



Content Sync Administrator Guide



Content Sync Module

Shore side application whose main function is to sync text and image content for the Shorex masters currently being authored in Adobe Experience Manager shore side for ingestion by the Kiosk Control Centre on the ship.

All content displayed by the kiosk will be as authored within AEM. The system shall carry out authenticity checks of all content data extracted to avoid the possibility of bogus content being displayed at the kiosks, possibly with malicious intent. The shore excursions content (text, images) displayed by the kiosk service shall be sourced unchanged, which is extracted from the AEM Sync.

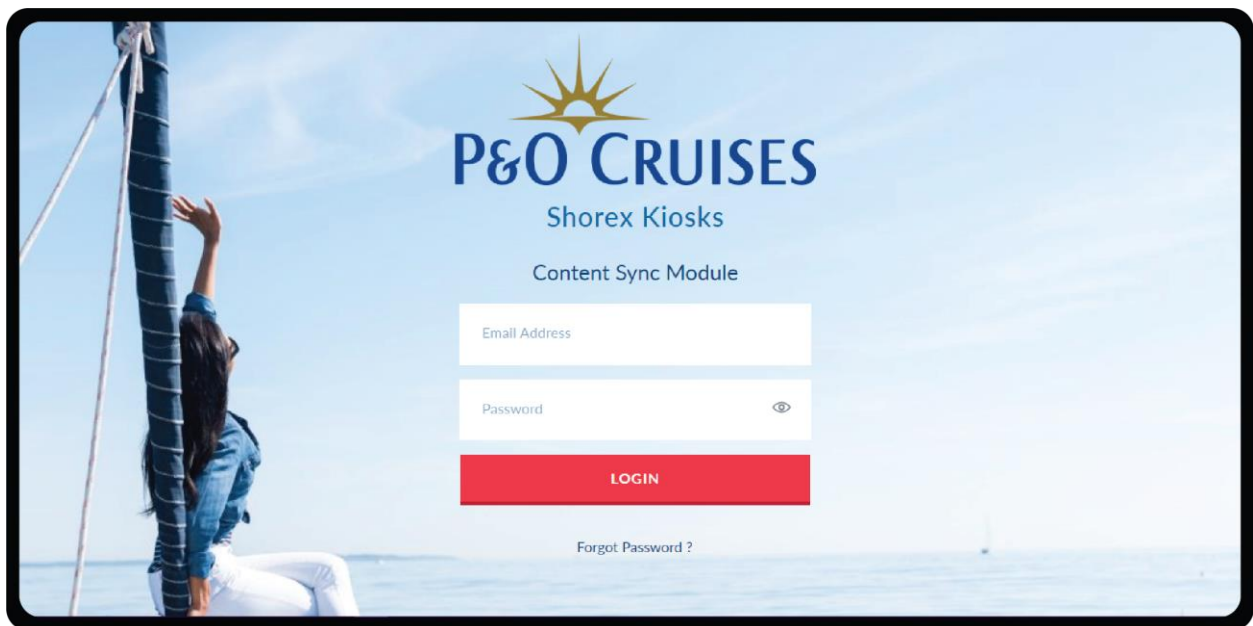
Table of Contents

1. Login Page	4
2. AEM Server Settings	5
3. API Scheduler	6
4. Dashboard	7
5. Carousel CMS	9
6. Email Distribution List	13
7. Users	14
8. Reset Password	15

1. Login Page

You can use the Login screen to enter the appropriate email address and password to **login**.

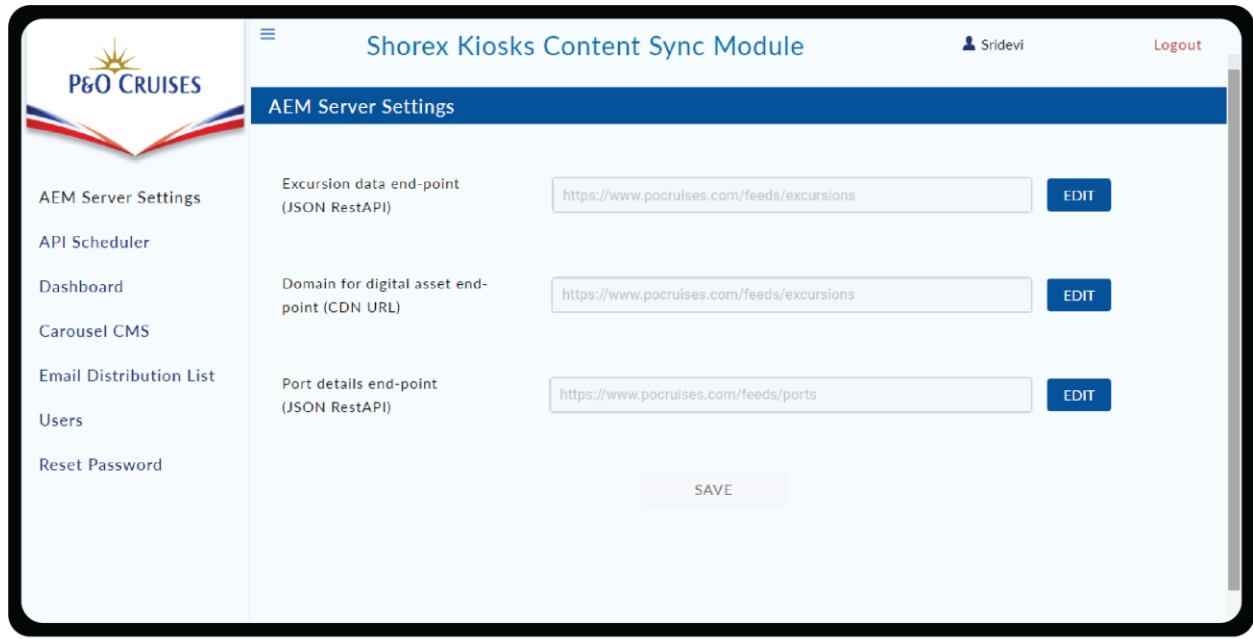
If you forgot your password, enter your email address and use "Forgot **Password?**" link to recover the password.



2. AEM Server Settings

You can use this page to enter the AEM Server URLs for the data extraction.

You can use **Edit** button to enter JSON Rest API in Excursion data end-point, CDN URL in Domain for digital asset end-point, JSON Rest API (in port details end-point).



The screenshot shows the 'AEM Server Settings' page within the 'Shorex Kiosks Content Sync Module'. The page has a sidebar on the left with the P&O Cruises logo and navigation links: 'AEM Server Settings', 'API Scheduler', 'Dashboard', 'Carousel CMS', 'Email Distribution List', 'Users', and 'Reset Password'. The main content area is titled 'AEM Server Settings' and contains three input fields, each with an 'EDIT' button: 'Excursion data end-point (JSON RestAPI)' with the value 'https://www.pocruises.com/feeds/excursions', 'Domain for digital asset end-point (CDN URL)' with the value 'https://www.pocruises.com/feeds/excursions', and 'Port details end-point (JSON RestAPI)' with the value 'https://www.pocruises.com/feeds/ports'. A 'SAVE' button is located at the bottom center of the main content area. The top of the page shows the user 'Sridevi' and a 'Logout' link.

As part of Edit, you can use **Test** Connection to confirm the Status of each of the URLs. **User Name** and **Password** are optional to test the connection. Upon confirmation **save** the URL details for extraction.



This close-up shows the 'Port details end-point (JSON RestAPI)' form during an edit operation. It features a text input field containing 'https://www.pocruises.com/feeds/ports' with an 'EDIT' button to its right. Below this are two optional fields: 'User Name' and 'Password', each with a text input field. The 'Password' field includes a toggle icon (an eye) to show or hide the password. A red 'TEST' button is positioned to the right of the password field. A 'SAVE' button is located at the bottom center of the form.

3. API Scheduler

This page helps in scheduling the extraction Process from AEM.

You can choose either **Daily or Weekly schedule** for extraction. Also you can choose the time of the day for the respective schedules.

The screenshot displays the 'API Scheduler' interface within the 'Shorex Kiosks Content Sync Module'. On the left, a sidebar menu for 'P&O CRUISES' includes links to 'AEM Server Settings', 'API Scheduler', 'Dashboard', 'Carousel CMS', 'Email Distribution List', 'Users', and 'Reset Password'. The main content area features a 'Recurrence Pattern' section with 'Daily' (selected) and 'Weekly' radio buttons. Below this is an 'Extraction Time' field showing '5:00 PM' with a clear (X) and a clock icon. A red 'SAVE' button is positioned at the bottom of the form.

In case you choose weekly, you can choose the day of the week from the **drop down**.

The screenshot shows a form with a 'Recurrence Pattern' section at the top. It has two radio buttons: 'Daily' (unselected) and 'Weekly' (selected). To the right of these is a dropdown menu with a downward arrow. Below this is an 'Extraction Time' label followed by a text input field with a clock icon. At the bottom center is a red 'SAVE' button. The dropdown menu is open, showing a list of days: Sun, Mon, Tue, Wed, Thu, Fri, and Sat.

4. Dashboard

The dashboard section has the details on Content extraction History.

You can perform the following actions on this Page.

Perform On Demand Download: The On Demand Download can be used to perform Asset extraction on a need basis.

Asset Download: Asset Download can be used to download the asset of a particular extraction.

Content Download: Content Download can be used to download the content of a particular extraction.

- AEM Server Settings
- API Scheduler
- Dashboard
- Carousel CMS
- Email Distribution List
- Users
- Reset Password

Shorex Kiosks Content Sync Module

Content Extraction History

ON DEMAND

ID	Start Time	End Time	Status	Updates Found	Log	Assets	Content
000010	24/04/2020 17:00 Hrs	24/04/2020 17:04 Hrs	Completed	Yes			
000009	23/04/2020 17:00 Hrs	23/04/2020 17:05 Hrs	Completed	Yes			
000008	22/04/2020 17:00 Hrs	22/04/2020 17:01 Hrs	Completed	Yes			
000007	21/04/2020 17:00 Hrs	21/04/2020 17:00 Hrs	Completed	No			
000006	21/04/2020 16:37 Hrs	21/04/2020 16:38 Hrs	Completed	No			
000005	21/04/2020 16:08 Hrs	21/04/2020 16:09 Hrs	Completed	Yes			
000004	21/04/2020 16:00 Hrs	21/04/2020 16:00 Hrs	Completed	Yes			

View Log: View Log can be used to view the attribute changes for each of the excursion for a particular extraction history.

Check the tick box to get the tour details which has missing data.

Content Extraction Log

ID: 000010 24/04/2020 17:00 Hrs

ASSET DOWNLOAD CONTENT DOWNLOAD BACK

☐ Show only tours with missing data


Tour Code	Banner	Thumbnail	Title	Short Description	Long Description	Activity Level	Meal Info	Duration	At a Glance	Itinerary	Included	Essential Info	Last Updated Date
ZWD_031	✓	✓	✓	✓	✓	✓	✗	✓	✗	✗	✗	✓	14-02-2020 18:29
ZWD_030	✗	✗	✓	✗	✗	✓	✗	✓	✗	✗	✗	✗	03-04-2019 09:37
ZWD_028	✗	✗	✓	✗	✗	✓	✗	✓	✗	✗	✗	✗	03-04-2019 09:37
ZWD_027	✓	✓	✓	✓	✓	✓	✗	✓	✗	✗	✗	✓	07-11-2019 15:40
ZWD_026	✓	✓	✓	✓	✓	✓	✗	✓	✗	✗	✗	✓	16-12-2019 16:18
ZWD_025	✗	✗	✓	✗	✗	✓	✗	✓	✗	✗	✗	✗	03-04-2019 09:37
ZWD_023	✗	✗	✓	✗	✗	✓	✗	✓	✗	✗	✗	✗	03-04-2019 09:37
ZWD_022	✗	✗	✓	✗	✗	✓	✗	✓	✗	✗	✗	✗	03-04-2019 09:37
ZWD_021	✓	✓	✓	✓	✓	✓	✗	✓	✗	✗	✗	✓	07-11-2019 15:39
ZWD_020	✗	✗	✓	✗	✗	✓	✗	✓	✗	✗	✗	✗	03-04-2019 09:37

5. Carousel CMS

This page is for managing the Carousel Images and Banner Images.

Images uploaded in the table have to maintain a particular size **(1824x1830px)** to contain.

To delete the unwanted images from the table click on **Delete icon**.



- AEM Server Settings
- API Scheduler
- Dashboard
- Carousel CMS
- Email Distribution List
- Users
- Reset Password















Shorex Kiosks Content Sync Module

Sridevi Logout

Carousel CMS

+ CAROUSEL IMAGE

+ BANNER IMAGE

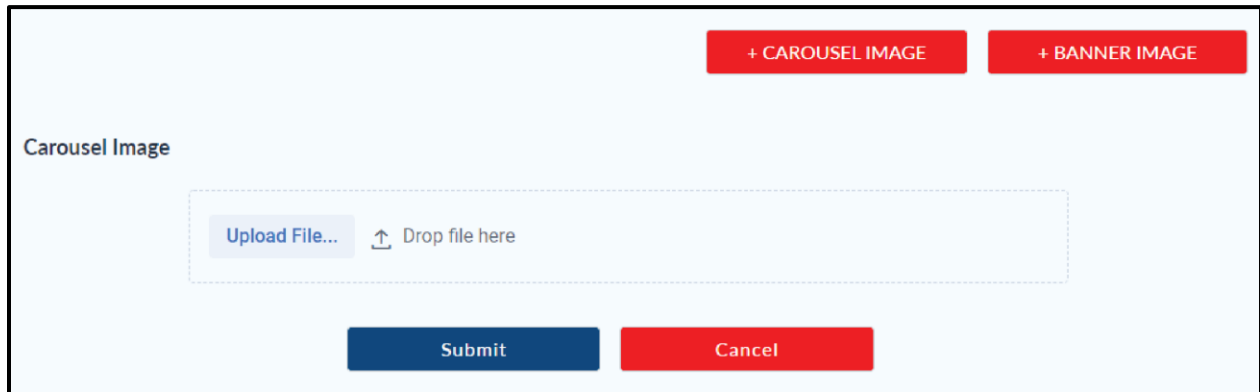
Carousel (1824x1836 px)	Preview	Delete
<input type="checkbox"/> AES-Aksla-Viewpoint 1824-x-1830.jpg		
<input type="checkbox"/> AES-Sugarlump-Mountain-1824-x-1830.jpg		
<input type="checkbox"/> BGO-Bryggen-backstreet-1824-x-1830.jpg		
<input type="checkbox"/> BGO-Funicular-1824-x-1830.jpg		
<input type="checkbox"/> BGO-Runners-1824-x-1830.jpg		
<input type="checkbox"/> BGO-Yachts-1824-x-1830-.jpg		
<input type="checkbox"/> Bike-1824-x-1830.jpg		

Preview icon is used to preview the uploaded image and can be closed by clicking outside the image after viewing.



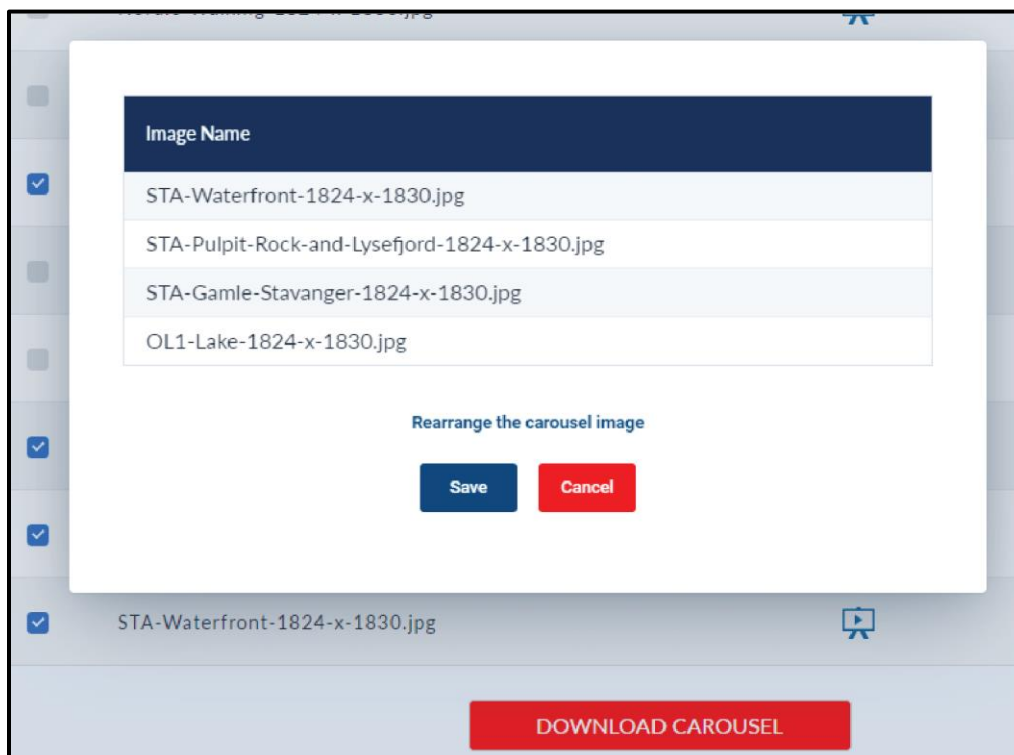
You can perform the following actions on this page.

Add Carousel Images: You can click on **+CAROUSEL IMAGE** to upload Carousel Images to Content Sync CMS by clicking **Upload File** button or **drag and drop method** and click on **Submit** button.



The screenshot shows a form titled "Carousel Image" with a light blue background. At the top right, there are two red buttons: "+ CAROUSEL IMAGE" and "+ BANNER IMAGE". Below the title, there is a dashed rectangular box containing an "Upload File..." button and a "Drop file here" instruction with an upward arrow icon. At the bottom of the form, there are two buttons: a dark blue "Submit" button and a red "Cancel" button.

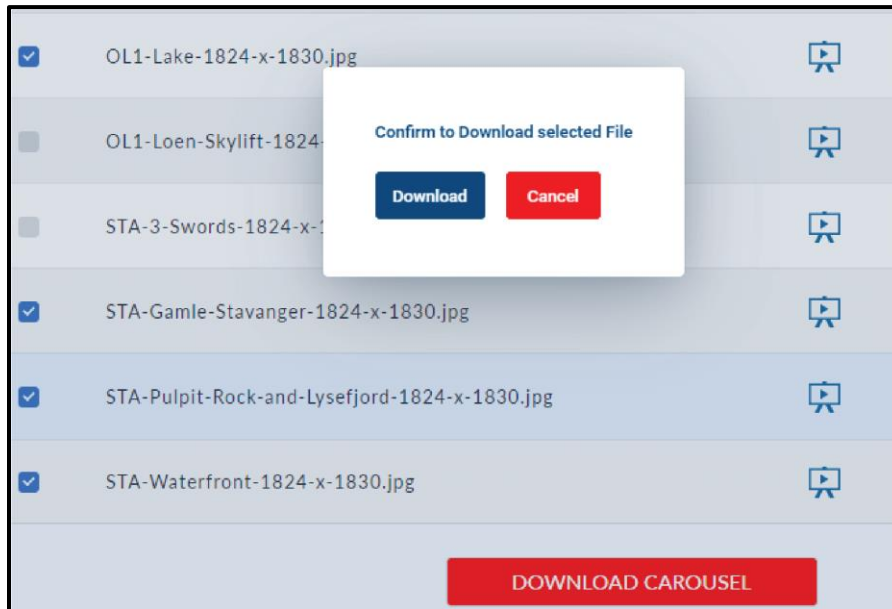
Save Carousel Images: You can rearrange the Carousel image by drag and drop. Click on **Save** button for Import (in Control Centre).



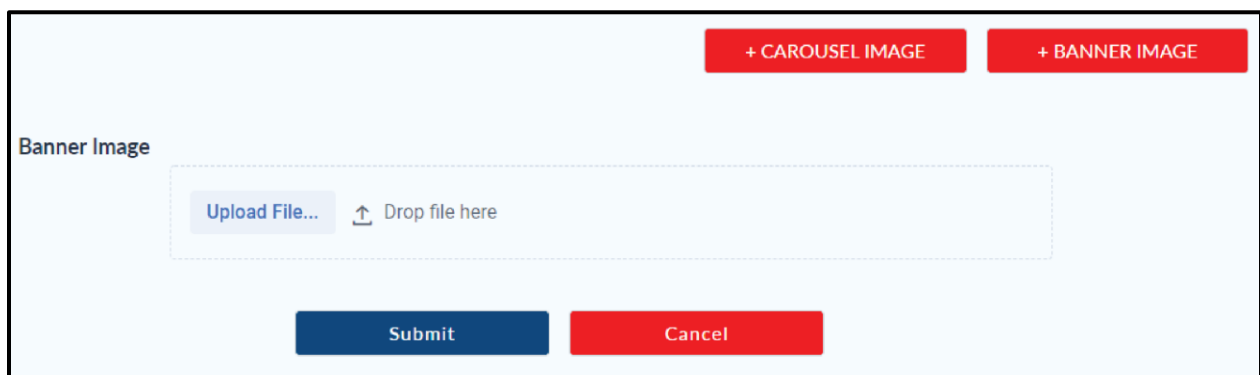
The screenshot shows a modal dialog titled "Rearrange the carousel image". It features a table with a dark blue header "Image Name" and four rows of image names, each with a checkbox on the left. The first row is checked. Below the table, there are "Save" and "Cancel" buttons. At the bottom of the dialog, there is a red button labeled "DOWNLOAD CAROUSEL".

	Image Name
<input checked="" type="checkbox"/>	STA-Waterfront-1824-x-1830.jpg
<input type="checkbox"/>	STA-Pulpit-Rock-and-Lysefjord-1824-x-1830.jpg
<input type="checkbox"/>	STA-Gamle-Stavanger-1824-x-1830.jpg
<input type="checkbox"/>	OL1-Lake-1824-x-1830.jpg

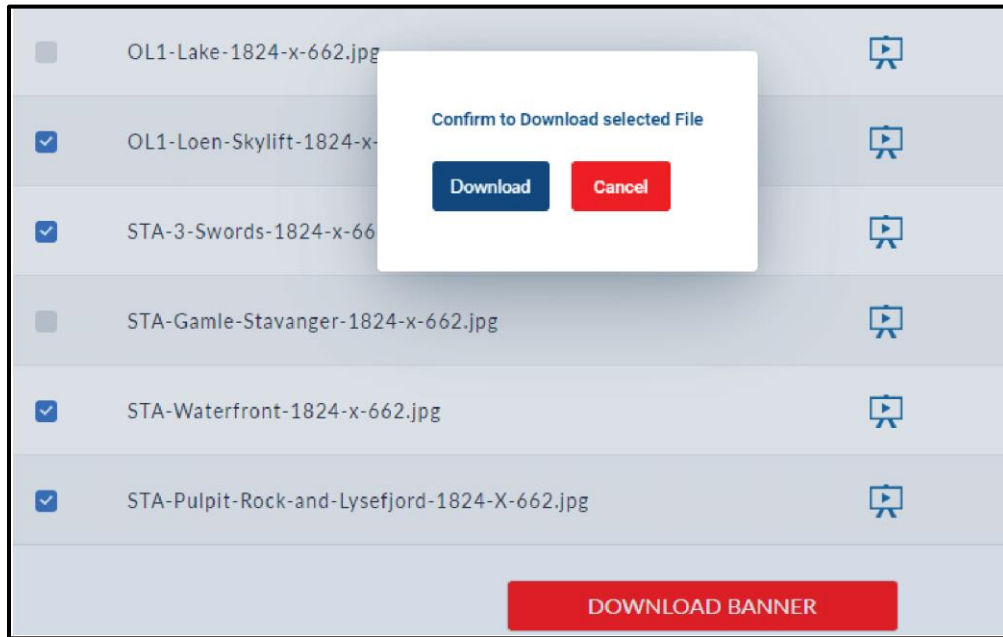
Download Carousel Images: After clicking on **Save** button a confirmation box will pop-up whether to download the selected file or not. Click on **Download** button to download the image bundle or cancel by clicking on **Cancel** button.



Add Banner Images: You can click **+BANNER IMAGE** to upload Banner Images to Content Sync CMS by clicking on **Upload File** button or **drag and drop method**.



Download Banner Images: You can download Banner Images for Import (in Control Centre) by clicking on **Download** button.



6. Email Distribution List

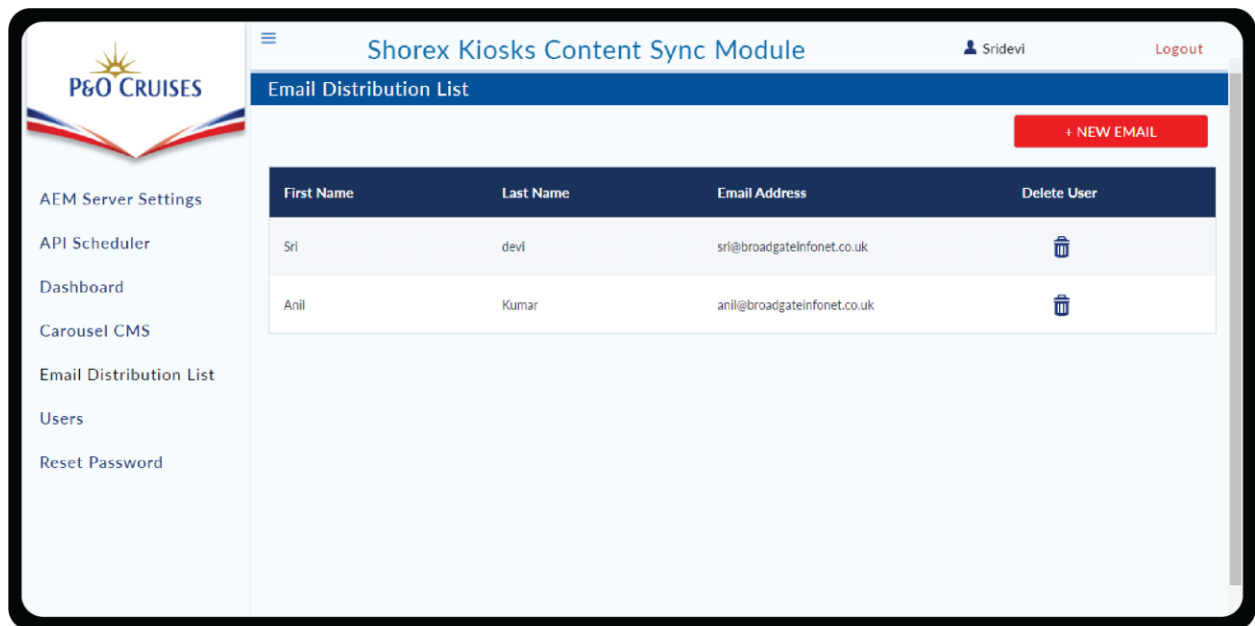
You can use the email distribution list to configure the email IDs to which the notifications have to be sent to.

You can perform the following actions

Add : Add a new email to the distribution list by clicking the **+NEW EMAIL** Button and **Submit** upon filling the details.

A screenshot of a web application form for adding a new email to the distribution list. The form has a light blue background. At the top right, there is a red button labeled "+ NEW EMAIL". Below this, there are three input fields: "First Name", "Last Name", and "Email ID". At the bottom center, there is a red button labeled "SUBMIT".

Delete: Delete an email from the distribution list by clicking the **Delete** Icon next to the email.



7. Users

You can perform the following actions

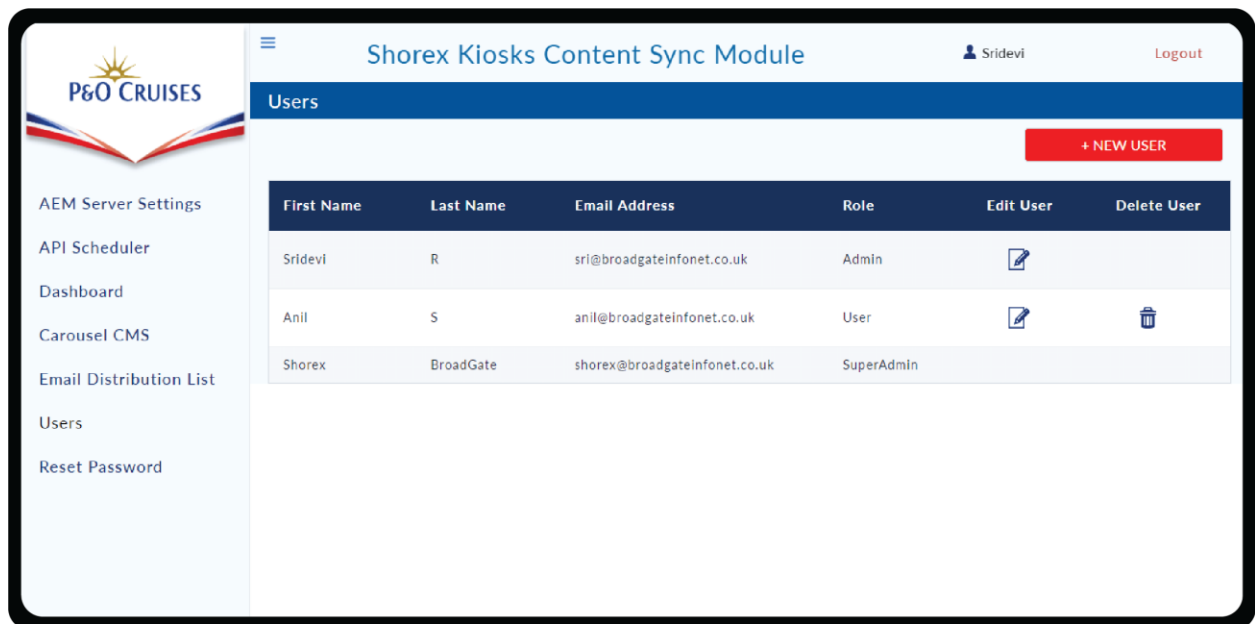
Add: Add a new user to the application click **+NEW USER** Button and **Submit** upon filling the details.

The form for adding a new user includes a '+ NEW USER' button at the top right. It contains four input fields: 'First Name', 'Last Name', 'Email ID', and 'Role Name'. The 'Role Name' field is a dropdown menu with 'Select an option' as the placeholder. A red 'SUBMIT' button is located at the bottom center.

Edit: Edit an existing user by clicking the **Edit** Icon to change your First and Last name only.

Delete: Delete an user from the distribution list by clicking the **Delete** Icon.

Logged in Admin cannot be able to delete themselves and also cannot Edit/Delete SuperAdmin user.




The screenshot displays the 'Shorex Kiosks Content Sync Module' interface. On the left is a sidebar with the 'P&O CRUISES' logo and a menu including 'AEM Server Settings', 'API Scheduler', 'Dashboard', 'Carousel CMS', 'Email Distribution List', 'Users', and 'Reset Password'. The main header shows the module name, the user 'Sridevi', and a 'Logout' link. Below the header is a 'Users' section with a '+ NEW USER' button. A table lists the following users:

First Name	Last Name	Email Address	Role	Edit User	Delete User
Sridevi	R	sri@broadgateinfonet.co.uk	Admin		
Anil	S	anil@broadgateinfonet.co.uk	User		
Shorex	BroadGate	shorex@broadgateinfonet.co.uk	SuperAdmin		

8. Reset Password

Reset Password, facilitates the logged on user to change the password.

In order to reset, you need to enter Current Password, New Password and Confirm Password and click **Reset** button. You can login with new password during the next login.



- AEM Server Settings
- API Scheduler
- Dashboard
- Carousel CMS
- Email Distribution List
- Users
- Reset Password

Shorex Kiosks Content Sync Module

Reset Password

Current Password

New Password

Confirm Password

RESET

Sridevi

Logout