

# XYZ CONSULTING FIRM

---

## Consulting Services Agreement

### Parties:

**Metro Marketing Agency**, located at 123 Metro Street, Metro City, IL 60601  
XYZ Consulting Firm, located at 456 Oak Avenue, Townsville, New York, 10001

### Date:

6 February 2023

### Background:

**Metro Marketing Agency** seeks to engage XYZ Consulting Firm for professional consulting services to improve their marketing strategy.

### Terms and Conditions:

Scope of Work: XYZ Consulting Firm agrees to provide **Metro Marketing Agency** with marketing analysis, strategy development, and implementation support as outlined in Exhibit A attached hereto.

Payment Terms: **Metro Marketing Agency** shall pay XYZ Consulting Firm a fee of \$X for services rendered, payable in monthly installments. Payment shall be made within 15 days of receipt of invoice.

Duration: This agreement shall commence on [start date] and continue until [end date], unless terminated earlier as provided herein.

### Responsibilities:

XYZ Consulting Firm shall assign qualified personnel to perform the services outlined in Exhibit A.

**Metro Marketing Agency** shall provide XYZ Consulting Firm with access to necessary information and resources to perform the services.

# XYZ CONSULTING FIRM

---

Confidentiality: Both parties agree to maintain the confidentiality of any proprietary or sensitive information disclosed during the course of the engagement.

Termination: Either party may terminate this agreement upon 30 days' written notice if the other party breaches any material provision of the agreement.

Governing Law: This agreement shall be governed by and construed in accordance with the laws of the State of [State].

Amendments: Any amendments to this agreement must be made in writing and signed by both parties.

Signatures:

Metro Marketing Agency: \_\_\_\_\_ (Signature)

By: Emily Johnson, Chief Executive Officer

XYZ Consulting Firm: \_\_\_\_\_ (Signature)

By: Michael Patel, Director of Operations

---