

# **HEALTHCARE FACILITY**

## **PATIENT DISCHARGE PROCEDURES**

**Policy Number:** OP-003

**Effective Date:** January 1, 2024

### **1. DISCHARGE PLANNING REQUIREMENTS**

- Discharge planning begins within 24 hours of admission
- Multidisciplinary team involvement required
- Patient and family education must be completed
- Follow-up appointments scheduled before discharge

### **2. MEDICATION RECONCILIATION**

- Complete medication reconciliation required
- Pharmacy consultation for complex regimens
- Patient education on new medications
- Prescription delivery coordination if needed

### **3. HOME HEALTH COORDINATION**

- Assess need for home health services
- Coordinate with home health agencies
- Ensure equipment delivery before discharge
- Confirm caregiver availability and training