



Elizabeth Strumskyte

Nationality: Lithuanian

CONTACT

✉ elzbiatele@gmail.com

☎ (+34) 632172459

WORK EXPERIENCE

15/12/2022 – CURRENT Remote, Spain

Customer Service Specialist Frontiers

- Working in a fast-paced, dynamic Scientific Publishing industry
- Overseeing complex Conflict of Interest issues
- Use of Salesforce, Excel and Microsoft Teams to streamline the work process

07/05/2022 – 01/12/2022 Barcelona, Spain

Customer Experience Specialist - Lithuanian Market Tre atwell

- B2B and B2C Saas support in one of the leading beauty-related Tech company
- Cross-country support in multiple languages(Lithuanian, English, German, French)
- Translations, quality assessment, problem-solving
- Use of Salesforce, Zendesk

15/02/2021 – 30/04/2022 Vilnius, Lithuania

Copywriter Robert Kalinkin - Fashion House

- Creation of engaging and SEO-optimized digital copy
- Work in a fast-paced, fashion-forward environment
- Attention to detail and emphasis on creativity

01/05/2020 – 15/01/2021 Barcelona, Spain

Co-Owner CBDARIO Barcelona

- Shopify shop platform integration and moderation
- SEO-optimized copywriting
- Managing B2B and B2C client relations
- Social media marketing (Instagram, Facebook)
- Market analysis and new product development

EDUCATION AND TRAINING

01/09/2020 – 2023 Spain

Bachelor's degree in Food Science University of Barcelona

01/09/2019 – 01/06/2021 United Kingdom

Bachelor's degree in Design Thinking The Open University UK

03/12/2021 – CURRENT

UX Design Certificate Google

Field of study Information and Communication Technologies

LANGUAGE SKILLS

MOTHER TONGUE(S): Lithuanian

Other language(s):

English

Listening C2

Reading C2

Writing C2

Spoken production C2

Spoken interaction C2

Spanish

Listening B2

Reading B2

Writing B1

Spoken production B1

Spoken interaction B1

Catalan

Listening B1

Reading B1

Writing B1

Spoken production A1

Spoken interaction A1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Microsoft Excel | Microsoft Powerpoint | Outlook | Facebook | Instagram | Social Media | Google Docs | Microsoft Office (Excel PowerPoint Word) - advanced level | Figma | Adobe (Adobe Photoshop, Adobe Illustrator, Adobe Lightroom, Adobe InDesign, Adobe Premiere)

ADDITIONAL INFORMATION

Management and leadership skills

● Business-related skills

- Preparation of business plans, market analysis and financial projections
- Accounting skills (preparation of invoices and financial statements)
- Team hiring and management

Organisational skills

● Organisational skills

- Able to take full responsibility, manage a team
- Flexibility, ability to work on-call hours
- Skilled in fast-paced work

Job-related skills

● Job-related skills

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- Self-starter, detail-oriented
 - Skilled in B2B and B2C relations
 - Fast learner, problem-solving
 - Ability to cooperate, be team-player