



ANNA PRICE

Tel: 123-456-7890 // aprice@gmail.com // LinkedIn: [Aprice12](#) // 99 Main Street, Boulder, CO

SUMMARY

Solution-focused, multifaceted management professional with 25+ years of expertise in advising and coaching leadership teams in developing and implementing high impact HR/Employee Growth programs for high performance firms. Demonstrated expertise in implementing human capital improvement initiatives, assessing organizational plans, and executing continuous improvements project from initial planning/concept phase to final project/program release that align with company's core business goals.

WORK EXPERIENCE

HR DIRECTOR

Jan 2016 - Present

ABC Company | Boulder, CO

- Serve as trusted advisor to the Executive Leadership Team in defining and driving a people agenda that creates an enjoyable workplace/culture and fosters the ongoing growth of productive workforce.
- Supervise and lead a team of five HR professional in supporting 8k+ employees in defining, planning, and shaping HR initiatives that align core operating functions.
- Drive process to build and utilize key recruitment tools to attract, hire, and onboard highly talented personnel.
- Serve as resource to regional leadership team in evaluating and developing various training programs as needed.

HR MANAGER

March 2013 – Dec 2015

XYZ Technology | Boulder, CO

- Served as SME and enterprise consultant regarding leadership development and staffing/succession planning.
- Credited for developing and implementing new behavioral interview training program for hiring managers.
- Authored and defined leadership core operating beliefs and leadership traits to ensure strong leadership team.
- Developed succession planning for future frontline leaders to support the rapid expansion of the company.

EDUCATION

MASTER'S DEGREE

Organizational Leadership
Cornell University

BACHELOR'S DEGREE

Human Resources
Cornell University

SKILLS

Performance Management
Project Management
Succession Planning
Budget Administration

Human Resource Management
Performance Metrics
Full Cycle Recruiting
Organizational Design

Change Management
Talent Management
Staff Leadership Training
FMLA

WORK EXPERIENCE continued...

AREA MANAGER

June 2011- Feb 2013

Noro LLC | Boulder, CO

- Served as strategic HR Business Partner to the Executive VP, VPs, and Directors regarding implementation of all HR/personnel best practices and policies that supported 1100 employees in multi-states, including California and Canada.
- Implemented a training program to support the creation of three management readiness levels and provided continued training throughout the year with workshops.
- Assisted enterprise level leaders to interpret local, state, and federal HR laws and regulations accurately and consistently.
- Drive process to build and utilize key recruitment tools to attract, hire, and onboard highly talented personnel.
- Create, author, and disseminate a company-wide Professional Development Newsletter to support HR programs.

STORE MANAGER

May 2010 – May 2011

Big City LLC | Denver, CO

- Managed all store operations for multimillion-dollar retail location, including developing and communicating store vision, long- range strategic market planning, product management and sales growth strategies.
- Coached team to deliver highest level of customer service and resolved escalated issues to ensure clients complete satisfaction.
- Coordinated and led all HR/Staffing operation for four retail store locations.
- Tracked/reported all sales and performance metrics.

TEAM LEADER

April 2009 – April 2010

Histon Corporation | Denver, CO

- Created database to track internal, open positions and match need with potential leaders/team member strengths.
- Drove process to implement Frontline Stock grant program that awards stock options to employees who outperform and exceed expectations, utilize Power the Frontline (PTF) and Accelerate the Frontline (ATP) to set up program.

EXPERTISE

Microsoft Excel
Workday

Microsoft Word
Oracle

Keynote
PowerPoint

PROFESSIONAL DEVELOPMENT

SHRM

Senior Certified Professional
2001

HRCI

Strategy Development
2016