

William E. Coutts Company, Limited
DBA Hallmark Canada
Credit Department #316
P.O. Box 419535



@customerName
@address
@city
@province , @postalCode

@date
@accountCustomerNumber

Dear Sir / Madame:

SUBJECT: Pre-Authorized Debit (PADs) Confirmation

This is confirmation of your bank change submitted on 3M's Electronic Invoice Presentation & Payment (EIPP) site for the purpose of scheduling invoice payments. This bank account will only be requested to debit on the scheduled invoice payment date you submitted on the 3M EIPP website.

Note the bank account may not be available for use in the 3M's EIPP site for
@minConfirmationPeriod - @confirmationPeriod days from the submitted date.

- **Customer Name:** @customerName
- **Bank Name:**
- **Bank Account Number:** @maskedAccountNumber
- **Bank Routing Number:** @fiTransitNumber
- **Created By:** @paymentStartDate

Sincerely,

3M