To ensure an accurate record of the executives, please fill out this form and send it to VP-Internal at [internal@msess.ca](mailto:internal@msess.ca) at least a day before the meeting. Please be sure to include WHY are you not able to join the meeting.

Reminder that any executive is only allowed 3 absences not deemed regrets before the position is vacated.

|  |  |
| --- | --- |
|  | |
| Executive/ Year Rep Info | |
| Name |  |
| Date |  |
| Bi-Weekly Meeting Date |  |
| Reason |  |
|  | |  |