

# XYZ CONSULTING FIRM

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## Consulting Services Agreement

### Parties:

**Coastal Consulting Services**, located at 321 Lakeview Road, Lakeside, MI 49090  
XYZ Consulting Firm, located at 456 Oak Avenue, Townsville, New York, 10001

### Date:

4 February 2023

### Background:

**Coastal Consulting Services** seeks to engage XYZ Consulting Firm for professional consulting services to improve their marketing strategy.

### Terms and Conditions:

**Scope of Work:** XYZ Consulting Firm agrees to provide **Coastal Consulting Services** with marketing analysis, strategy development, and implementation support as outlined in Exhibit A attached hereto.

**Payment Terms:** **Coastal Consulting Services** shall pay XYZ Consulting Firm a fee of \$X for services rendered, payable in monthly installments. Payment shall be made within 15 days of receipt of invoice.

**Duration:** This agreement shall commence on [start date] and continue until [end date], unless terminated earlier as provided herein.

### Responsibilities:

XYZ Consulting Firm shall assign qualified personnel to perform the services outlined in Exhibit A.

**Coastal Consulting Services** shall provide XYZ Consulting Firm with access to necessary information and resources to perform the services.

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Confidentiality: Both parties agree to maintain the confidentiality of any proprietary or sensitive information disclosed during the course of the engagement.

Termination: Either party may terminate this agreement upon 30 days' written notice if the other party breaches any material provision of the agreement.

Governing Law: This agreement shall be governed by and construed in accordance with the laws of the State of [State].

Amendments: Any amendments to this agreement must be made in writing and signed by both parties.

Signatures:

Coastal Consulting Services: \_\_\_\_\_ (Signature)

By: Emily Johnson, Chief Executive Officer

XYZ Consulting Firm: \_\_\_\_\_ (Signature)

By: Michael Patel, Director of Operations

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