

ANISGUL NOORI

CONTACT

@ anisn5846@gmail.com

0788510797

Jebraeil, Herat, Afghanistan

SKILLS

Photography

Teaching

Communication

Leading teams

Injection and First aid

Management

OBJECTIVE

High School graduate with a passion for education and a desire to continue learning. Currently studying Computer Science at the University of Herat and possess strong communication skills. Seeking an opportunity to further my education and contribute to a dynamic and challenging work environment.

EXPERIENCE

DANA Academy

23/08/2019 - 13/10/2021

Office manager and assistant

I was Office Manager and Assistant with experience in managing daily operations, providing administrative support, and exhibiting professional behavior and information. I have strong organizational, interpersonal, and time management skills, demonstrated while working 30 hours per week. I have a proven ability to prioritize tasks, handle sensitive information with discretion, and maintain strong relationships with stakeholders.

Omid-e-Sabz

2017 - 2019

English Teacher

Experienced English Teacher with a passion for helping students develop their language skills. Effective in creating engaging lessons and motivating students to reach their potential. Committed to providing a positive and inclusive learning environment.

Omid-e-Sabz

2018 - 2019

Manager assistant

EDUCATION

High school

22/12/2019

Diploma



Chardah masum cultural educational association

22/12/2021 to 20/3/2022

CH MC EA first Aid

A+

Adib Academy

23/08/2019 to 06/05/2021

English certificate

A+