Assalammualaikum.. good morning to madam faridah hani and my fellow friends.

I am anishah.

Today I will be presenting about my project called an E-Repository system, a document management system for a company.

The main goal of this project is to develop an online and offline based system application that will allow users to keep track and search for important hardcopy documents that being kept in the filling store of the company

Problem statement

The first problem statement is

* Thousands of documents being kept in the filling store at the office make it hard to be retrieved when it is needed which will lead to time-consuming for the person in charge.
* It will be tiring for the staff as they need to check all the racks just to search for the documents bcs there is no system to check the location of it.
* The users are not able to detect the last person that use the documents to refer to if any loss occurs bcs they don’t have the list of records.

Objective

Hence, the objective of this project is to cater the problem statement

* Insert the documents or file's location so that it is easier to retrieve later when it is needed.
* Update or delete the documents if they have been removed or changed to another location.
* Edits or insert information of the last person in charge of the documents in case any loss occurs.
* Search for the required document’s information & its location.

The intended audience of this project consist of two roles which is the staff and the admin, both of these roles can perform different actions based on their roles which I will further elaborate during the prototype presentation.