

SE ASSIGNMENT - 2

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SKILLS FOR EMPLOYABILITY

Q1:

Enlist your learnings from your interactions with Mr. Raja Raghuram on the expectations, Interview process, resume, LinkedIn profile, and others.

Learnings from Interaction with Dr. Raja Raghuram

- Prior to the interaction with Dr. Raja Raghuram, we watched the recordings from him where I had a more comprehensive understanding of how the interviewing procedure works.
- Making a strong CV, a cover letter, marketing ourselves, presentation abilities, group discussions, etc. are the major employability skills.
- We then had a live interaction where we had an amazing experience interacting with him.

Communication Skills Tips:

- Firstly, the concepts regarding communication were explained from point of view of skills for employability.
- Paying close attention to conversations in a work environment including employees needs to be very good. Therefore, each employee should be really good at listening.

- We must be careful about how we communicate our ideas. The most crucial factor is practice. When we practice, we will overcome our fear.
- On websites like LinkedIn, our personal branding needs to be strengthened. Time perception is crucial. We must always be on time!
- We must adopt a positive outlook and demonstrate empathy. How eager are you to find a solution to the business's issue?
- We ought to be conscious of who we are as well as always be open to learning.

Resume Writing Tips:

- Several resume-writing strategies were provided. We were shown the good and bad resume practices.
- Some of the most important themes included the need for a one-page resume with appropriate use of bullet points.
- Our resume shouldn't include any mistakes (which indicates carelessness).
- According to what we were taught, if a resume looks excellent, it will be looked at first before being read.
- The text needs to be aligned, and the font size, style, etc. must all be constant.

- Sending a resume in word format is a bad idea; a pdf file is always preferable.

LinkedIn Profile Tips:

- The seminar ended with recommendations on how to enhance your LinkedIn profile so that it stands out from the crowd.
- The cutting-edge concept of a video resume, which can help us up our professional game, was even introduced to us.
- It mainly talked about maintaining your LinkedIn profile by listing relevant skills that the job description defines and the job requires.
- The session concluded by giving tips on how to reach out to several potential people on LinkedIn for job opportunities.
- The session was overall really enjoyable and appreciated. I feel much better now and am prepared to deal with situations regarding job opportunities.

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