

PURBANCHAL UNIVERSITY

2017

Bachelor in Information Technology (B.I.T.)/First Semester/Final

Time: 03:00 hrs.

Full Marks: 80 /Pass Marks: 32

BIT105SH: Technical Communication (English) (New Course)

Candidates are required to give their answers in their own words as far as practicable.

Figures in the margin indicate full marks.

Answer ALL questions.

1. Read the following passage and answer the following questions: 15

With the recent growth of mass media technology advertising has begun to play a significant role in the national economy. Thousands of people are working to promote the sale of each new product or to boost the sale of a product already in the market. In fact, advertising as an industry now enjoys a respectable status and is regarded by many as a service to society. The avowed purpose of advertising is to inform the audience and to influence it to buy a particular product. The customer is made aware of goods and services available, their merits, uses and value. Thus, advertising helps him in choosing what he actually needs to what he should have to add to his comfort and improve his standard of living.

But the sale of a product does not depend on advertising alone. The quality of a product must be good and its price within the reach of those for whom it is intended. If exaggerated claims are made or the price is too high, advertising, however powerful, will not prove effective. India's advertising industry is about 75 years old. The British firms in India were the first to make use of advertising for marketing proposes in the beginning of the twentieth century. The advertising agencies opened by them gave an opportunity to the Indian staff to get training and set up their own establishments in due course. The first Indian advertising agency B. Dattaram and Company started functioning in 1903.

When India became free, five-year plans were launched, economic activities increased at a tremendous pace. Many new industries were set up and gradually a large number of products which were imported earlier, began to be manufactured in the country. Under these circumstances naturally advertising received a big boost. Now hordes of specialist agencies have come into existence to look after particular aspects of the advertising industry.

Questions:

- (a) What is the main function of advertising?
- (b) What factors have contributed to the growth of advertising as an industry?
- (c) Why advertising is considered an important activity of modern society?
- (d) Why did the advertising industry in India get a boost after Independence?
- (e) Does advertising sometimes exercise a harmful influence on our society? Elaborate your answer with examples.
2. Mark the Primary Stress of the following words. 5
- (i) Condition (b) ago (c) Conduct(n) (d) himself (e) lady doctor
 (f) behind (g) recommend (h) submit (i) reason (j) cover
3. Decide the tone pattern of the following sentences: 5
- (a) I invited Mr. Thapa last night
 (b) Where do you work?
 (c) Did he get the book which he was looking for?
 (d) I am unmarried, aren't I?
 (e) Ram was sleeping and his sister was cooking.
4. Supply the correct forms of verbs in the brackets and rewrite the sentences: 5
- (a) The horse and carriage (are/is) ready.
 (b) Each of the wounded soldiers (was/were) given first aid.
 (c) Dick, together with his friends (was/were) drowned.
 (d) If I were you, I (go) there.
 (e) Twenty miles (is/are) a long distance
5. Answer any TWO of the following questions. 2×10=20
- (a) Suppose you are the production manager in a reputed software manufacturing company. Your general manager has instructed you to submit a report about production constraints. Write a clear, smoothly connected report, highlighting the problem, factor involved in the problem.

(3)

- (b) As the secretary of your club, prepare a notice inviting the executive committee members to the 7th regular meeting with the agenda to be discussed.
- (c) What are the fundamentals of effective writing? Explain.
6. Write an essay on any ONE of the following topics.
- Laser Technology
 - Technology and satisfaction
7. Write a job application along with resume on the post of Officer in a reputed software company.
8. Write shorts on any TWO:
- Facial expression
 - Extensive reading
 - Length



PURBANCHAL UNIVERSITY

2010

Bachelor in Information Technology (B.I.T.)/First Semester/Final

Time: 03:00 hrs.

Full Marks: 80 /Pass Marks: 32

BIT113HS: Technical Communication (English)

Candidates are required to give their answers in their own words as far as practicable.

Figures in the margin indicate full marks.

Answer ALL questions.

1. Read the following passage and answer the questions that follow: 10
Nuclear science and technology after the potential for doing so much good: from saving lives to improving our environment, while providing an essentially pollution-free energy source.
The first and most obvious application of nuclear technology is energy-with the use of nuclear fuels we not only preserve our existing fossil resources but keep them from becoming polluted with the by products of combustion. With advanced nuclear technologies we can produce more fuel than we can consume. Nuclear energy is then "a renewable energy source" – an energy source that is clean, safe and competitive.

Questions:

- (a) What is the passage about?
(b) Do you think that the writer is not in favour of using the nuclear technology for fear of any traditional thought or anything like that?
(c) Do you agree that it is the nuclear technology only that can save lives and keep the world free from pollution?
(d) What does the speaker say about the cost of nuclear energy?
(e) Is it possible that the nuclear energy resource will never make man see a day of shortage in energy resources?
2. Below are extracts from an interview between a journalist and a rural urban migrant. The questions of the journalist are listed in column A while the answers of the migrant are found in column B. They are not in order. Match the questions and answers.

A	B
1. Do you have any problems here?	a. I am a worker in a factory.
2. What do you do here?	b. My wife and two sons live here with me. All three of us migrated together from the village to the city.
3. Are there others in your village who followed your example?	c. Yes, I am. I have no regrets about my decision to come away from the village.
4. Do you have a family?	d. I was born in a village about fifty kilometers from here.
5. Why did you come away from your village?	e. It is difficult to find living accommodation with more and more people coming here from the villages. We live in small brick houses, or in huts, in a cramped way.
6. Where were you born?	f. I was cultivating the lands of a farmer in the village was leading a fairly decent life. But I was told that one could a lot more money in the city with fewer hours of work. So I was tempted to leave my village and come here.
7. Are you happy here?	g. Oh, nearly three-fourths of the population in my village moved out of it. Some of them are in this city.

3. Write a paragraph about internet and its impact on technology. 5

4. Fill in the blanks in the following sentences: 5

With appropriate articles: a, an, the: where

Required:

- (a) For lunch I had ___ sandwich and ___ apple. ___ sandwich was not ___ very nice.
- (b) ___ earth goes round ___ sun.
- (c) Yesterday I took ___ umbrella to ___ university. I left ___ umbrella as I forgot about it because the rain had stopped ___ hour before I returned.

5. Fill in the blank spaces in the box below with the appropriate forms of the words: 2.5

Noun	Adjective	Person Concerned
Environment
Nature
.....	Ecological
.....
.....	Conservationist geneticist

6. Put a suitable time-when conjunction in the blank in the following sentences:

when, as, before, while, as soon as, once, now that, since, until or after.

Example: _____ I last saw you, you lived in Biratnagar.

Answer: When I last saw you, you lived in Biratnagar.

- (a) _____ you have taken the examination, you'll be able to relax.
- (b) _____ I drove away, I saw them waving goodbye.
- (c) Wait _____ you're called.
- (d) _____ I was asleep, I dreamed about you.
- (e) _____ I saw her last, she has dyed her hair.

- 7(i) Use the verbs given in brackets in the following sentences appropriately. 2.5

- (a) We enjoyed (see) you and (hear) all your news.
- (b) I'd prefer (go) today.
- (c) He loved (watch) the trains go by.
- (d) What would you like (eat)?

- (ii) Fill in the blanks in the following sentences with appropriate prepositions: 2.5

- (a) The meeting will be held 10.00 A.M. (in, at, on)
- (b) He is writing a pencil. (by, from, with)
- (c) He went to Kathmandu. (by, in, with)
- (d) He is sitting The sofa. (in, on, into)
- (e) The robber broke the door. (in, through, into).

- 8(a) Show the stress in the following words: 2.5

Migrate, Human, Teacher, Music, Refuse

- (b) Transcribe the following words: 2.5

Cat, Cup, Schedule, This, Theory

Contd. ...

9. Match the following words in column A on the basis of the vowel sound with those in Column B.

<u>A</u>	<u>B</u>
Man	Sneeze
Night	Fowl
Short	Ram
Cheese	Bright
Yet	Shot
Peer	Fail
Bead	set
Calm	rear
Male	reed
Crowd	Charm

10. Explain the following:

5

Word processor, keyboard, machine language, item code, pen drive

11. Read the following passage and write your opinion on the subject matter:

Science fiction is one of the most popular forms of literature. It commands a very wide reading public. Many writers all over the world are trying to produce it. As the name itself indicates it is a mixture of fiction and reality where adventures are set against the background of tomorrow. It is this orientation towards the future which endears it to young people and those in the forefront of science. Some of the greatest writers of science fiction such as Arthur Clark, Isaac Asimov, Robert Heinlein, Johan Taine, Edward Smith, Leo Szilard, Otto Frisch, Fred Hoyle, Chad Oliver, Stanislaw Lem and Norbert wiener were themselves renowned scientists or engineers.

12. You have bought a P4 computer from a reputed dealer in your town. But computer does not work properly. You have found the faults in the computer. Write a letter to the dealer asking to replace it immediately.

13. Write an application to the Golchha Organization for the post of computer supervisor, advertised in Kathmandu post, with a complete resume.

(5)

Comment on any TWO of the following in not more than 150 words:

- (a) Professional education in Nepal should replace general education at graduation level. 10
- (b) Professional computer education affects the technical educations.
- (c) Admission into any discipline should be open to students coming from any discipline as admission is provided on the basic of Entrance Test.



PURBANCHAL UNIVERSITY

2011

Bachelor in Information Technology (B.I.T.)/First Semester/Final

Time: 03:00 hrs.

Full Marks: 80 /Pass Marks: 32

BIT113HS: Technical Communication (English)

Candidates are required to give their answers in their own words as far as practicable.

Figures in the margin indicate full marks.

Answer ALL questions.

1. Read the following passage and answer the questions asked below: 15

The third great defect of our civilization is that it does not know what to do with its knowledge. Science has given us powers fit for the gods, yet we use them like small children. For example, we do not know how to manage our machines which were made to be man's servants, yet he has grown so dependent on them that they are in a fair way to become his masters. Already most men spend most of their lives looking after and waiting upon machines. And the machines are very stern masters. They must be fed with coal, and given petrol to drink and oil to wash with and they must be kept at the right temperature. We have to wait upon them very attentively and do all that we can to keep them in good temper. Already we find it difficult either to work or play without the machines and a time may come when they will rule us together, just as we rule the animals.

"What can we do with all the time which the machines have saved for us, and the new energy they have given us?" On the whole, it must be admitted, we do very little. For the most part, we use our time and energy to make more and better machines, but more and better machines will only give us still more time and energy, and what are we to do with them? The answer certainly is that we should try to become civilized. For the machines themselves and the power provided to us, are not civilization but aids to civilization. Being civilized, needless to say, means making and linking beautiful things, thinking freely, and living rightly and maintaining justice equally between man

Contd. ...

(2)

and man. Man has a better chance today to do these things than he ever had before; he has more time, more energy, less to fear and less to fight against. If he gives his time and energy to more beautiful things, to finding out more and more about the universe, to removing the causes of quarrels between nations, to discovering how to prevent poverty, our civilization would undoubtedly be greater as it would be the most lasting that there has ever been.

Questions:

- (a) Instead of making machines our servants, the author says, they have become our masters. In what sense has this come about?
 - (b) The use of machines has brought us more leisure and more energy. But the author says that this has been a curse rather than a blessing. Why?
 - (c) What exactly is the meaning of "civilization"? Do you agree with the author's view?
 - (d) For what does "making more beautiful things" stand? How would you make them?
 - (e) Mention some plans you may have to prevent poverty in the world. Explain your reason.
2. Mark the stress on the following words. 5
- | | | | |
|----------------|------------------|----------------|-------------|
| (a) capacity | (b) accumulation | (c) historical | (d) deliver |
| (e) difference | (f) behind | (g) whatever | (h) success |
| (i) literature | (j) machinery | | |
3. Decide the tone pattern of the following sentences: 5
- (a) What a marvel!
 - (b) Why do you come and help me?
 - (c) Thank you very much.
 - (d) Do it now quickly, will you?
 - (e) I invited Mr. Sharma last night.
4. Supply the correct forms of verbs in the brackets and rewrite the sentences: 5
- (a) Every boy and every girl (have) attended the meeting.
 - (b) If I were you, I go there.

(3)

- (c) We are looking forward to (see) you again.
(d) It is a week since I (have) a swim.
(e) It is high time you (do) your work yourself.
5. Fill in the blanks with appropriate prepositions: 5
- (a) It is no use quarreling trifles.
(b) He has an aversion going out.
(c) Have you a taste music?
(d) All of us should abide the set rules.
(e) Technology is developed to cater basic needs.
6. Answer any two of the following: 20
- (a) Imagine that you are a supervisor in a factory. There has been a fire in the factory and one of the workers has been badly burnt, and is in hospital. Your General Manager has asked you to send him a report on this incident. He has asked you to recommend essential measures to prevent such a disaster. Write a report to him sending your recommendation and findings.
(b) Imagine that a client has written a complaint letter about a problem he/she has encountered with your product or service. Write a letter in response to this complaint, making adjustment and retaining their goodwill.
(c) As an Executive Director of a company, write a memorandum to the heads of departments informing about a plan to convert its administrative operations from a manual to a computerized system.
7. Answer any two of the following: 15
- (a) Discuss the fundamentals of effective speaking.
(b) As a member of the Association of Engineering Colleges in Nepal, you have attended a meeting on the agenda "Measures to promote and maintain academic environment." Write the minutes of this meeting.
(c) Write short notes on any ONE of the following: 10
(i) Extensive Reading (ii) Eye Contact
8. Write an essay on any ONE of the following topics: 10
(a) Tourism in Nepal (b) Use and Misuse of Internet System

PURBANCHAL UNIVERSITY

2012

Bachelor in Information Technology (B.I.T.)/First Semester/Final

Time: 03:00 hrs.

Full Marks: 80 /Pass Marks: 32

BIT105SH: Technical Communication (English)

Candidates are required to give their answers in their own words as far as practicable.

Figures in the margin indicate full marks.

Answer ALL questions.

1. Read the following passage and answer the questions asked below: 15

Man has been defying the elements since he appeared on earth. Driven by the necessity of survival, by his love of adventure and by an insatiable curiosity where the unknown is concerned, he has braved the oceans, the mountains, the deserts, the skies and finally space.

For several centuries man has lifted himself into the air with balloons, but it was not until this, twentieth century, that Orville Wright, in 1903, made man's first powered flight. His average speed for the trip was 31 miles an hour.

Both the speed and altitude of man's flights have increased since that time – slowly at first and then by great leaps. The speed of sound (about 735 miles an hour) was exceeded in 1947. Present-day aircraft fly regularly at more than twice that speed. The X-15 has flown at more than 4100 miles an hour. Now, in space, man has achieved altitudes measured in hundreds of miles and speeds measured in thousands of miles an hour.

As far as the rigid requirements of space travel are concerned, man is not the most efficient mechanism. He requires an environment even closely resembling that in which he lives on earth. In order to survive he needs adequate oxygen, barometric pressure, temperature control and the elimination of toxic agents. He is a relatively heavy object and the equipment required to protect him in space flight of even short duration weighs hundreds of pounds.

Contd. ...

In space, man must cope with isolation, confinement and even radiation which menace his life. His efficiency and reliability are variable. As a power source he is slow and frequently inaccurate. He requires rest, food and relaxation and unlike a machine, he is not expendable.

Notwithstanding all this, there has never been any doubt that man would challenge the dangers of space as he has challenged every other unknown. For, in spite of his shortcomings, man brings to space exploration certain attributes which no one has ever succeeded in building into a machine. He brings intelligence, judgement, determination, courage and creativity. He can use all of these attributes in case of the unforeseen. By simply adding man and his capabilities to a machine, its chances of success in a space mission are enormously increased.

Questions:

- Why has man been defying nature?
- What are the requirements of space travel?
- Why is man not an efficient mechanism to travel in space?
- What skills and qualities should a person possess for travelling in space?
- Write a note on recent development in space exploration.

Mark the primary stress on the following words:

5

- | | | | |
|--------------|------------------|-------------|---------------|
| (a) aircraft | (b) beautiful | (c) x-ray | (d) doctor |
| (e) Sunday | (f) biology | (g) collect | (h) condition |
| (i) police | (j) civilization | | |

Decide the tone pattern of the following sentences:

5

- Ravi wrote an essay.
- Is he the same man who gave you a book?
- Ram saw a tiger, a bear, a monkey and a donkey.
- Don't touch me, will you?
- I met Ram, my old friend.

Contd. ...

4. Supply the correct forms of verbs in the brackets and rewrite the sentences: 5
- The captain, with his soldiers, (was/were) killed.
 - Whisky and soda (was/were) served.
 - The number of problems (has/have) been minimized.
 - The Prime Minister and President (is/are) on leave.
 - Not only Raju but also his brother (is/are) in deep trouble.
5. Fill in the blanks with appropriate prepositions: 5
- Children are the delight the house.
 - She is accustomed doing work under any type of circumstances.
 - The prisoner is accused theft.
 - India is committed a policy of peaceful existence.
 - We must keep something for the rainy day.
6. Answer any TWO of the following questions: $2 \times 10 = 20$
- Submit a progress report to the head of the Traffic Police on ways of reducing accidents.
 - Imagine that you are the Secretary of the Staff Association of your organization. Write a notice, giving the agenda of the first business meeting of the General Body.
 - As Sales Officer of a company, write a letter to housewives to promote the sale of an electric milk boiler that it has recently manufactured. The boiler has a device which automatically cuts off the electricity supply after the milk has boiled.
7. Answer any TWO of the following: $2 \times 7.5 = 15$
- Discuss the fundamentals of effective writing.
 - Write instruction on using digital camera.
 - Write short notes on any ONE of the following topics:
 - Technical report
 - Intensive reading
8. Write an essay on any ONE of the following topics: 10
- Life and Art
 - Science and War

PURBANCHAL UNIVERSITY

2013 (New)

Bachelor in Information Technology (B.I.T.)/First Semester/Final

Time: 03:00 hrs.

Full Marks: 80 / Pass Marks: 32

BIT105SH: Technical Communication (English)

Candidates are required to give their answers in their own words as far as practicable.

Figures in the margin indicate full marks.

Answer ALL questions.

1. Read the following passage and answer the questions asked below: **8**

Progress in life depends a good deal on crossing one threshold after another. Some time ago, a man watched his little nephew try to write his name. It was hard work, very hard work. The little boy had arrived at an effort threshold. Today he writes his name with comparative ease. No new threshold confronts him. This is the way with all of us. As soon as we cross one threshold, as soon as we conquer one difficulty, a new difficulty appears or should appear. Some people make the mistake of steering clear of thresholds. Anything that requires genuine thinking and use of energy they avoid. They prefer to stay in a rut where thresholds are not met. Probably, they have been at their job a number of years. Things are easy for them. They make no effort to seek out new obstacles to overcome. Real progress stops under such circumstances.

Some middle aged and elderly people greatly enrich their lives by continuing to cross thresholds. One man went into an entirely new business when he was past middle life and made success of it, De Morgan didn't start to write novels until he was past sixty. Psychologists have discovered that man can continue to learn throughout his life. And it is undoubtedly better to try and fail than not to try at all. There one can be placed in the category of the Swiss mountaineer of whom it was said, "He died climbing". When a new difficulty arises to obstruct your path, do not complain. Accept the challenge. Determine to cross this threshold as you have crossed numerous other thresholds in your past. In the words of a poet, do not rest but strive to pass from dream to grander dream.

Questions:

- (a) What obstructs real progress in life?
- (b) What does 'He died climbing' signify?
- (c) How do middle-aged and elderly people add brilliance to their lives?
- (d) What does De Morgan's life teach?

2. Answer any TWO of the following:

2×8=16

- (a) Prepare a complete manuscript for a talk on "Under Production of Hydropower in Nepal" lasting for 10 minutes.
- (b) Imagine that you are the secretary of Dynamic tools Manufacturing Co. Ltd., Teku, Kathmandu. Prepare the discussions of the different members along with the suggestions of the chairman about the causes of frequent strikes in the company's factory at Ring Road.
- (c) Prepare a notice along with agenda for the 10th meeting of the Board of Directors of Himal Cement Industries, Kalanki, Kathmandu.
- 3. Define group discussion. Describe the importance of group discussion in reaching the meeting in conclusion. 8
- 4. Write a letter to the Managing Director of Panasonic Electronics Company located at New Road, Kathmandu, applying for the post of a senior Electronics Engineer. Also include your complete C.V. 8
- 5. As an engineering graduate, you have decided to establish a manufacturing unit in your town. You wish to avail of the liberalized loan facility under the self employment scheme. Draft a proposal for the manufacturing of an item of your choice, seeking loan from the Industrial Development Finance Corporation. 8
- 6. Write short notes on any TWO: 2×4=8
 - (a) Fundamentals of effective writing
 - (b) General types of description
 - (c) Descriptive reading

(3)

7. Write an essay on any ONE: 10
- (a) Price Hike in Nepal
 - (b) Role of Engineering Colleges in South Asia
8. Mark stress on the correct syllable of the following words: 4
- exterminate, beneath, produce, instantaneous, tuberculosis,
religious, exaggerate, bedroom
9. Put suitable intonation mark in the following: 4
- (a) Please sit down
 - (b) Do you live in the town or in the country
 - (c) It's warm here, isn't it?
 - (d) Thank you!
10. Fill in the blanks with appropriate clauses: 4
- (a) Should that happen,
 - (b) If he were to disturb her,
 - (c) Had she married him,
 - (d) When I reached the airport,
11. Fill in the blanks with appropriate prepositions. 2
- (a) He goes to market buy some sweet.
 - (b) She always goes to college foot.
 - (c) Bimal is sitting Kamala and Bimala
 - (d) He is fond playing football.



PURBANCHAL UNIVERSITY

2014 (New)

Bachelor in Information Technology (B.I.T.)/First Semester /Final

Time: 03:00 hrs.

Full Marks: 80 /Pass Marks: 32

BIT105SH: Technical Communication (English)

Candidates are required to give their answers in their own words as far as practicable.

Figures in the margin indicate full marks.

Answer ALL questions.

1. Read the following passage and answer the questions asked below: 15

If is very difficult for a deaf child to learn to talk. Most babies learn by hearing other people talking, but the deaf child can't hear them; so how can he know what talking sounds are like? Many deaf people learn to lip read, and become very clever at knowing what other people are saying by watching them. But Helen could not see what other was doing. She remembered a few words she had known before she was ill: for instance, she went on calling water 'waa-waa' But she had to make signs for most things. She would shake her head for 'No' and nod for 'Yes'. A pull 'come' and push meant 'go'. But she could say very little like this and she depended entirely on other people. Yet, she had an active mind and a cleaver brain, and wanted to do and say everything any other child would. She used to get into terrible tempers when she couldn't explain what she meant, or understand what others wanted to say.

Questions:

- (a) Why is it very difficult for a deaf child learn to talk?
- (b) What do you understand by lip reading?
- (c) How did Helen express 'yes' and 'no'?
- (d) Why did she want to do everything other child would?
- (e) When did she get into terrible trouble?

2. Fill in the blanks with appropriate form of the verbs given in the brackets:

- (a) I wish I (find) a good job.

5

(2)

- (b) Listen! They (move) towards us.
- (c) By next Friday, they (accomplish) their mission.
- (d) It's hard time we (start) the work.
- (e) Had she been silent, everyone (like) her.

3. Mark the Tone (falling, rising etc.) in the following sentences. 5

- (a) Did they go there?
- (b) Bye bye.
- (c) Shut the door.
- (d) Do you like tea or coffee?
- (e) Oh?

4. Mark the primary stress on the following words. 5

- | | | |
|----------------|--------------|----------------|
| (a) thousand | (b) hotel | (c) energy |
| (d) understand | (e) biology | (f) democratic |
| (g) velocity | (h) yourself | (i) librarian |
| <hr/> | | |
| (j) education | | |

5. Answer any TWO of the following: 20

- (a) On behalf of the secretary of engineering association, write a notice for a meeting along with the agenda to be sent to the members of this association.
- (b) Suppose that you are a site engineer of upper seti hydro project, which is under construction. Now make a sample of first quarterly progress report to be sent to the chief engineer.
- (c) Suppose you are a president of a social club. You want to do some social work in the society. Now submit a proposal to plan Nepal and also ask financial support to complete the task.

6. Answer any TWO of the following questions: $2 \times 10 = 20$

- (a) What do you mean by non-verbal aspect of communication? In what way does this affect oral communication?
- (b) Make a landscape description of your hometown.

(3)

(c) Write short note on the following topics (any TWO):

- (i) Group discussion**
- (ii) Fundamentals of effective writing**
- (iii) Intensive reading**

7. Write on essay on ONE of the following topics:

10

- (a) Cyber crime and cyber law**
- (b) Science in 21st century.**



PURBANCHAL UNIVERSITY

2015

Bachelor in Information Technology (B.I.T.)/First Semester/Final

Time: 03:00 hrs.

Full Marks: 80 /Pass Marks: 32

BIT105SH: Technical Communication (English) (New Course)

Candidates are required to give their answers in their own words as far as practicable.

Figures in the margin indicate full marks.

Answer ALL questions.

- 1/ Read the following passage and answer the following questions: 10

When the author writes, he starts with an idea. Then he puts down words to express it. When you reverse the process, you start with words. Then come up with the ideas they express. When you get the ideas, you get a clear picture of what you are reading is all about. With a clear picture in your mind, you can see how all parts fit together and which parts are more important than others. Getting the ideas is like viewing an assembled jigsaw puzzle rather than it's scrambled parts. The key to comprehension is getting the idea.

When you read slowly, word by word you have virtually no chance of getting the ideas. That's because (as you already know) words by themselves have much meaning as a laundry lists. The words and meanings of the groups flash directly to your brain, interconnect together and form the ideas. The key to comprehension is speed — reading. To understand what you are reading, do not make the common mistakes of slowing down and reading every word. That is self defeating. Do put the reading dynamics techniques you have learnt to work and read fast.

Questions:

- (a) How is reading process opposed to writing process?
- (b) What does the writer compare getting the idea with? Why?
- (c) Why is it not a good idea to read word by word?
- (d) What is 'self defeating'?
- (e) Give an appropriate title for the above passage.

2. Decide the tone pattern of the following sentences:

- (a) You like it? ↗
- (b) Good Morning. ↘
- (c) Did you see a girl in white sari and black sweater? ↘
- (d) Where are you going? ↙
- (e) I am proud of you. ↗

3. Supply the correct forms of the verbs in the brackets and rewrite the sentences:

- (a) Had she studied hard, she (pass) the exam.
- (b) I am looking forward to (see) you again.
- (c) There is no use (sell) it.
- (d) The teacher got me (bring) a duster.
- (e) He is one of the best teacher who (teach) well.

4. Mark stress on the following words:

ambition, ability, hotel, elephant, biology, undergo, electricity, coffee, democratic, capacity

5. Answer any two of the following:

- (a) Write the fundamentals of effective oral communication.
- (b) What do you mean by group discussion? How do you hold group discussion?
- (c) Write a job application for the post of IT officer which is required to Rastriya Banijya Bank, Biratnagar with resume.

6. Answer any two of the following:

- (a) Make a sample of 'notice' and 'agenda' issued by a local Youth Club for a meeting to be held on 'Sanitation Program' that is supposed to start from the next week.
- (b) Imagine that you are a site engineer of Biring Hydro Power Project stationed in Ilam district. Now prepare a first quarterly progress report to be submitted to its head office in Kathmandu.
- (c) Write a proposal on behalf of your company responding to a bid issued by Sunsari District Office for construction of its new office building.

7. Write an essay on ONE of the following topics:

- (a) Relevance of IT Education in 21st century
- (b) Eco-friendly Development: A Necessity of Present World

8. Write short notes on any ONE of the following:

- (a) Extensive Reading
- (b) Coherence in writing

PURBANCHAL UNIVERSITY
2017

Bachelor in Information Technology (B.I.T.)/First Semester/*Final*

Time: 03:00 hrs.

Full Marks: 80 / Pass Marks: 32

BIT105SH: Technical Communication (English) (New Course)

Candidates are required to give their answers in their own words as far as practicable.

Figures in the margin indicate full marks.

Answer ALL questions.

1. Read the following passage and answer the following questions: 15

With the recent growth of mass media technology advertising has begun to play a significant role in the national economy. Thousands of people are working to promote the sale of each new product or to boost the sale of a product already in the market. In fact, advertising as an industry now enjoys a respectable status and is regarded by many as a service to society. The avowed purpose of advertising is to inform the audience and to influence it to buy a particular product. The customer is made aware of goods and services available, their merits, uses and value. Thus, advertising helps him in choosing what he actually needs to what he should have to add to his comfort and improve his standard of living.

But the sale of a product does not depend on advertising alone. The quality of a product must be good and its price within the reach of those for whom it is intended. If exaggerated claims are made or the price is too high, advertising, however powerful, will not prove effective. India's advertising industry is about 75 years old. The British firms in India were the first to make use of advertising for marketing proposes in the beginning of the twentieth century. The advertising agencies opened by them gave an opportunity to the Indian staff to get training and set up their own establishments in due course. The first Indian advertising agency B. Dattaram and Company started functioning in 1903.

When India became free, five-year plans were launched, economic activities increased at a tremendous pace. Many new industries were set up and gradually a large number of products which were imported earlier, began to be manufactured in the country. Under these circumstances naturally advertising received a big boost. Now hordes of specialist agencies have come into existence to look after particular aspects of the advertising industry.

Questions:

- (a) What is the main function of advertising?
- (b) What factors have contributed to the growth of advertising as an industry?
- (c) Why advertising is considered an important activity of modern society?
- (d) Why did the advertising industry in India get a boost after Independence?
- (e) Does advertising sometimes exercise a harmful influence on our society? Elaborate your answer with examples.
2. Mark the Primary Stress of the following words. 5
- (i) Condition (b) ago (c) Conduct(n) (d) himself (e) lady doctor
 (f) behind (g) recommend (h) submit (i) reason (j) cover
3. Decide the tone pattern of the following sentences: 5
- (a) I invited Mr. Thapa last night
- (b) Where do you work?
- (c) Did he get the book which he was looking for?
- (d) I am unmarried, aren't I?
- (e) Ram was sleeping and his sister was cooking.
4. Supply the correct forms of verbs in the brackets and rewrite the sentences: 5
- (a) The horse and carriage (are/is) ready.
- (b) Each of the wounded soldiers (was/were) given first aid.
- (c) Dick, together with his friends (was/were) drowned.
- (d) If I were you, I (go) there.
- (e) Twenty miles (is/are) a long distance
5. Answer any TWO of the following questions. $2 \times 10 = 20$
- (a) Suppose you are the production manager in a reputed software manufacturing company. Your general manager has instructed you to submit a report about production constraints. Write a clear, smoothly connected report, highlighting the problem, factor involved in the problem.

(3)

(b) As the secretary of your club, prepare a notice inviting the executive committee members to the 7th regular meeting with the agenda to be discussed.

(c) What are the fundamentals of effective writing? Explain.

6. Write an essay on any ONE of the following topics. **10**

(a) Laser Technology

(b) Technology and satisfaction

7 Write a job application along with resume on the post of IT Officer in a reputed software company. **10**

8. Write shorts on any TWO: **5+5**

(a) Facial expression

(b) Extensive reading

(c) Length



Candidates are required to give their answers in their own words as far as practicable.

Figures in the margin indicate full marks.

Answer ALL questions.

1. Read the following passage and answer the following questions: 10

Arundhati Roy, the famous novelist and activist who won the Booker Prize in 1997 for her novel, 'The God of Small Things', was born in Shillong, Meghalaya on November 24, 1961, to a Keralite mother and Bengali father. She spent her childhood in Aymanam, in Kerala, with her mother. Arundhati left Kerala for Delhi at the age of 16 and embarked on a bohemian lifestyle, staying in a small hut with a tin roof and making a living by selling empty bottles. She studied architecture in Delhi but did not take it up as a profession.

In 1984, Arundhati began a brief career in films, under the influence of her husband, who was a film maker. She played the role of a village girl in the award winning movie 'Massey Sahib' and also wrote the screenplay for the film 'In Which Annie Gives it Those Ones'.

Roy began writing 'The God of Small Things' in 1992 and finished it in 1996. She received half-a-million pounds (about Rs. 3.5 Crore) as an advance from publishers, and the rights to the book were sold in twenty-one countries. The book is semi-autobiographical and a major part of it captures her childhood in Aymanam.

When India tested a nuclear weapon in Pokhran, Rajasthan, Roy wrote an essay with the title 'The End of Imagination' which was a strong criticism of the government's nuclear policies. It was published in her collection called 'The Cost of Living' in which she also crusaded against India's large hydroelectric dam projects in the states of Maharashtra, Madhya Pradesh and Gujarat. She has since devoted herself solely to non-fiction and politics, publishing two more collections of essays, as well as to working for social causes.

She was in the news recently (in 2006) after she rejected the national award given by the Central Sahitya Academy to the best Indian Writer in English. Arundhati explained that although she had no quarrel with the Academy, she was turning down the award as a protest against the policies of the government.

Questions:

- (a) What is Arundhati Roy famous for?
- (b) What are Arundhati Roy's Connections with Kerala?
- (c) Why has she been described as a "living Pudivechukkila" in her activism?
- (d) What kind of a person do you think Arundhati Roy is? Can you choose three words to describe her personal qualities?
- (e) Do you think Roy's method of protest would have any impact on the government? Why?

2. Prepare a minute for eleven member board committee. Also include the major decisions that have been made at the meeting. 3
3. Write short note any TWO of the following: 4+4
 - (a) Notice Preparation
 - (b) Space distancing
 - (c) Descriptive writing
4. What is description writing? Write a description of the landscape view of Pokhara. 3+5
5. Apply for the post of a Computer Officer in a construction company with suitable Curriculum Vitae. 5+5
6. Suppose you are the chairman of a local club of your community. You have decided to do some activities for elimination of social evils in your area. submit a proposal to Plan Nepal, Biratnagar for financial support. 8
7. Briefly describe the fundamentals of effective writing. 6
8. Write an essay on any ONE of the following: 10
 - (a) The Pleasures of Cycling
 - (b) Importance of Technical Education

(3)

9. Put Primary Stress of the following words.
hotel, conduct(n), combination, announce
10. Transform the following as indicated.
- How does the girl help the boy? (into passive)
 - I was invited to play. (into active)
 - He said, "Which notebook is mine?" (into indirect speech)
 - The Gorkhapatra says it writes what is true. (into direct speech)
11. Fill in the gaps with appropriate prepositions.
- The stories are full interest.
 - We are accountable God our actions.
 - There is no exception this rule.
 - We are slaves convention. No man should be slave his passion.
12. Fill in the gaps choosing correct words.
- Ten tons of cement (is, was, are) enough or this house.
 - Bring four (Sheep, Sheeps)
 - The police caught the thieves. (has, have)

PURBANCHAL UNIVERSITY
Time-bound Home Exam 2020

Bachelor in Information Technology (B.I.T.)/First Semester/Final

Time: 03:00 hrs. (+2 Hrs. for Submission)

Full Marks: 80 /Pass Marks: 32

BIT105SH: Technical Communication (English) (New Course)

Instructions:

Dear Students!

- This model of examination is for you as the end of your current semester. This examination allows you to write answer from your own place of residence. Follow the following instructions without fail.
- Do not write your name in the answer-sheet(s)
- All the answer-sheets should be sent to college through your approved email in which you have received your question paper.
- Do not write questions in the answer-sheet but mention clearly the question number.
- All the scan/photos of answer-sheets should be clearly visible. Any blur scan/photo will not be considered for evaluation. Responsibility lies with the students to make sure that scan/photos of the answer-sheet are of readable quality.
- Leave 1 inch margin on each side of the answer-sheet.
- Clearly mention your Roll no, subject, program, semester, page number at the right-top of each page as instructed by the Office of the Examination Management.
- Make sure that you send your answer-sheets within the given time. Any email received after the given time will not be acceptable.
- You are strictly advised to write with your own handwriting and that you are not using any unfair means to answer the questions.
- Do not consult during the examination period to any other person in answering the questions.
- Do not post any pictures of taking examination or your answer-sheets in any social-media. Found that may be taken action from University.

Figures in the margin indicate full marks.

Answer ALL questions.

1. Read the following passage and answer the questions asked below. 15

A lot of people are involved with nature conservation, taking care of the plants and animals which share the planet. Until the beginning of the 20th century, people thought we could conserve nature by looking after individual species by putting wild animals in zoos, or plants in botanical gardens. Now we understand that we need to conserve whole habitats, the places where these plants and animals live.

Polar bears may be able to survive as individual animals in concrete pools in Zoos. But to conserve the species properly they each need hundreds of square kilometers of Arctic landscape where they can hunt in seas free from pollution and roam across snowfields that are not disturbed by people. Nearer home, hedgehogs need a whole neighborhood to live in, with quiet leafy corners for hibernation, and plenty of undergrowth where they can hunt for slugs and worms, without any danger of eating poisonous chemicals.

We can grow primroses in plant pots, but to conserve these wildflowers properly, we need to conserve the woodlands where they grow naturally. Nature reserves are important for providing a safe environment for wildlife, but nature conservation can take place anywhere.

Lots of people are creating new habitats such as ponds and wildflower meadows, in gardens and school grounds. In fact some species thrive best in special artificial habitats. Many starlings, for instance, spend the cold winter nights roosting on the windowsills of centrally heated office blocks in towns, and then feed all day on the grubs and worms that live in the soil beneath school playing fields, sports pitches and parks. Most of the wildflowers we call weeds can survive only if a farmer or a gardener cultivates the soil and accidentally makes a new seed bed for them each year.

Questions:

- (a) What do you mean by 'nature conservation'?
- (b) A zoo or a botanical garden is not a suitable place for many species to survive. Which are these species?
- (c) Name some species that survive most successfully in artificial habitats. How do they survive?

Contd. ...

19171R

- | | |
|---|-------------------|
| (d) Why do nature reserves are important? | |
| (e) Give a suitable title to the passage. | |
| 2. Answer any two of the following: | $2 \times 8 = 16$ |
| (a) Prepare a complete manuscript for a talk on "Importance of Information Technology in Nepal" lasting for 10 minutes. | |
| (b) Imagine that you are a secretary of Subani Manufacturing Company Pvt. Ltd., Baluwatar, Kathmandu. Prepare the discussions of the different members along with the suggestions of the chairman about the causes of frequent strikes in the company's factory at Ring Road. | |
| (c) Prepare a notice along with agenda for the 10 th meeting of the board of directors of Agni Cement Industries, Balkhu, Kathmandu. | |
| 3. Define group discussions. Describe the importance of group discussions in reaching the meeting to conclusion. | 8 |
| 4. Write a letter to the managing director of World Link Communications Pvt. Ltd. located at New Road, Kathmandu, applying for the post of a System Administrator. Also include your complete C.V. | 8 |
| 5. Write short notes on any TWO: | $2 \times 4 = 8$ |
| (a) Fundamentals of effective writing | |
| (b) Notice Preparation | |
| (c) Extensive Reading | |
| 6. Write an essay on any ONE: | 8 |
| (a) Impact of Globalization | |
| (b) Importance of Technical Education | |
| 7. Mark stress on the correct syllable of the following words:
Thousand, Biology, Present, Beneath, China, Severe, Tuberculosis, Religious. | 4 |
| 8. Put suitable intonation mark in the following: | 4 |
| (a) She is ten years old. | |
| (b) Where do you live? | |
| (c) Open the door. | |
| (d) Would you like an apple or a pear? | |
| 9. Fill in the blanks with appropriate clauses: | 4 |
| (a) If I know her name, _____. | |
| (b) If he were to disturb her, _____. | |
| (c) When I reached the airport, _____. | |
| (d) Had she married him, _____. | |
| 10. Fill in the blanks with appropriate prepositions: | 2 |
| (a) The stories are full _____ interest. | |
| (b) He drove the car _____ full speed. | |
| (c) Sita is sitting _____ kamala and Bimala. | |
| (d) He is fond _____ playing football. | |
| 11. Fill in the blanks with correct format verb. | 3 |
| (a) The king before the team of doctor arrived. | |
| | (died, had died) |
| (b) If they I would give them a tip. (come, came) | |
| (c) I dare not it. (do, to do) | |

