## Day 5

**Task 1 : Write 2 scripts for daily stand up meetings?**

**Script 1:**

**Meeting Start Time: 9 AM**

Scrum Master: (Coach/Mentor/Facilitator)

* Good Morning team, let's start our daily stand-up meeting.
* Keep your updates short and clear.
* Share your tasks for today.
* Highlight any blockers you have.
* Let's start with Neha for the updates.

**Neha:**

* Yesterday, I worked on improving the search functionality.
* Today, I will focus on optimizing the database queries.
* No blockers from my side.

**Vikram:**

* Yesterday, I worked on the notification system.
* Today, I will be working on the email templates.
* .No blockers currently

**Karan:**

* Yesterday, I worked on the API for the new feature.
* Today, I will continue with API development.
* I am having trouble with the API response time.

**Scrum Master:**

* Thank you for the updates. If anyone has issues or needs further discussion, please stay back for clarification.

**Meeting End Time: 9:15 AM**

### **Script 2:**

Meeting Start Time: 9 AM

## **Scrum Master: (Coach/Mentor/Facilitator)**

* Good Morning team, let's start the daily stand-up meeting.
* Keep your updates brief and to the point.
* Discuss your plans for today.
* Mention any blockers you're encountering.
* Let's begin with Priya for the updates.

Priya:

* Yesterday, I worked on the user profile page.
* Today, I will focus on the settings page.
* I don't have any blockers.

Raj:

* Yesterday, I completed the integration of the payment gateway.
* Today, I will start working on the refund process.
* No blockers at the moment.

Amit:

* Yesterday, I was testing the new feature release.
* Today, I will be preparing the deployment.
* I am facing an issue with the deployment script.

Scrum Master:

* Thank you all for the updates. For any issues or challenges, please stay back after the meeting for further discussion.

Meeting End Time: 9:15 AM

**Task 2 : Explain responsibility of scrum roles :**

1. **Product Owner:**

* Communicate with clients and take requirements.
* Prioritize and maintain the Product Backlog.
* Ensure the team delivers the most valuable features.
* Define and ensure acceptance criteria are met.

1. **Scrum Master:**

* Handles the sprint.
* Ensure Scrum events are productive.
* Help the team overcome obstacles.
* Educate the team on Scrum practices.
* Encourage continuous improvement.

1. **Development Team:**

* Produce a releasable product increment each Sprint.
* Manage and execute their own work.
* Have all skills necessary to complete the work.
* Ensure work meets the Definition of Done.
* Communicate effectively within the team and with the Product Owner.