Resume Writing

Ram Sir

Ram Engineering Classes

8282966966

Resume?

A resume is a formal document that serves to show a person's **career background and skills**
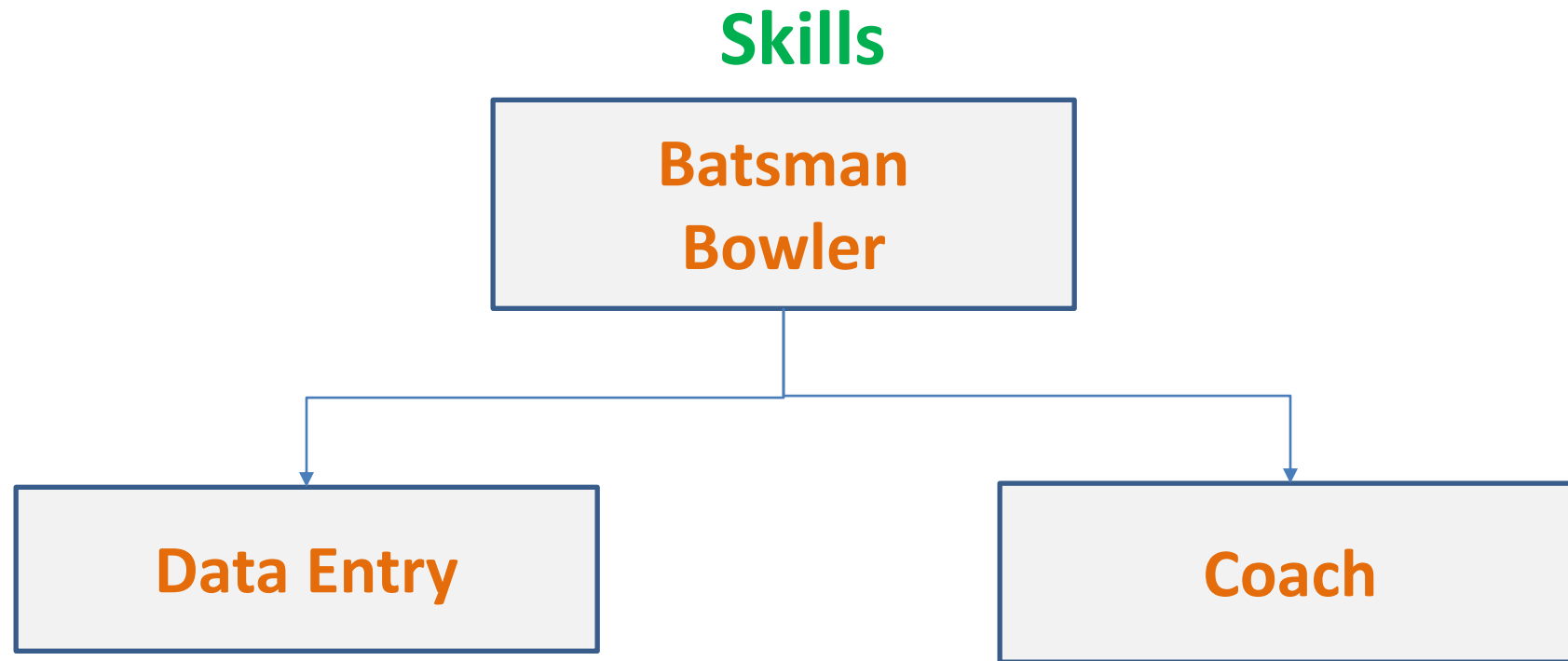Displays your education, experience and skills

From a **business Context**
From the **Job context**

Resume?

From a **business Context**
From the **Job context**

Skills

Batsman
Bowler

Data Entry

Coach

Resume Format?

Name: Mobile: Email Address:	Photo
Objective	
Summary (A quick snapshot about you)	

Resume Format?

Objective

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills and in turn add value to the growth of the company	I am a fresher and looking for a Java developer profile. Have skills in Java, HTML, CSS etc. If given an opportunity I will deliver best of my potential.
To secure employment with a reputable company, where I can utilize my skills and business studies background to the maximum.	I love building mobile apps. Have worked on few projects in my college. I eager to join a team working on building customer centric application. I will deliver my best if given and opportunity.
To make use of my interpersonal skills to achieve goals of a company that focuses on customer satisfaction and customer experience.	I have 2 years in building web apps. Looking for an opportunity in development role in backend development.

Resume Format?

Summary   About **you** in 10 lines   (**Highlights**)

Experience Years	
Domain knowledge/Skills	
Important Projects (Highlights)	
Strength (tech skills)	
Awards/Achievements	
Technical Certification	
Participation in Events (Big Ones)	

Resume Format?

Education

Degree	University	Name School/College	Percent/Grade	Year of Passing
SSC				

Experience Job/Internship

Company	Type	Duration	Job/Internship Details	Start Date – End date
REC	Internship	3 months	Software Intern Worked on development of ecommerce platform	5 Jun 2019 - 25 Oct 2019
LearningIT	Job	12 months	UX/UI Designer	1 Jun 2018 - 25 Oct 2019

Resume Format?

Education

ME (Masters in Artificial Intelligence, 2000-2000)
Abc Institute of Technology, Bandra

MMS System (Masters in Management Studies, 2000-2000)
Abc Institute of Mgmt. & Research, Panvel

B.E Computers (Mumbai University, 2000-2000)
Abc College of Engineering, New Mumbai

MCSE (Microsoft Certified System Engineer, 2000-2000)

Should you put your Scores/CGPA (Fresher --- Experience)

Resume Format?

Projects

Projects	
Project Title	
Your role	
Project Description	
Technologies	
Duration	

Project Title	
Your role	
Project Description	
Technologies	
Duration	

Resume Format?

Others

Technical Skills (Programming Language, Database, Tools, Etc...)
Soft Skills Communication Interpersonal skills Etc...
Hobbies/Interest
Achievements

QA

Thank You