

# RESUME

## ANISH KUSHWAHA

WA-171, 1<sup>st</sup> floor WA Block, Shakarpur

Dist- Laxminagar

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### OBJECTIVE

To put best of my afford to produce on outstanding development and would like To work with concern where I can use my skills ability to still extent to be part of a Team that help to achieve the organization success.

### PROFESSIONAL SKILLS

- Ability to deal with peoples, willingness to learn and positive attitude.
- Knowledge of Preparing GST Returns Monthly, Quarterly & Annually.
- Knowledge of Excise & Service Tax.
- Knowledge of Tally 9.0 ERP.
- E-filling of Income Tax Return.

### ACADEMIC QUALIFICATION

- CA-IPCC (Exam Given)
- CA-CPT (50%)
- Intermediate (12<sup>th</sup>) in Commerce from HSEB Nepal with 1<sup>st</sup> Division (68.4%)
- SLC (10<sup>th</sup>) From Nepal Board with 1<sup>st</sup> Division (72%)

### COMPUTER KNOWLEDGE

- Expert Knowledge in Computer Related Operations.
- Windows XP, Vista, Window 7, 8.1 & 10.
- MS 2007-word, Excel & Power Point
- 100 Hrs. Computers Training Conducted By ICAI
- Basic Knowledge of Tally 9.0 ERP
- Internet Operations & E-mail Handling.

## **STRENGTH**

- Ability to work the pressure and expertise to become knowledgeable
- On any issuer and carry out the same effectively and efficiency.
- Quick Learner
- Passion for service and desire work in time
- Ready to take challenging work
- Ability to convince other person easily

## **EXPERIENCE**

- Andra Bank Statutory Audit for 15 Days in Agra Head Branch as Audit team head. (Ref. Aggrawal & Associate, Pandav nagar-Delhi)
- Stock Audit of KPH Comos Pvt. Limited in Haridwar for 5 Days as senior Auditor. (Ref. Aggrawal & Associate- Pandav nagar-Delhi)
- Stock Audit of SWARAJ Mahindra Tractor for Days at Bilashpur Haryana. (Ref. Yash Modi & Associates- Bakaro, Jharkhand)

## **PERSONAL INFORMATION**

- Parents Name : Mr. Lalbabu Prasad
- Date of Birth : 05-08-1994
- Gender : Male
- Religion : Hindu
- Nationality : Nepali
- Hobbies : Reading business books
- Language Known : English, Hindi & Nepali

**DATE:-**

**PLACE:-**

**(ANISH KUSHWAHA)**