

CENTRAL RAILWAY

SOLAPUR DIVISION



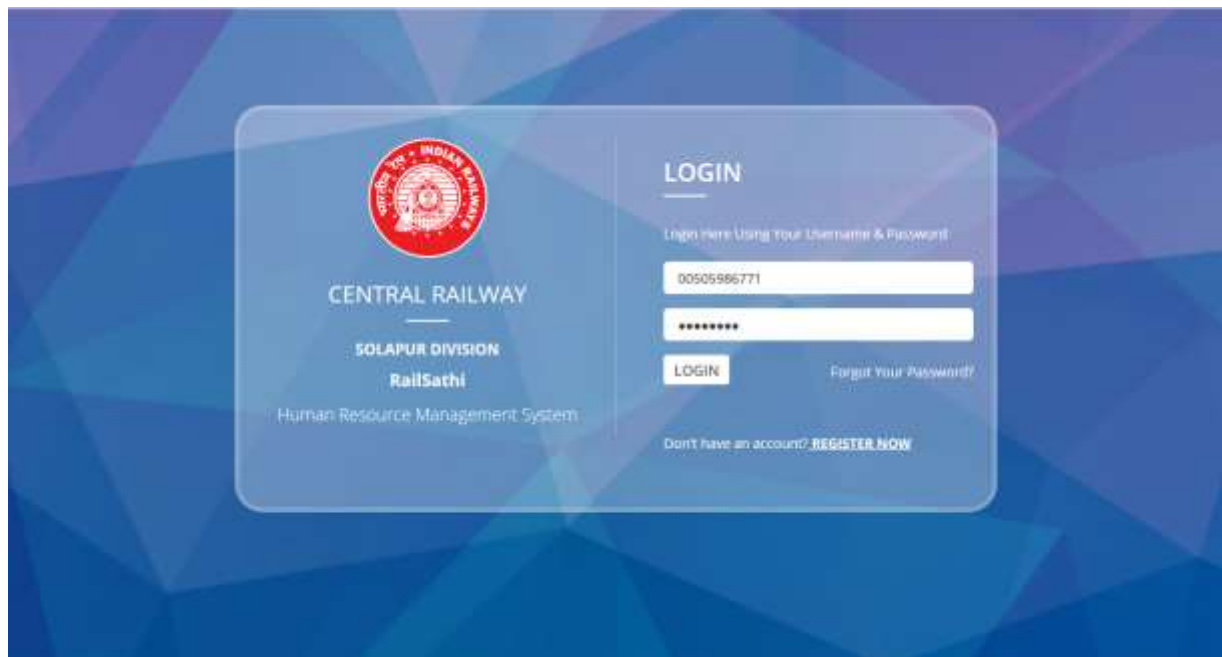
RailSathi

Annual Performance Appraisal Report

[e-APAR]

Employee Module User Manual

Website Link:-<http://drmps-sur-hrms.in>



(Fig 1)

1.As shown in above Fig 1 Login using PF number and Password.

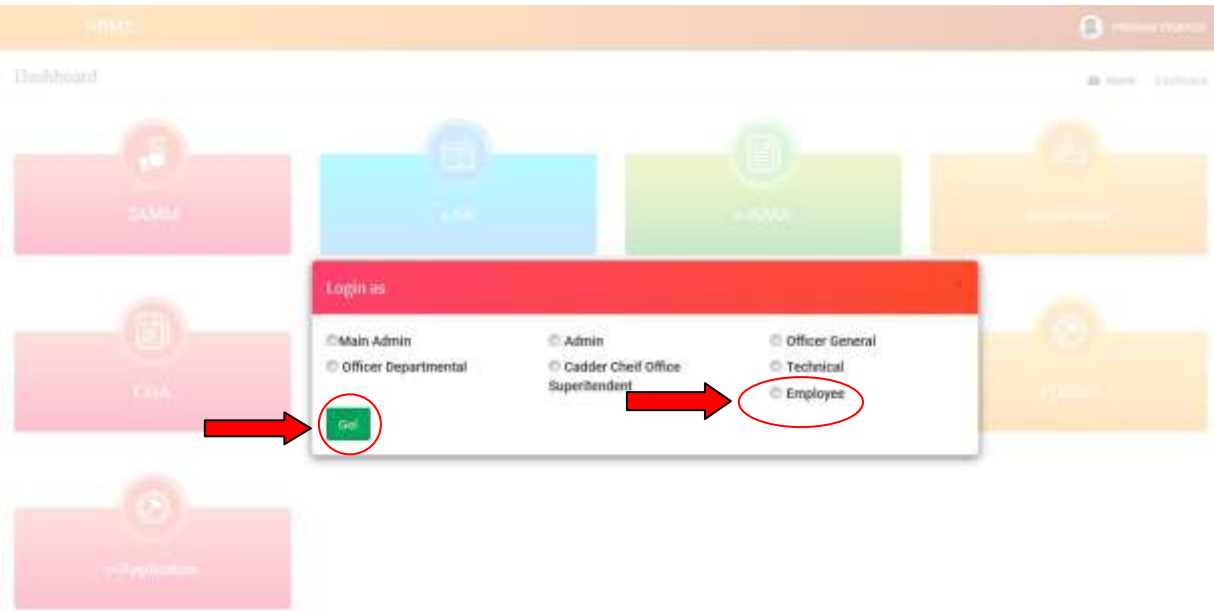
Note:- By default Password is Date of Birth as DD/MM/YYYY.

2. After Login the page will redirect to Dashboard or HomePage as shown in below Fig 2.



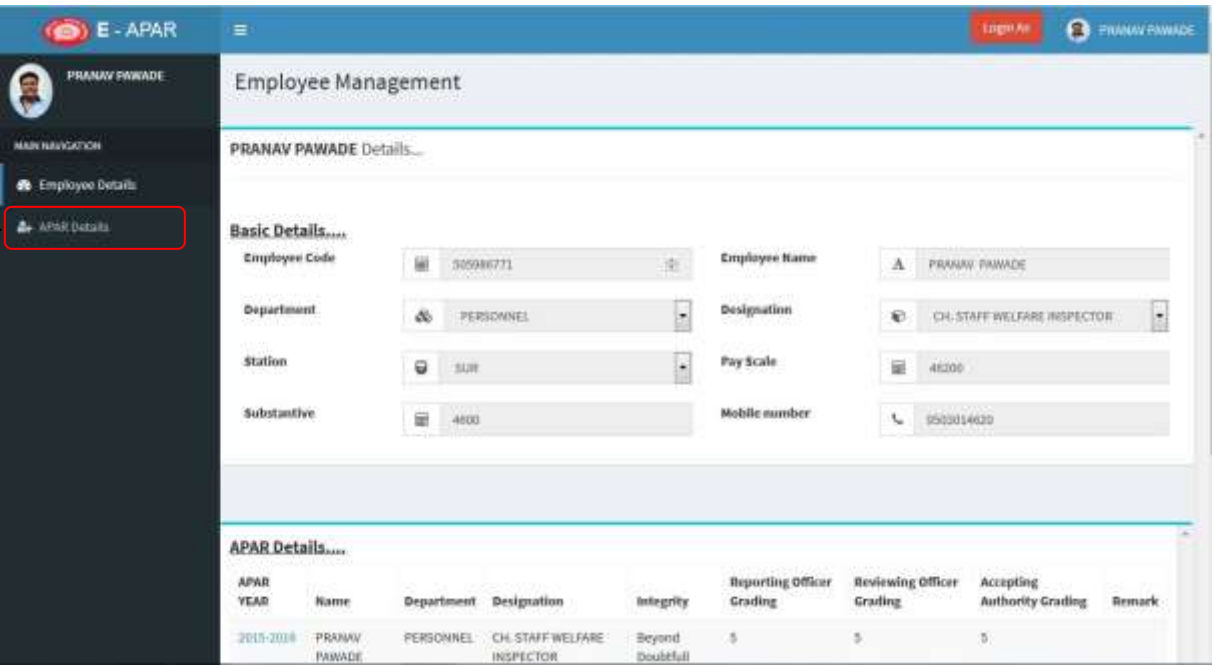
(Fig 2)

3. Click on e-APAR box as shown in above Fig 2.



(Fig 3)

4. Choose Employee radio button and Click on Go! Button to redirect to Employee Dashboard.



(Fig 4)

5. Click on APAR Details in Sidebar as Shown in above Fig 4.

MAIN NAVIGATION

Employee Details

APAR Details

Employee APAR Details...

Year

2016-2017

Employee Name

A PRANAV PAMADE

Designation

CH. STAFF WELFARE INSPECTOR

Pay Scale

46200

Substantive

4600

Mobile number

9503014620

Employee Code

505986771

Department

PERSONNEL

Station

SUR

Integrity

Beyond Doubtfull

ST SC

ST

Selected Year

--Select Year--

Multiple Year Inuge

Refresh

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(Fig 5)