

CHANGE REQUEST FORM

Part I: Background Information (to be completed by Requestor and validated by Project Manager)

Project Change Request Log #	SCC/51/P-2111SCC-PLNI1446/2022	Requestor Name	Rahma Festyawati
Project Name	Jasa Pemeliharaan dan Pengembangan Aplikasi Oracle EBusiness Suite (EBS) Finance tahun 2021-2022	Customer Name	PT.Pelayaran Nasional Indonesia (Persero)
IWO Number	P-2111SCC-PLNI1446	Contract/PO# (current or to be provided)	No: TH.01.11-01/SS/2022 No: 03/SCC/PLNI/A/2022
Project Manager:	Ari Putri Nagari	Date Requested	15 Februari 2022
Customer Priority	<input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low		
Change Type	<input type="checkbox"/> With-in Scope <input type="checkbox"/> Out of scope <input checked="" type="checkbox"/> New Request		
Target	21 Maret 2022		

Part II: Change Detail (to be completed by Requestor and validated by Project Manager)

Description of change requested:

1. Mengakomodir kebutuhan data budget, realisasi dan encumbrance untuk dapat di integrasikan pada aplikasi planning and budgeting.
2. Mengakomodir pengiriman finalisasi budget dari aplikasi E-budgeting ke Oracle EBS Finance.

Reason for / benefits of proposed change:

1. Data tersebut digunakan sebagai dasar penyusunan Prognosa, penyusunan RKAP, maupun Reporting agar prosesnya menjadi lebih mudah, cepat, dan akurat.
2. Untuk implementasi awal diharapkan dapat disediakan data RKAP 2022, encumbrance, dan Realisasi Audited tahun 2021 untuk kebutuhan penyusunan RKAP 2023, penyusunan Prognosa 2022 dan Reporting-reporting anggaran dan Laporan Manajemen.

Alternatives:

Impact / risk to project if change does not proceed:

1. Penyusunan Prognosa, penyusunan RKAP baru, Reporting dan evaluasi penggunaan budget pada aplikasi hyperion tidak dapat dilakukan jika kebutuhan data tidak dipenuhi

Part III: Change Impact (to be completed by PM)

External Impact Assessment: (this section may be presented to the Customer)

Impact on schedule:

Request ini memiliki timeline tersendiri.

Effort & cost estimated to implement change: *(How much will the effort cost in terms of effort to analyze, design, implement, integrate, and test in man-days?)*

Effort to analyze	<u>6</u>	Man-days
Effort to design	<u>6</u>	Man-days
Effort to develop	<u>32</u>	Man-days
Effort to test	<u>10</u>	Man-days
Effort to implement	<u>7</u>	Man-days

Total Effort	61	Man-days
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Required resources	<u>3</u>	Person
Additional duration		Working-days
Additional cost	<u> </u>	USD\$/Rp

Additional risks and other impact:

Evaluate changes to project risks as a result of this change if it proceeds, and other impacts that need to be communicated to customer, such as other related project, etc.

Scope:

Integrasi Oracle EBS Finance

Memberikan data yang diperlukan sesuai kesepakatan dan dapat diakses oleh 3rd party untuk diolah pada table staging aplikasi Hyperion

Integrasi Hyperion ke Oracle EBS Finance

Menyiapkan table staging untuk menerima data budget final dari Hyperion dan memproses data tersebut untuk masuk table Interface Oracle dan naik ke Oracle EBS sebagai Jurnal Budget

Part IV: Change Impact (to be completed by PM)

Internal Impact Assessment: (this section is for internal discussion only)

Impact on project financials:

How does it impact agreed project profit margin, payment schedule and contingencies? If cost to customer is nil, how is the change funded?

(This section is for internal discussion only)

Impact on resources:

(This section is for internal discussion only)

Impact on commercial / customer satisfaction:

(This section is for internal discussion only)

Additional risks and other impact:

Evaluate changes to project risks as a result of this change if it proceeds, and other impacts that need to be communicated internally before committing to the change, such as impacts on pipeline projects, etc.

(This section is for internal discussion only)

Recommendation by Project Manager:

Change should proceed:	Yes / No	Date of assessment:	
If change not recommended, provide reason and/or recommended response:			
Requested date for change management decision and approval:			

Part V : Approval and Comments

SCC Project Management Leader Approval

Change Decision:

- ☐ Accepted ☐ Accepted subject to comments
☐ Rejected

Date:

Signature:

Action required / comments:

SCC Account Management Leader Approval

Change Decision:

- ☐ Accepted ☐ Accepted subject to comments
☐ Rejected

Date:

Signature:

Action required / comments:

SCC Service Delivery Manager Approval

Change Decision:

- ☐ Accepted ☐ Accepted subject to comments
☐ Rejected

Date:

Signature:

Action required / comments:

User Approval

Change Decision:

- ☐ Accepted ☐ Accepted subject to comments
☐ Rejected

Date:

Signature:

Action required / comments:

Customer Approval

Change Decision:

- ☐ Accepted ☐ Accepted subject to comments
☐ Rejected

Date:

Signature:

Action required / comments: