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# Deepa Kumari

 C- 501 Epic Housing Society, Wagholi, Near Wagholi Bus Stand Kesanad Phata, Wagholi ,Pune ,Maharashtra - 412207

 8208350789

## PROFESSIONAL SUMMARY

 deepakunal13@gmail.com

**DOB :** 16/05/1993

Dedicated Customer Service professional with knowledge of service delivery and proven multitasking abilities. Committed to maintaining professional relationships to increase profitability and drive business results.

## SKILLS

Customer service.

Teamwork skills.

Effective with MS Office

Adaptability.

Good Typing Skill

Interpersonal skills.

Communication skills.

Ability to work under pressure

Troubleshooting/problem-solving  
skills.

## WORK HISTORY

### SALES EXECUTIVE

12/2022 to 03/2023

#### Satyam Developers

- Identifying and pursuing new sales leads. This involves researching potential customers and reaching out to our potential clients to pitch for the different inventory available.

### CUSTOMER SERVICE EXECUTIVE

11/2021 to 06/2022

#### IGT Solution Pvt. Ltd | Pune, India

- Employed comprehensive benchmarks to establish and monitor customer service standards.
- Provided primary customer support to internal and external customers.

### SALES APPRENTICE

06/2021 to 11/2021

#### Suma Soft Pvt. Ltd | Pune, India

- Talked to new people interested in our product to help the sales team find potential customers.
- Called recent buyers to check in and help the sales team keep good relationships with them.

