-1.8.4)
8. To update the application click on **update** button (a).
9. To forward the application to DPO click on **show** button (b).

(Fig-1.8.4)

The screenshot displays the 'Pending Application List' interface. The table contains the following data:

SR No	Ex. Employee PFno	Ex. Employee Name	Applicant Name	Category	Action
1	00505996132	DINESH KUMAR	dipti	Minor Registration	Show, Update

Showing 1 to 1 of 1 entries

The interface also includes a sidebar with navigation options: Dashboard, Pending Application(DAK), Pending Application, Submitted Application, Forwarded Application, Returned Application, Further Application FW(CC), and Applicant List. The top bar shows 'Compassionate Ground Appointment' and a user profile for 'NAGNATH PATANGE'.

10. Scroll down the application form and click on **Forward To** button. (Fig-1.8.5)

(Fig-1.8.5)

The screenshot shows a web browser window with the URL `drmpsur-hrms.in/cga/rcc/nominating_note_fw.php?id=32&ex_emp_pfn=00505996132&username=00505996132&case=4`. The page title is "Compassionate Ground Appointment". The user is logged in as "NAGNATH PATANGE". The left sidebar contains links for "Returned Application", "Further Application F/W(CC)", and "Applicant List". The main form area is titled "Applicant Details" and contains the following fields:

Field	Value
Applicant Name	dipti
Date Of Birth	
Gender	Female
Mobile Number	
Category	Minor Registration
E-Mail	
PAN No	AAAAA1234A
Aadhar No	235454656556
Applicant Qualification	BE
SC/ST/OBC/Other	ST

Below the form, there is an "Uploaded File" section showing a file named "1) 120633_IMG_20180214_153550.jpg". At the bottom right of the form, there are three buttons: "Forward To" (circled in red), "Print", and "Cancel".

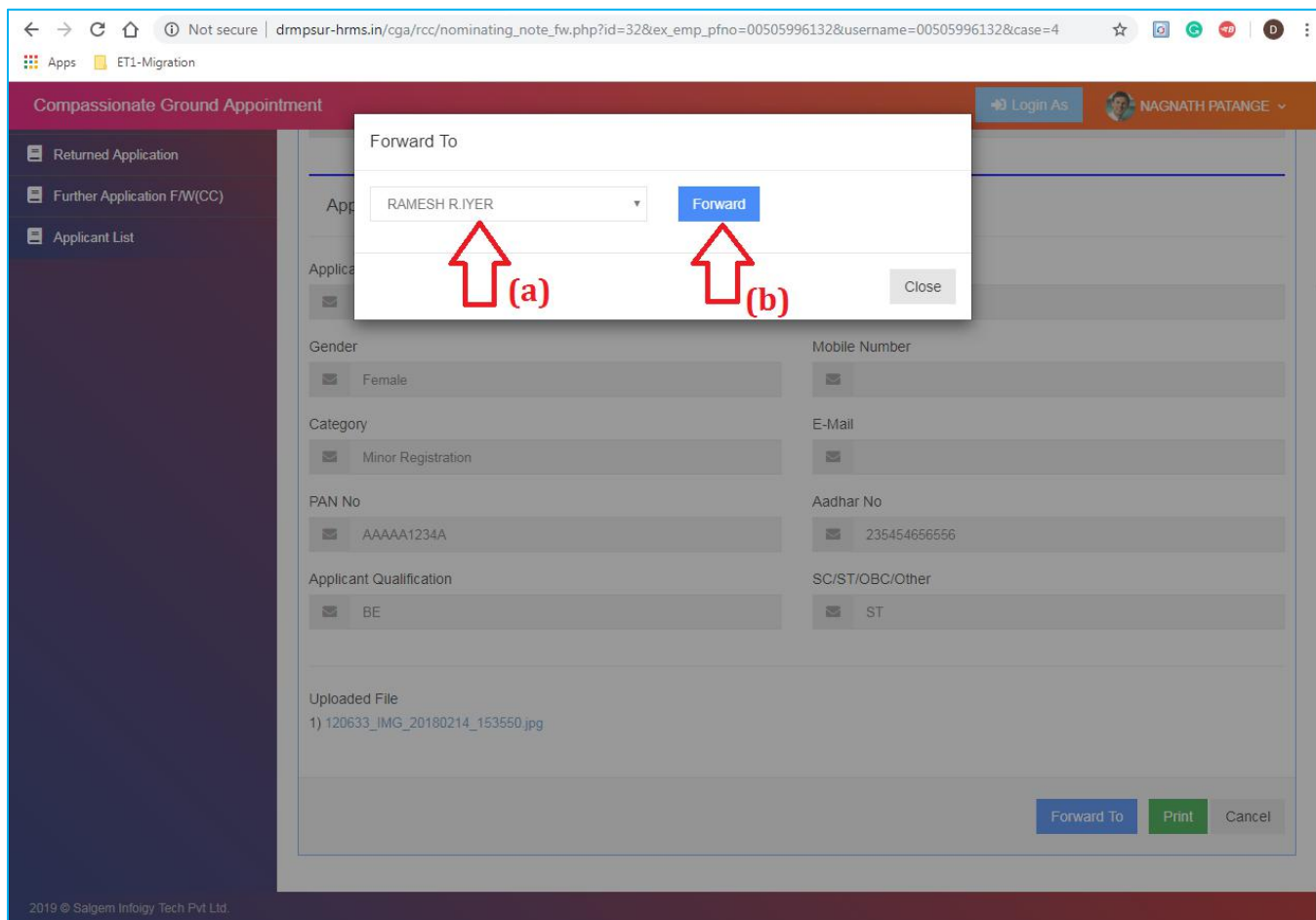
2019 © Salgem Infoigy Tech Pvt Ltd.

11. New popup window will get opened. (Fig-1.8.6)

12. Select DPO from dropdown list. (a)

13. Click on forward button. (b)

(Fig-1.8.6)



Approved Nominating Application list From DPO:

1. Applications approved and forward by DPO are also shown in **Pending Application (DAK)**. (Fig-1.8.7)
2. Click on show button.

(Fig-1.8.7)

The screenshot displays a web application interface for 'Compassionate Ground Appointment'. The top navigation bar includes a 'Login As' button and the user name 'NAGNATH PATANGE'. A sidebar on the left lists various application statuses: Dashboard, Pending Application(DAK), Pending Application, Submitted Application, Forwarded Application, Returned Application, Further Application FW(CC), and Applicant List. The main content area is divided into two sections. The first section, 'Pending Application List', shows a table with columns: SR No, Ex. Employee PFNo, Ex. Employee Name, Applicant Name, Category, and Action. It indicates 'No data available in table' and 'Showing 0 to 0 of 0 entries'. The second section, 'Approved Nominating Application List From DPO', shows a table with the same columns. A red arrow points to the title of this section, and a red circle highlights the 'Show' button in the 'Action' column of the first row. The table contains four entries, and the status 'Showing 1 to 4 of 4 entries' is displayed at the bottom.

SR No	Ex. Employee PFNo	Ex. Employee Name	Applicant Name	Category	Action
1	00505996132	DINESH KUMAR	dipti	Minor Registration	Show
2	00505967703	PRADEEP K	Om	Medical Decategorized	Show
3	00506011810	SHIVRAJ POPAT SHINDE	Ram	Missing Case	Show
4	00504392309	N.B.KHARWADE	Onkar	Death Case	Show

3. Application form with three tabs will be opened i.e. DAK form report, nomination note and concerned WI.
4. Check all the forms and click on **Forward To** button. (Fig-1.8.8)

(Fig-1.8.8)

← → ↻ 🏠 ⓘ Not secure | drmps-sur-hrms.in/cga/rcc/fw_cc.php?id=47&ex_emp_pfn=00505996132&username=00505996132&case=4 ☆ 📱 🌐 📄 📂

Apps ET1-Migration

Compassionate Ground Appointment Login As NAGNATH PATANGE

Application Form

form Verified Documents note

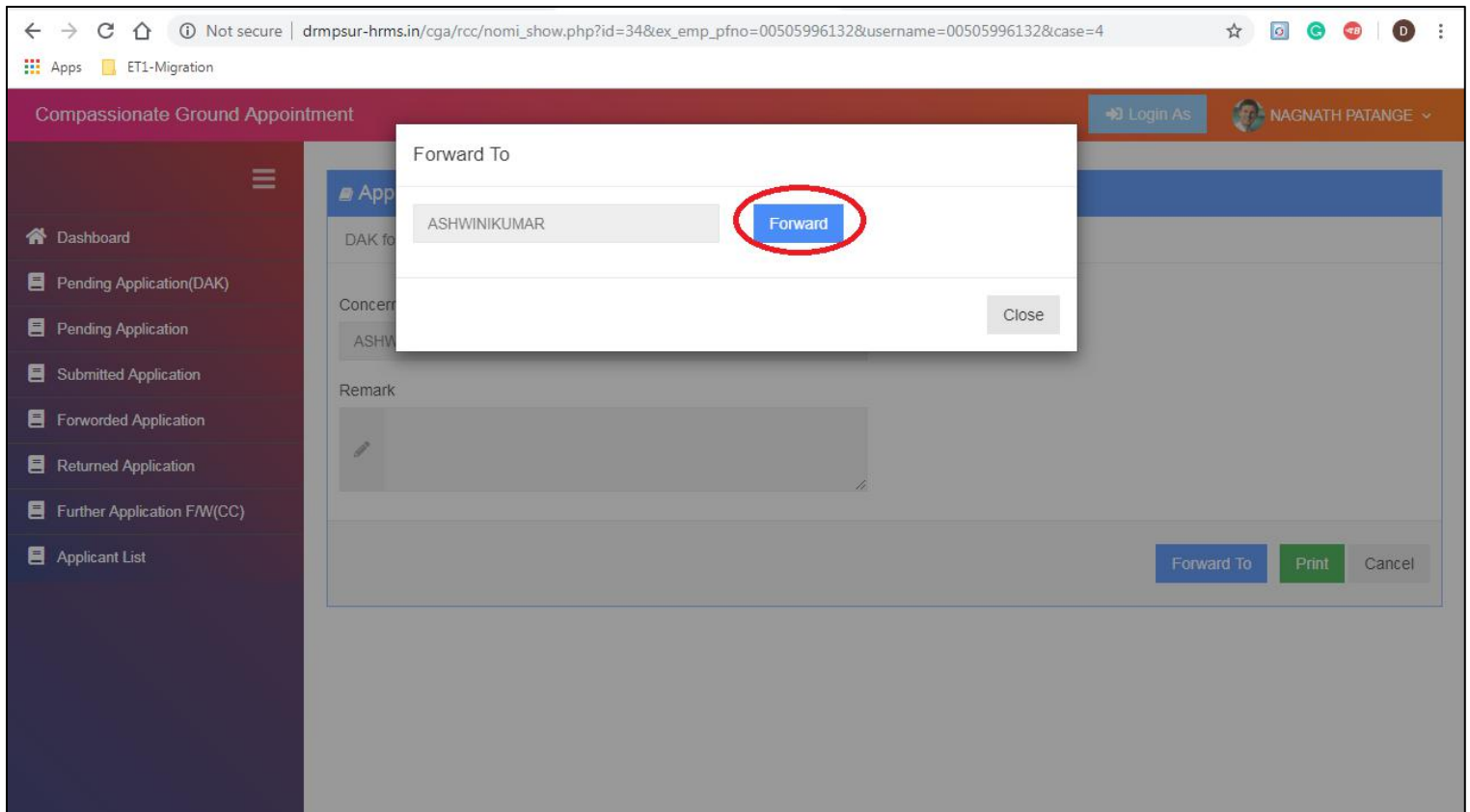
Verified Documents

1)665275_CGA-DAK Clerk user manual.pdf

Forward To Print Cancel

5. New popup window will get opened. (Fig-1.8.9)
6. Click on Forward button.

(Fig-1.8.9)



Pending Application:

Applications forwarded by WI are shown in **Pending Application** list.

1. Click on Show button to see the details of application form. (Fig-1.9)

(Fig-1.9)

The screenshot displays the 'Pending Application List' interface. The sidebar on the left contains navigation links: Dashboard, Pending Application(DAK), Pending Application, Submitted Application, Forwarded Application, Returned Application, Further Application F/W(CC), and Applicant List. The 'Pending Application' link is highlighted with a red arrow and labeled '(1.9)'. The top header shows 'Compassionate Ground Appointment' and a 'Login As' button next to the user profile 'NAGNATH PATANGE'. The main content area features a 'Pending Application List' table with columns: SR No, Ex. Employee PFno, Ex. Employee Name, Applicant Name, Category, and Action. The table contains one entry with SR No 1, Ex. Employee PFno 00505996132, Ex. Employee Name DINESH KUMAR, Applicant Name dipti, and Category Minor Registration. The 'Action' column for this entry has a 'Show' button, which is circled in red. Below the table, it says 'Showing 1 to 1 of 1 entries' and includes pagination controls: Previous, 1, Next.

SR No	Ex. Employee PFno	Ex. Employee Name	Applicant Name	Category	Action
1	00505996132	DINESH KUMAR	dipti	Minor Registration	Show

2. Application form will get opened with three tabs Add a note, verify document and then on submit button. (Fig-1.9.1)
3. Add note and check the details. (a)

(Fig-1.9.1)

The screenshot displays a web application interface for 'Compassionate Ground Appointment'. The top navigation bar is orange and includes a 'Login As' button and the user name 'NAGNATH PATANGE'. A dark red sidebar on the left contains a menu with options: Dashboard, Pending Application(DAK), Pending Application, Submitted Application, Forwarded Application, Returned Application, Further Application FW(CC), and Applicant List. The main content area is titled 'Minor Registration Form' and features three tabs: 'wi form report', 'Verified Documents', and 'note'. A red arrow points to the 'note' tab, which is labeled with a red '(a)'. Below the tabs, the form contains several input fields and sections. The 'Number' field is filled with 'SUR/13/P/345', and the 'P/Rect Dtd:-' field is filled with '30/11/2018'. The 'Subject' field is empty. Below these fields, there is a section titled '1)Details of Ex. Employee:' containing a grid of fields: 'PF Number' (00505996132), 'Employee Name' (DINESH KUMAR), 'Designation' (STATION MASTER), 'Date Of Birth' (04/02/1980), 'Date Of Appointment' (11/06/2007), 'Date Of Med Decat*' (empty), 'Date Of Retd*' (empty), and 'Rate of Pay' (₹ 46200). At the bottom, there is a section titled '2)Composition of his Family:'.

4. Click on submit button. (Fig-1.9.2)

(Fig-1.9.2)

The screenshot displays a web application interface for 'Compassionate Ground Appointment'. The top navigation bar is orange and includes a 'Login As' button and the user's name 'NAGNATH PATANGE'. A left sidebar contains a menu with options: Dashboard, Pending Application(DAK), Pending Application, Submitted Application, Forwarded Application, Returned Application, Further Application F/W(CC), and Applicant List. The main content area is titled 'Minor Registration Form' and features three tabs: 'wi form report', 'Verified Documents' (which is active), and 'note'. Under the 'Verified Documents' tab, a list of documents is shown, including '1)665275_CGA-DAK Clerk user manual.pdf'. At the bottom right of the document list, there are three buttons: 'Submit' (blue), 'Print' (green), and 'Cancel' (grey). The 'Submit' button is circled in red.

Submitted Application:

1. Submitted applications from pending application list are shown in the submitted application. (Fig-2.1)
2. Application can be updated by clicking on Update Application (a).
3. Click on Show button to forward to application to DPO (b).

(Fig-2.1)

The screenshot displays the 'Approved Application List' page. The left sidebar contains navigation links: Dashboard, Pending Application(DAK), Pending Application, Submitted Application, Forwarded Application, Returned Application, Further Application FW(CC), and Applicant List. The main content area shows a table with the following data:

SR No	Ex. Employee PFno	Ex. Employee Name	Applicant Name	Category	Action
1	00505996132	DINESH KUMAR	dipti	Minor Registration	Show Update Application

Below the table, it says 'Showing 1 to 1 of 1 entries'. At the bottom right, there are pagination controls: 'Previous', '1', and 'Next'. Red arrows labeled (a) and (b) point to the 'Update Application' and 'Show' buttons respectively.

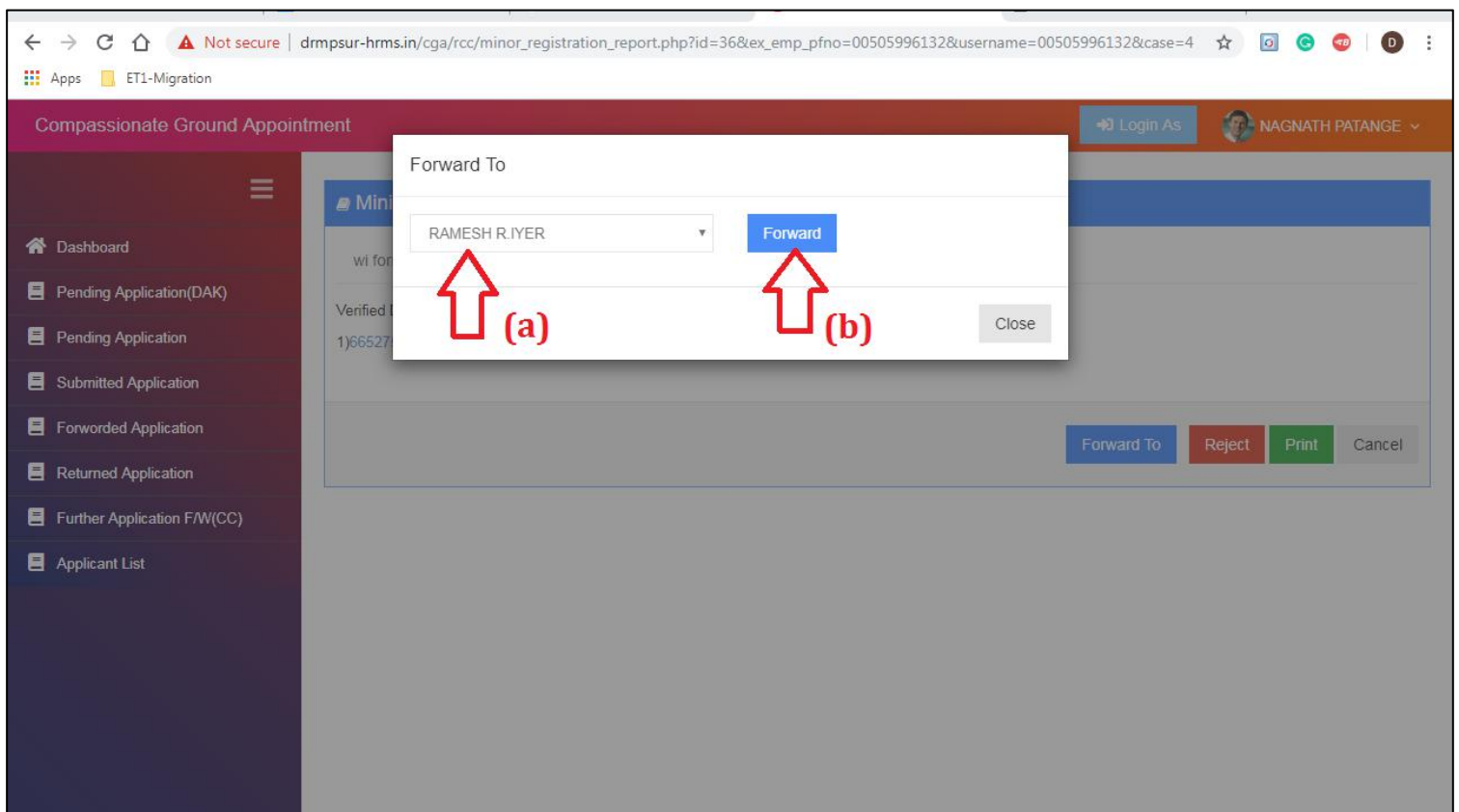
4. Application form will get opened with three tabs WI form report, Verified Document and note. Check all the details. (Fig-2.1.1)
5. To forward the form to DPO click on Forward To (a) button or to reject the form click on Reject button (b)

(Fig-2.1.1)

The screenshot displays a web application interface for 'Compassionate Ground Appointment'. The top navigation bar includes a 'Login As' button and the user name 'NAGNATH PATANGE'. A sidebar on the left lists various application statuses: Dashboard, Pending Application(DAK), Pending Application, Submitted Application, Forwarded Application, Returned Application, Further Application F/W(CC), and Applicant List. The main content area is titled 'Minor Registration Case Form' and features three tabs: 'wi form report', 'Verified Documents' (which is active), and 'note'. Under the 'Verified Documents' tab, a document titled '1)665275_CGA-DAK Clerk user manual.pdf' is listed. At the bottom right of the form, there are four buttons: 'Forward To' (blue), 'Reject' (red), 'Print' (green), and 'Cancel' (grey). Red arrows labeled '(a)' and '(b)' point to the 'Forward To' and 'Reject' buttons, respectively.

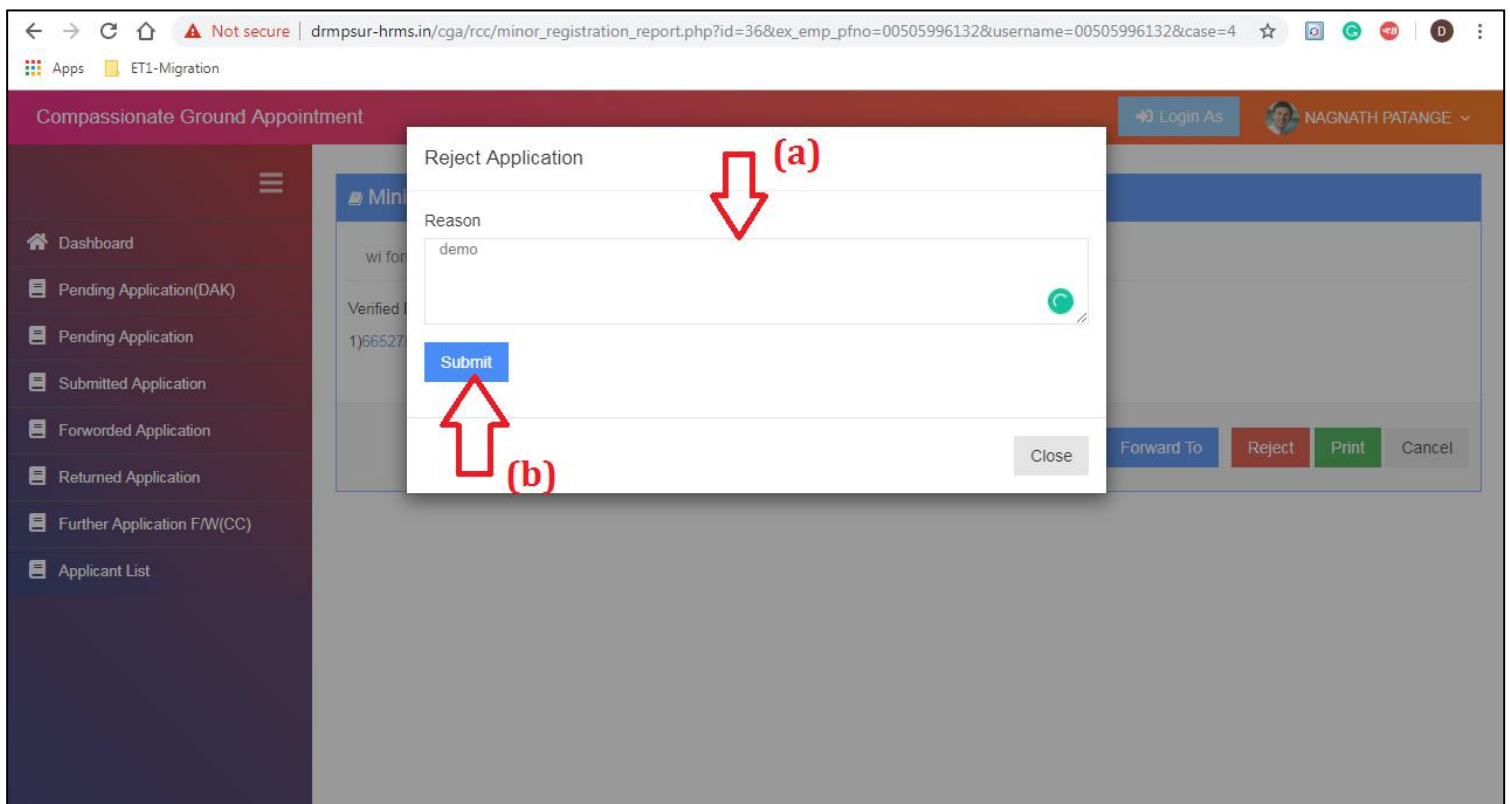
6. Clicked on **Forward To** button new popup window will get opened.
(Fig-2.1.2)
7. Select DPO (a) and click on **forward** button (b).

(Fig-2.1.2)



8. If clicked on Reject button new popup window will get opened. (Fig-2.1.3)
9. Type the reason (a) for rejection of the application and click on **submit** button (b).

(Fig-2.1.3)



Forwarded Application:

1. Applications which are received from WI and forwarded to DPO (a) or rejected (b) all are shown on the page of Forwarded Application. (Fig-3.1)
2. To check the track of the application click on status (c).
3. To view the details of application click on Show Application (d).

(Fig-3.1)

Compassionate Ground Appointment

Login As NAGNATH PATANGE

Forwarded Application List (a)

Copy CSV Excel PDF Print

Search:

SR No	Ex. Employee PFno	Ex. Employee Name	Applicant Name	Applicant Username	Category	Action
1	00505996132	DINESH KUMAR	dipti	00505996132	Minor Registration	Status (c) Show Application (d)
2	00505967703	PRADEEP K	Om	00505967703	Medical Decategorized	Status Show Application
3	00504392309	N.B.KHARWADE	Onkar	00504392309	Death Case	Status Show Application

Showing 1 to 3 of 3 entries

Previous 1 Next

Rejected Application List (b)

Copy CSV Excel PDF Print

Search:

SR No	Ex. Employee PFno	Ex. Employee Name	Applicant Name	Category	Reason	Action
1	00506011810	SHIVRAJ POPAT	Ram	Missing Case	sadasd asasda	Show

Returned Application:

Applications which are returned by higher authorities are given in returned application list. (Fig-4.1)

1. Select Returned Application from sidebar.
2. Return Application list will be shown.

(Fig-4.1)

The screenshot shows a web application interface for 'Compassionate Ground Appointment'. The top navigation bar is orange and contains a 'Login As' button and the user name 'NAGNATH PATANGE'. The left sidebar is dark red and lists various application statuses: Dashboard, Pending Application(DAK), Pending Application, Submitted Application, Forwarded Application, Returned Application (highlighted), Further Application F/W(CC), and Applicant List. The main content area is titled 'Returned Application List' and features a search bar, export buttons (Copy, CSV, Excel, PDF, Print), and a table with columns: SR No., Ex. Employee PFNo., Ex. Employee Name, Applicant Name, Category, Reason, Rejected By, Date, and Action. The table currently displays 'No data available in table' and 'Showing 0 to 0 of 0 entries'. Navigation buttons 'Previous' and 'Next' are located at the bottom right of the table area. The footer of the page indicates '2019 © Salgem Infoigy Tech Pvt Ltd.'

Further Application F/W (CC):

1. Applications which are sanctioned by DRM and submitted by DPO to Recruitment Cell (a) are shown in the Further Application F/W (CC). (Fig-5.1)
2. Click on Show (b) button to view the details of the application.
3. Applications from CC are also shown on the same page (c).
4. Click on Show button to see the details (d).

(Fig-5.1)

The screenshot displays a web application interface for HRMS. The top navigation bar includes a 'Compassionate Ground Appointment' section with a 'Login As' button and a user profile for 'NAGNATH PATANGE'. A left sidebar contains a menu with items like 'Dashboard', 'Pending Application(DAK)', 'Pending Application', 'Submitted Application', 'Forwarded Application', 'Returned Application', 'Further Application F/W(CC)', and 'Applicant List'. The main content area features two tables. The first table, 'Pending Application List', has columns for SR No, Ex. Employee PFno, Ex. Employee Name, Applicant Name, Category, and Action. It contains two entries, with the first entry having a 'Show' button highlighted by a red arrow labeled (b). The second table, 'CC To RCC Application List', has similar columns and contains one entry with a 'Show' button highlighted by a red arrow labeled (d). Red arrows labeled (a) and (c) point to the headers of the first and second tables, respectively.

SR No	Ex. Employee PFno	Ex. Employee Name	Applicant Name	Category	Action
1	00505967703	PRADEEP K	Om	Medical Decategorized	Show
2	00505996132	DINESH KUMAR	dipti	Minor Registration	Show

SR No	Ex. Employee PFno	Ex. Employee Name	Applicant Name	Category	Action
1	00504392309	N.B.KHARWADE	Onkar	Death Case	Show

5. Sanctioned application details will get displayed. (Fig-5.1.1)
6. Check all the details of the application.
7. To forward the sanctioned application to CC click on **Forward To** button.

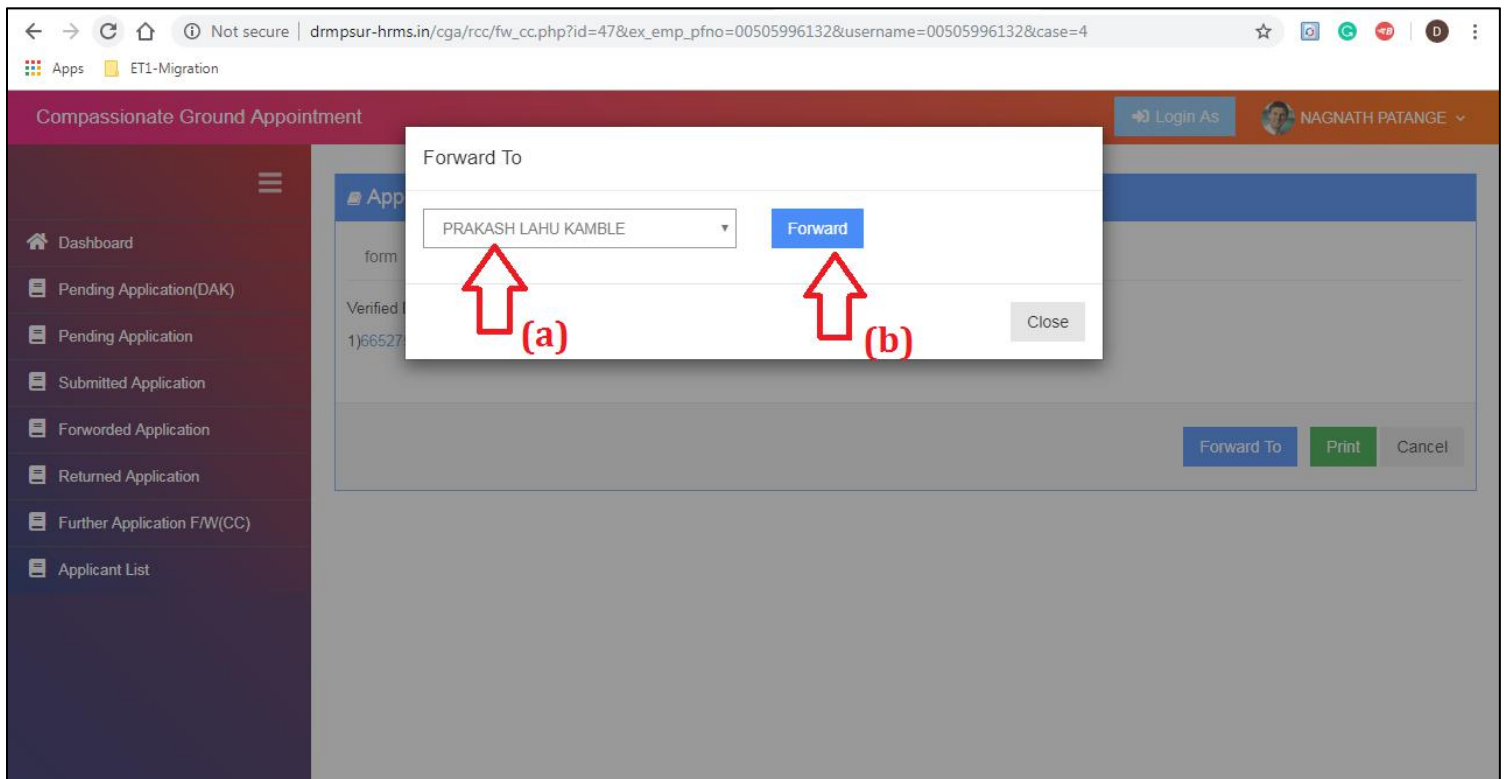
(Fig-5.1.1)

The screenshot displays a web application interface for 'Compassionate Ground Appointment'. The browser address bar shows the URL: `drmps-sur-hrms.in/cga/rcc/fw_cc.php?id=47&ex_emp_pfno=00505996132&username=00505996132&case=4`. The user is logged in as 'NAGNATH PATANGE'. The left sidebar contains a menu with the following items: Dashboard, Pending Application(DAK), Pending Application, Submitted Application, Forwarded Application, Returned Application, Further Application F/W(CC), and Applicant List. The main content area is titled 'Application Form' and features three tabs: 'form', 'Verified Documents', and 'note'. The 'Verified Documents' tab is currently selected, displaying a list of documents. One document is listed: '1)665275_CGA-DAK Clerk user manual.pdf'. At the bottom right of the document list, there are three buttons: 'Forward To' (highlighted with a red circle), 'Print', and 'Cancel'.

8. New popup window will get opened. (Fig-5.1.2)

9. Select the CC (a) from dropdown list and click on Forward button (b).

(Fig-5.1.2):



Applicant List:

1. All applicants list is shown in Applicant List.
2. Click on Applicant List from sidebar to see the applicant list. (Fig-6.1)
3. To activate the user click on **Active** button (a) and to deactivate click on **Deactivate** button (b).

(Fig-6.1)

The screenshot shows a web application interface for managing users. The top navigation bar includes a 'Login As' button and the user's name 'NAGNATH PATANGE'. The left sidebar contains a menu with options like 'Dashboard', 'Pending Application(DAK)', 'Submitted Application', 'Forwarded Application', 'Returned Application', 'Further Application FAW(CC)', and 'Applicant List'. The main content area is titled 'Registered User List' and features a table with columns: SR No, Ex. Employee PFNo, Ex. Employee Name, Applicant Name, Category, and Action. The table lists 5 entries. The 'Action' column contains buttons labeled 'Deactivate' (for the first entry) and 'Active' (for the others). Red arrows labeled (a) and (b) point to the 'Active' button for the 5th entry and the 'Deactivate' button for the 1st entry, respectively.

SR No	Ex. Employee PFNo	Ex. Employee Name	Applicant Name	Category	Action
1	00504392309	N.B.KHARWADE	Onkar	Death Case	Deactivate
2	00506011810	SHIVRAJ POPAT SHINDE	Ram	Missing Case	Active
3	00505967703	PRADEEP K	Om	Medical Decategorized	Active
4	00505996132	DINESH KUMAR	dipti	Minor Registration	Active
5	00505996215	JAY PRAKASH KUMAR	sham	Minor Registration	Active

Showing 1 to 5 of 5 entries

Previous 1 Next

4. When clicked on **Activate** button new popup will get opened on screen for confirmation. (Fig-6.1.1)
5. Click on **Ok** button to activate the applicant.

(Fig-6.1.1)

The screenshot shows a web browser window with the URL `drmps-sur-hrms.in/cga/rcc/applicant_list.php`. A confirmation popup is displayed in the center, asking "Confirm!!!! Proceed for user activation?". The "OK" button in the popup is circled in red. The background shows a sidebar menu with options like "Dashboard", "Pending Application(DAK)", "Submitted Application", "Forwarded Application", "Returned Application", "Further Application FAW(CC)", and "Applicant List". The main content area displays a table titled "Registered User List" with columns: SR No, Ex. Employee PFno, Ex. Employee Name, Applicant Name, Category, and Action. The table contains 5 entries, each with an "Active" button in the Action column.

SR No	Ex. Employee PFno	Ex. Employee Name	Applicant Name	Category	Action
1	00504392309	N.B.KHARWADE	Onkar	Death Case	Active
2	00506011810	SHIVRAJ POPAT SHINDE	Ram	Missing Case	Active
3	00505967703	PRADEEP K	Om	Medical Decategorized	Active
4	00505996132	DINESH KUMAR	dipti	Minor Registration	Active
5	00505996215	JAY PRAKASH KUMAR	sham	Minor Registration	Active

Showing 1 to 5 of 5 entries

Previous 1 Next

6. To deactivate the applicant click on **Deactivate** button.
7. New popup will get opened on screen for confirmation. (Fig-6.1.2)
8. Click on Ok button to deactivate.

(Fig-6.1.2)

The screenshot shows a web browser window with the URL `drmps-hrms.in/cga/rcc/applicant_list.php`. The page title is "Compassionate Ground Appointment". A sidebar on the left contains navigation links: Dashboard, Pending Application(DAK), Pending Application, Submitted Application, Forwarded Application, Returned Application, Further Application FW(CC), and Applicant List. The main content area displays a table of registered users. A confirmation popup is overlaid on the table, asking "Confirm!!! Proceed for user deactivation?". The "OK" button in the popup is circled in red. The table has columns: SR No, Ex. Employee PFNo, Ex. Employee Name, Applicant Name, Category, and Action. The first row shows a user with SR No 1, PFNo 00504392309, Name N.B. KHARWADE, Applicant Name Onkar, and Category Death Case, with a "Deactivate" button in the Action column. The other four rows have "Active" buttons. At the bottom of the table, it says "Showing 1 to 5 of 5 entries" and has "Previous", "1", and "Next" pagination controls.

SR No	Ex. Employee PFNo	Ex. Employee Name	Applicant Name	Category	Action
1	00504392309	N.B. KHARWADE	Onkar	Death Case	Deactivate
2	00506011810	SHIVRAJ POPAT SHINDE	Ram	Missing Case	Active
3	00505967703	PRADEEP K	Om	Medical Decategorized	Active
4	00505996132	DINESH KUMAR	dipti	Minor Registration	Active
5	00505996215	JAY PRAKASH KUMAR	sham	Minor Registration	Active

LOGOUT:

1. To logout click on your name given at the top right corner of the page.
2. From that popup click on logout. ↓

The screenshot displays the 'Compassionate Ground Appointment' dashboard. At the top right, a user profile for 'NAGNATH PATANGE' is visible with a dropdown menu. The dropdown menu contains three options: 'Home', 'Profile', and 'Log Out', with 'Log Out' highlighted by a red circle. The dashboard itself features a sidebar with navigation links and a main area with three summary cards: 'Pending Application From WI CLERK' (0), 'Forwarded Application' (6), and 'Returned Application' (0). Each card has a 'VIEW MORE' link. The footer indicates the copyright is 2019 © Salgem Infoigy Tech Pvt Ltd.

Compassionate Ground Appointment

Login As

NAGNATH PATANGE

- Home
- Profile
- Log Out

Dashboard

Pending Application From WI CLERK 0

VIEW MORE

Forwarded Application 6

VIEW MORE

Returned Application 0

VIEW MORE

Dashboard

Pending Application(DAK)

Pending Application

Submitted Application

Forwarded Application

Returned Application

Further Application F/W(CC)

Applicant List

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