

Anilisha Gurung

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OBJECTIVE

Highly motivated and hardworking finance veteran transitioning into the civilian workforce. Looking for career transition to Information Technology world.

QUALIFICATION

- HTML5
- CSS3
- JavaScript
- Adobe Photoshop
- Adobe Illustrator
- Department of Defense Finance
- Leadership
- Communication
- Problem Solver
- Attention to detail
- Competitive

PROJECTS

<https://anilisha.github.io/myPortfolio/>

EXPERIENCE

Customer Service Supervisor

U.S Army, Defense Military Pay Office, South Korea

NOV 2018 – Nov 2019

- Supervised 7 team members
- Audited over 8,000 military pay transactions with the accuracy of 98.50% exceeding the Defense Finance and Accounting Services (DFAS) accuracy rate of 97.50%

Finance Technician/Team Leader

U.S Army, Defense Military Pay Office, Fort Campbell, KY

JAN 2016 – OCT 2018

- Team leader
- Processed over 20,000 military pay transactions with the accuracy of 99.22% exceeding the Defense Finance and Accounting Services (DFAS) accuracy rate of 97.50%
- Meticulous attention to detail of soldiers records eliminated multiple financial debts for soldiers .

Sales Representative

Dial N Style, Oklahoma City, OK

JAN 2015 – DEC 2015

- Increased sales by 20%
- Provided customer service to cultivate a welcoming environment
- Established more customers through networking

EDUCATION

Bachelor's in Digital Media and Web Technology

University of Maryland College

Expected Graduation: December 2019