FORM T.R.105

ORIGINAL FORM T.R.105

ORIGINAL

Advice of Bill on Treasury

No.: {billno} Date: {date}

1. Nature of Bill Passed / Endorsed : {billtype} – {staff}

2. Period of Claim : {period}

3. Amount in Figures : {net}/- (Rupees {rupeewords} only)

4. Head of Debit : {account}

5. Name of Payee : The Principal, {college}

6. Name of Treasury drawn : {treasury}

Deputy Director of

Collegiate Education, Thrissur

Date of Passing in the Treasury

Treasury Seal

Signature of Treasury Officer

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Signature of Treasury Officer

Office of the Deputy Director of

Collegiate Education, Thrissur

Date: {date}

No.: {billno}

From

The Deputy Director

To

The Treasury Officer,

{treasury}

Sir,

Sub : Payment of salary to Private Colleges - Counter Signature of bills – Intimation - regarding.

I write to inform you that a bill for Rs. {net}/- (Rupees {rupeewords} only) towards payment of {billtype} – {staff} for the period of {period} received from the Principal, {college} in respect of {stafffull} of the college has been counter signed and sent to him for encashment. The bill may please be honoured when presented at the Treasury and the date of encashment intimated to me in the Form T.R.105 attached.

Your faithfully,

Deputy Director

Copy to:

The Principal,

{college}

Office of the Deputy Director of

Collegiate Education, Thrissur

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No.: {billno}

From

The Deputy Director

To

The Treasury Officer,

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Copy to:

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