

Boiler Passport

Stage 1: Check the installation

Stage 2: Check the appliance

Produced in consultation with the Oil Firing Technical Association (OFTEC)



Boiler Passport

Golden Rules

Failure to comply with the below requirements may invalidate all warranties

To the Householder:

- 1) This appliance must be serviced annually in accordance with the appliance manufacturer's instructions and the service records within this document completed.
- 2) To ensure your continued Boiler Warranty the annual service must be carried out by a person registered with a competent persons scheme e.g. An OFTEC Registered Technician. Use of non-competent persons may invalidate this warranty. A list of OFTEC Registered Technicians is available at www.oftec.org or alternatively telephone OFTEC on 0845 658 5080 (UK) or 01 864 6637 (RoI).

If there is any doubt as to the suitability of your technician, please check with the manufacturer prior to the work being carried out.

To the Installer:

- 1) The installer is responsible for completing this passport and returning the paperwork to the manufacturer.
- 2) This appliance must be correctly commissioned in accordance with the appliance manufacturer's instructions and registered with the manufacturer.
- 3) The Central Heating System must be cleansed with a proprietary cleanser and treated with a proprietary corrosion inhibitor, the concentration of which must be checked at each annual service.
- 4) The incoming cold water mains supply to a combi boiler must be fitted with a suitable and effective hard water treatment.
- 5) A fuel filter with a filter rating of 70 microns or better must be fitted to the fuel supply to the appliance, in accordance with the burner manufacturer's recommendations.

When contacting the manufacturer, please have this document to hand.

Purpose of this document

The Boiler Passport is designed to ensure that all the necessary information relating to the life of an appliance is correctly recorded, stored and communicated to the manufacturer for the purpose of continued product improvement.

The installer must arrange for the commissioning engineer to complete the Commissioning Certificate portion of this passport in order to validate the warranty.

If this passport is not completed, the warranty may be invalidated.

How to use this document

This document contains a Commissioning Certificate, including an Installation Checklist, to be completed by the commissioning engineer. A copy of the Commissioning Certificate remains in the Passport for future reference.

This document also contains a series of Service Records to be completed by the service engineer.

When the appliance is commissioned the commissioning engineer must fill out the Commissioning Certificate then contact the manufacturer to notify them of your work. The Boiler Passport remains with the appliance as a life-long record of all work undertaken.

Important notice

Completion of this Boiler Passport does not remove the need to complete OFTEC controlled documents within England, Wales or Scotland nor does it remove the need to notify installations or commissioning and/or obtain building warrants in these regions.

COMMISSIONING CERTIFICATE (All appropriate sections to be completed in full)

Commissioning Engineer Details

OFTEC Registration No

Date of Commissioning

Commissioning Engineer's Name & Address

Contact Telephone No: Landline

Mobile

Contact Email Address

Appliance & Installation Details

Appliance Make & Model

Appliance Serial No.

Date Code

Burner Make & Model

Burner Serial No.

Burner Code

Householder's Name & Address

Contact Telephone No: Landline

Mobile

Contact Email Address

New System ☐

or Replacement ☐

Open Vented ☐

or Sealed System ☐

Automatic Bypass fitted to system?

Yes ☐

Commissioning Procedure Information

FOR ALL INSTALLATIONS

Has the system been flushed?

Yes ☐

What cleanser was used?

Has an inhibitor been added?

Yes ☐

Which inhibitor was used?

Has a remote acting fire valve been fitted?

Yes ☐

Oil supply configuration

1 pipe ☐

2 pipe ☐

De-aerator ☐

If 2-pipe or de-aerator, has bypass been fitted to oil pump?

Yes ☐

Has a fuel filter with a micron rating <70 µm been fitted?

Yes ☐

FOR ALL SEALED SYSTEMS ONLY

Expansion vessel
volume

Litres

System pressure
(Cold)

bar

Vessel pre-charge
pressure

bar

System pressure (Hot)

bar

FOR CONDENSING BOILERS ONLY

Has the condensate drain been correctly fitted?

Yes ☐

To help keep your details accurate we may use information we receive from our partners. You can ask for a copy of your details (for a small fee) and to correct any inaccuracies. To make sure we follow your instructions correctly and to improve our service we may monitor or record our communications with you. Please note that failure to provide some or all of the information requested does not affect your statutory rights but may affect the quality of the service provided.

FOR ALL BOILERS

Digital Flue Gas Analyser Make & Model

Boiler Performance

Efficiency (nett)	%
CO ₂ Concentration	%
CO Concentration	ppm
Flue Gas Temperature	°C
Smoke Number	

Burner Settings

Nozzle Size		Air Damper Setting	
Nozzle Angle	°	Adjustable Head Setting	
Nozzle Pattern		Conventional Flue Draught	mbar
Oil Pump Pressure	bar	Oil Pump Vacuum	bar
Fuel Type: 28 sec (tick) <input type="checkbox"/>	35 sec (tick) <input type="checkbox"/>	Other: (specify)	

ADDITIONAL REQUIREMENTS FOR COMBI BOILERS

Have you tested the hardness of the mains water?	Yes <input type="checkbox"/>	Is hard water treatment required (see guidance in Boiler Manual)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If required, has a suitable and effective hard water treatment been fitted?	Yes <input type="checkbox"/>	What type?		
Has a pressure reducing valve been fitted?	Yes <input type="checkbox"/>	Set to what pressure?	bar	

Incoming Mains Water

Flow Rate	L/min
Temperature	°C

Domestic Hot Water

Flow Rate	L/min
Temperature	°C

FOR ALL INSTALLATIONS

Does the heating and hot water system comply with the appropriate Building Regulations?	Yes <input type="checkbox"/>	Has the appliance, flue system and associated equipment been installed and commissioned in accordance with the manufacturer's instructions?	Yes <input type="checkbox"/>
Have the appliance and controls been wired in accordance with all local and European electrical regulations in force at the time?	Yes <input type="checkbox"/>	Have you checked the complete installation (including boiler, flue, radiators, pipework, tank and fuel line) for water, oil or flue gas leaks?	Yes <input type="checkbox"/>
Have you demonstrated the operation of the appliance and system controls to the customer?	Yes <input type="checkbox"/>	Have you left all of the manufacturer's literature and this passport with the customer?	Yes <input type="checkbox"/>
Has the necessary provision for combustion and ventilation air as required by BS5410 and the appliance manufacturer's instructions been provided?	Yes <input type="checkbox"/>	Where the completion of CD10 and CD11 documentation is a requirement of the Building Regulations, have these been completed?	Yes <input type="checkbox"/>

Important Comments:

Competent Person's Signature

Customer's Signature*

**To confirm demonstrations of equipment and receipt of appliance instructions and this passport*

Your details will be used by the manufacturer to provide customer services, information about extended warranties and for other marketing purposes. They will disclose your information to their service providers and agents for these purposes. Your details may also be used by other third parties for other marketing purposes. The manufacturer and the third parties may contact you by mail, email or telephone. If you do not wish for them to use your data for other marketing purposes please put an X in this box ☐

Instructions

How to complete the Commissioning Certificate and register the appliance

1) Complete the Commissioning Certificate

- Unfold the pages on the left
- Fill out the top page completing all the appropriate sections in BLOCK CAPITALS (Do not write on the bottom page)
- A carbon copy will be produced on the bottom page automatically

2) Register the appliance

- Tear out the top page of the Commissioning Certificate along the perforation on the right

3) Then

- Fold the Commissioning Certificate and post it to the manufacturer using the self-addressed envelope provided

Or

- Fax the Commissioning Certificate to the manufacturer (refer to the Boiler Manual for fax number)

Or

- Use the original as a reference when registering the appliance online (refer to the Boiler Manual for website address)

If the appliance is not registered, the warranty may be invalidated

Service No. 1

SERVICE Engineer Details

OFTEC Registration No Date of Commissioning

Service Engineer's Name & Address

Contact Telephone No. Landline Mobile

Contact Email Address

Condition of installation

Systems

Oil Delivery System	INSTALLED TO STANDARD	<input type="checkbox"/>	IN GOOD CONDITION	<input type="checkbox"/>
Flue System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical Supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Air Supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appliance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Controls

Timers & Thermostats	INSTALLED TO STANDARD	<input type="checkbox"/>	WORKING CORRECTLY	<input type="checkbox"/>
Heating Zone Valves	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thermostatic Rad Valves	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
System Bypass Valve	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frost Thermostat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Comments

SERVICING CHECKLIST

Primary exchanger	SERVICED AND INSPECTED	<input type="checkbox"/>	De-aeration device(s)	Checked	<input type="checkbox"/>
Secondary exchanger	<input type="checkbox"/>	<input type="checkbox"/>	DHW scale reducer(s)		<input type="checkbox"/>
Condensate drain	<input type="checkbox"/>	<input type="checkbox"/>	Corrosion inhibitor level		<input type="checkbox"/>
Burner	<input type="checkbox"/>	<input type="checkbox"/>	Comments	<input type="text"/>	
Fuel filter(s)	<input type="checkbox"/>	<input type="checkbox"/>			

AFTER-SERVICE PERFORMANCE

Digital Flue Gas Analyser Make & Model

Boiler Performance

Efficiency (nett)	%	<input type="text"/>
CO ₂ Concentration	%	<input type="text"/>
CO Concentration	ppm	<input type="text"/>
Flue Gas Temperature	°C	<input type="text"/>
Smoke Number		<input type="text"/>

Burner Settings

Nozzle Size	<input type="text"/>	Air Damper Setting	<input type="text"/>
Nozzle Angle	<input type="text"/> °	Adjustable Head Setting	<input type="text"/>
Nozzle Pattern	<input type="text"/>	Conventional Flue Draught	<input type="text"/> mbar
Oil Pump Pressure	<input type="text"/> bar	Comments <input type="text"/>	
Oil Pump Vacuum	<input type="text"/> bar		

Service completion

Competent Person's Signature <input type="text"/>	Customer's Signature* <input type="text"/>
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Service No. 2

SERVICE Engineer Details

OFTEC Registration No		Date of Commissioning	
Service Engineer's Name & Address			
Contact Telephone No.	Landline	Mobile	
Contact Email Address			

Condition of installation

Systems

Oil Delivery System	INSTALLED TO STANDARD	<input type="checkbox"/>	IN GOOD CONDITION	<input type="checkbox"/>
Flue System		<input type="checkbox"/>		<input type="checkbox"/>
Electrical Supply		<input type="checkbox"/>		<input type="checkbox"/>
Air Supply		<input type="checkbox"/>		<input type="checkbox"/>
Appliance		<input type="checkbox"/>		<input type="checkbox"/>

Controls

Timers & Thermostats	INSTALLED TO STANDARD	<input type="checkbox"/>	WORKING CORRECTLY	<input type="checkbox"/>
Heating Zone Valves		<input type="checkbox"/>		<input type="checkbox"/>
Thermostatic Rad Valves		<input type="checkbox"/>		<input type="checkbox"/>
System Bypass Valve		<input type="checkbox"/>		<input type="checkbox"/>
Frost Thermostat		<input type="checkbox"/>		<input type="checkbox"/>

Comments	Comments

SERVICING CHECKLIST

Primary exchanger	SERVICED AND INSPECTED	<input type="checkbox"/>	De-aeration device(s)	Checked	<input type="checkbox"/>
Secondary exchanger		<input type="checkbox"/>	DHW scale reducer(s)		<input type="checkbox"/>
Condensate drain		<input type="checkbox"/>	Corrosion inhibitor level		<input type="checkbox"/>
Burner		<input type="checkbox"/>	Comments		
Fuel filter(s)		<input type="checkbox"/>			

AFTER-SERVICE PERFORMANCE

Digital Flue Gas Analyser Make & Model	
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Boiler Performance

Efficiency (nett)	%
CO ₂ Concentration	%
CO Concentration	ppm
Flue Gas Temperature	°C
Smoke Number	

Burner Settings

Nozzle Size		Air Damper Setting	
Nozzle Angle	°	Adjustable Head Setting	
Nozzle Pattern		Conventional Flue Draught	mbar
Oil Pump Pressure	bar	Comments	
Oil Pump Vacuum	bar		

Service completion

Competent Person's Signature	Customer's Signature*

*To confirm demonstrations of equipment and receipt of appliance instructions and this passport

Service No. 3

SERVICE Engineer Details

OFTEC Registration No		Date of Commissioning	
Service Engineer's Name & Address			
Contact Telephone No.	Landline	Mobile	
Contact Email Address			

Condition of installation

Systems

Oil Delivery System	INSTALLED TO STANDARD	<input type="checkbox"/>	IN GOOD CONDITION	<input type="checkbox"/>
Flue System		<input type="checkbox"/>		<input type="checkbox"/>
Electrical Supply		<input type="checkbox"/>		<input type="checkbox"/>
Air Supply		<input type="checkbox"/>		<input type="checkbox"/>
Appliance		<input type="checkbox"/>		<input type="checkbox"/>

Controls

Timers & Thermostats	INSTALLED TO STANDARD	<input type="checkbox"/>	WORKING CORRECTLY	<input type="checkbox"/>
Heating Zone Valves		<input type="checkbox"/>		<input type="checkbox"/>
Thermostatic Rad Valves		<input type="checkbox"/>		<input type="checkbox"/>
System Bypass Valve		<input type="checkbox"/>		<input type="checkbox"/>
Frost Thermostat		<input type="checkbox"/>		<input type="checkbox"/>

Comments	Comments

SERVICING CHECKLIST

Primary exchanger	SERVICED AND INSPECTED	<input type="checkbox"/>	De-aeration device(s)	Checked	<input type="checkbox"/>
Secondary exchanger		<input type="checkbox"/>	DHW scale reducer(s)		<input type="checkbox"/>
Condensate drain		<input type="checkbox"/>	Corrosion inhibitor level		<input type="checkbox"/>
Burner		<input type="checkbox"/>	Comments		
Fuel filter(s)		<input type="checkbox"/>			

AFTER-SERVICE PERFORMANCE

Digital Flue Gas Analyser Make & Model	
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Boiler Performance

Efficiency (nett)	%
CO ₂ Concentration	%
CO Concentration	ppm
Flue Gas Temperature	°C
Smoke Number	

Burner Settings

Nozzle Size		Air Damper Setting	
Nozzle Angle	°	Adjustable Head Setting	
Nozzle Pattern		Conventional Flue Draught	mbar
Oil Pump Pressure	bar	Comments	
Oil Pump Vacuum	bar		

Service completion

Competent Person's Signature	Customer's Signature*

*To confirm demonstrations of equipment and receipt of appliance instructions and this passport

Service No. 4

SERVICE Engineer Details

OFTEC Registration No		Date of Commissioning	
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Service Engineer's Name & Address

Contact Telephone No.	Landline	Mobile
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Contact Email Address	
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Condition of installation

Systems

Oil Delivery System	INSTALLED TO STANDARD	<input type="checkbox"/>	IN GOOD CONDITION	<input type="checkbox"/>
Flue System		<input type="checkbox"/>		<input type="checkbox"/>
Electrical Supply		<input type="checkbox"/>		<input type="checkbox"/>
Air Supply		<input type="checkbox"/>		<input type="checkbox"/>
Appliance		<input type="checkbox"/>		<input type="checkbox"/>

Controls

Timers & Thermostats	INSTALLED TO STANDARD	<input type="checkbox"/>	WORKING CORRECTLY	<input type="checkbox"/>
Heating Zone Valves		<input type="checkbox"/>		<input type="checkbox"/>
Thermostatic Rad Valves		<input type="checkbox"/>		<input type="checkbox"/>
System Bypass Valve		<input type="checkbox"/>		<input type="checkbox"/>
Frost Thermostat		<input type="checkbox"/>		<input type="checkbox"/>

Comments	Comments
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SERVICING CHECKLIST

Primary exchanger	SERVICED AND INSPECTED	<input type="checkbox"/>	De-aeration device(s)	Checked	<input type="checkbox"/>
Secondary exchanger		<input type="checkbox"/>	DHW scale reducer(s)		<input type="checkbox"/>
Condensate drain		<input type="checkbox"/>	Corrosion inhibitor level		<input type="checkbox"/>
Burner		<input type="checkbox"/>	Comments		
Fuel filter(s)		<input type="checkbox"/>			

AFTER-SERVICE PERFORMANCE

Digital Flue Gas Analyser Make & Model	
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Boiler Performance

Efficiency (nett)	%
CO ₂ Concentration	%
CO Concentration	ppm
Flue Gas Temperature	°C
Smoke Number	

Burner Settings

Nozzle Size		Air Damper Setting	
Nozzle Angle	°	Adjustable Head Setting	
Nozzle Pattern		Conventional Flue Draught	mbar
Oil Pump Pressure	bar	Comments	
Oil Pump Vacuum	bar		

Service completion

Competent Person's Signature	Customer's Signature*
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*To confirm demonstrations of equipment and receipt of appliance instructions and this passport

Service No. 5

SERVICE Engineer Details

OFTEC Registration No		Date of Commissioning	
Service Engineer's Name & Address			
Contact Telephone No.	Landline	Mobile	
Contact Email Address			

Condition of installation

Systems

Oil Delivery System	INSTALLED TO STANDARD	<input type="checkbox"/>	IN GOOD CONDITION	<input type="checkbox"/>
Flue System		<input type="checkbox"/>		<input type="checkbox"/>
Electrical Supply		<input type="checkbox"/>		<input type="checkbox"/>
Air Supply		<input type="checkbox"/>		<input type="checkbox"/>
Appliance		<input type="checkbox"/>		<input type="checkbox"/>

Controls

Timers & Thermostats	INSTALLED TO STANDARD	<input type="checkbox"/>	WORKING CORRECTLY	<input type="checkbox"/>
Heating Zone Valves		<input type="checkbox"/>		<input type="checkbox"/>
Thermostatic Rad Valves		<input type="checkbox"/>		<input type="checkbox"/>
System Bypass Valve		<input type="checkbox"/>		<input type="checkbox"/>
Frost Thermostat		<input type="checkbox"/>		<input type="checkbox"/>

Comments	Comments

SERVICING CHECKLIST

Primary exchanger	SERVICED AND INSPECTED	<input type="checkbox"/>	De-aeration device(s)	Checked	<input type="checkbox"/>
Secondary exchanger		<input type="checkbox"/>	DHW scale reducer(s)		<input type="checkbox"/>
Condensate drain		<input type="checkbox"/>	Corrosion inhibitor level		<input type="checkbox"/>
Burner		<input type="checkbox"/>	Comments		
Fuel filter(s)		<input type="checkbox"/>			

AFTER-SERVICE PERFORMANCE

Digital Flue Gas Analyser Make & Model	
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Boiler Performance

Efficiency (nett)	%
CO ₂ Concentration	%
CO Concentration	ppm
Flue Gas Temperature	°C
Smoke Number	

Burner Settings

Nozzle Size		Air Damper Setting	
Nozzle Angle	°	Adjustable Head Setting	
Nozzle Pattern		Conventional Flue Draught	mbar
Oil Pump Pressure	bar	Comments	
Oil Pump Vacuum	bar		

Service completion

Competent Person's Signature	Customer's Signature*

*To confirm demonstrations of equipment and receipt of appliance instructions and this passport

Service No. 6

SERVICE Engineer Details

OFTEC Registration No		Date of Commissioning	
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Service Engineer's Name & Address

Contact Telephone No.	Landline	Mobile
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Contact Email Address

Condition of installation

Systems

Oil Delivery System	INSTALLED TO STANDARD	<input type="checkbox"/>	IN GOOD CONDITION	<input type="checkbox"/>
Flue System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical Supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Air Supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appliance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Controls

Timers & Thermostats	INSTALLED TO STANDARD	<input type="checkbox"/>	WORKING CORRECTLY	<input type="checkbox"/>
Heating Zone Valves	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thermostatic Rad Valves	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
System Bypass Valve	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frost Thermostat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments	Comments
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SERVICING CHECKLIST

Primary exchanger	SERVICED AND INSPECTED	<input type="checkbox"/>	De-aeration device(s)	Checked	<input type="checkbox"/>
Secondary exchanger	<input type="checkbox"/>	<input type="checkbox"/>	DHW scale reducer(s)		<input type="checkbox"/>
Condensate drain	<input type="checkbox"/>	<input type="checkbox"/>	Corrosion inhibitor level		<input type="checkbox"/>
Burner	<input type="checkbox"/>	<input type="checkbox"/>	Comments		
Fuel filter(s)	<input type="checkbox"/>	<input type="checkbox"/>			

AFTER-SERVICE PERFORMANCE

Digital Flue Gas Analyser Make & Model	
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Boiler Performance

Efficiency (nett)	%
CO ₂ Concentration	%
CO Concentration	ppm
Flue Gas Temperature	°C
Smoke Number	

Burner Settings

Nozzle Size		Air Damper Setting	
Nozzle Angle	°	Adjustable Head Setting	
Nozzle Pattern		Conventional Flue Draught	mbar
Oil Pump Pressure	bar	Comments	
Oil Pump Vacuum	bar		

Service completion

Competent Person's Signature	Customer's Signature*
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*To confirm demonstrations of equipment and receipt of appliance instructions and this passport

Service No. 7

SERVICE Engineer Details

OFTEC Registration No		Date of Commissioning	
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Service Engineer's Name & Address

Contact Telephone No.	Landline	Mobile
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Contact Email Address	
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Condition of installation

Systems

Oil Delivery System	INSTALLED TO STANDARD	<input type="checkbox"/>	IN GOOD CONDITION	<input type="checkbox"/>
Flue System		<input type="checkbox"/>		<input type="checkbox"/>
Electrical Supply		<input type="checkbox"/>		<input type="checkbox"/>
Air Supply		<input type="checkbox"/>		<input type="checkbox"/>
Appliance		<input type="checkbox"/>		<input type="checkbox"/>

Controls

Timers & Thermostats	INSTALLED TO STANDARD	<input type="checkbox"/>	WORKING CORRECTLY	<input type="checkbox"/>
Heating Zone Valves		<input type="checkbox"/>		<input type="checkbox"/>
Thermostatic Rad Valves		<input type="checkbox"/>		<input type="checkbox"/>
System Bypass Valve		<input type="checkbox"/>		<input type="checkbox"/>
Frost Thermostat		<input type="checkbox"/>		<input type="checkbox"/>

Comments	Comments
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SERVICING CHECKLIST

Primary exchanger	SERVICED AND INSPECTED	<input type="checkbox"/>	De-aeration device(s)	Checked	<input type="checkbox"/>
Secondary exchanger		<input type="checkbox"/>	DHW scale reducer(s)		<input type="checkbox"/>
Condensate drain		<input type="checkbox"/>	Corrosion inhibitor level		<input type="checkbox"/>
Burner		<input type="checkbox"/>	Comments		
Fuel filter(s)		<input type="checkbox"/>			

AFTER-SERVICE PERFORMANCE

Digital Flue Gas Analyser Make & Model	
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Boiler Performance

Efficiency (nett)	%
CO ₂ Concentration	%
CO Concentration	ppm
Flue Gas Temperature	°C
Smoke Number	

Burner Settings

Nozzle Size		Air Damper Setting	
Nozzle Angle	°	Adjustable Head Setting	
Nozzle Pattern		Conventional Flue Draught	mbar
Oil Pump Pressure	bar	Comments	
Oil Pump Vacuum	bar		

Service completion

Competent Person's Signature	Customer's Signature*
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*To confirm demonstrations of equipment and receipt of appliance instructions and this passport

Service No. 8

SERVICE Engineer Details

OFTEC Registration No		Date of Commissioning	
Service Engineer's Name & Address			
Contact Telephone No.	Landline	Mobile	
Contact Email Address			

Condition of installation

Systems

Oil Delivery System	INSTALLED TO STANDARD	<input type="checkbox"/>	IN GOOD CONDITION	<input type="checkbox"/>
Flue System		<input type="checkbox"/>		<input type="checkbox"/>
Electrical Supply		<input type="checkbox"/>		<input type="checkbox"/>
Air Supply		<input type="checkbox"/>		<input type="checkbox"/>
Appliance		<input type="checkbox"/>		<input type="checkbox"/>

Controls

Timers & Thermostats	INSTALLED TO STANDARD	<input type="checkbox"/>	WORKING CORRECTLY	<input type="checkbox"/>
Heating Zone Valves		<input type="checkbox"/>		<input type="checkbox"/>
Thermostatic Rad Valves		<input type="checkbox"/>		<input type="checkbox"/>
System Bypass Valve		<input type="checkbox"/>		<input type="checkbox"/>
Frost Thermostat		<input type="checkbox"/>		<input type="checkbox"/>

Comments	Comments

SERVICING CHECKLIST

Primary exchanger	SERVICED AND INSPECTED	<input type="checkbox"/>	De-aeration device(s)	Checked	<input type="checkbox"/>
Secondary exchanger		<input type="checkbox"/>	DHW scale reducer(s)		<input type="checkbox"/>
Condensate drain		<input type="checkbox"/>	Corrosion inhibitor level		<input type="checkbox"/>
Burner		<input type="checkbox"/>	Comments		
Fuel filter(s)		<input type="checkbox"/>			

AFTER-SERVICE PERFORMANCE

Digital Flue Gas Analyser Make & Model	
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Boiler Performance

Efficiency (nett)	%
CO ₂ Concentration	%
CO Concentration	ppm
Flue Gas Temperature	°C
Smoke Number	

Burner Settings

Nozzle Size		Air Damper Setting	
Nozzle Angle	°	Adjustable Head Setting	
Nozzle Pattern		Conventional Flue Draught	mbar
Oil Pump Pressure	bar	Comments	
Oil Pump Vacuum	bar		

Service completion

Competent Person's Signature	Customer's Signature*

*To confirm demonstrations of equipment and receipt of appliance instructions and this passport

Service No. 9

SERVICE Engineer Details

OFTEC Registration No		Date of Commissioning	
Service Engineer's Name & Address			
Contact Telephone No.	Landline	Mobile	
Contact Email Address			

Condition of installation

Systems

Oil Delivery System	INSTALLED TO STANDARD	<input type="checkbox"/>	IN GOOD CONDITION	<input type="checkbox"/>
Flue System		<input type="checkbox"/>		<input type="checkbox"/>
Electrical Supply		<input type="checkbox"/>		<input type="checkbox"/>
Air Supply		<input type="checkbox"/>		<input type="checkbox"/>
Appliance		<input type="checkbox"/>		<input type="checkbox"/>

Controls

Timers & Thermostats	INSTALLED TO STANDARD	<input type="checkbox"/>	WORKING CORRECTLY	<input type="checkbox"/>
Heating Zone Valves		<input type="checkbox"/>		<input type="checkbox"/>
Thermostatic Rad Valves		<input type="checkbox"/>		<input type="checkbox"/>
System Bypass Valve		<input type="checkbox"/>		<input type="checkbox"/>
Frost Thermostat		<input type="checkbox"/>		<input type="checkbox"/>

Comments	Comments

SERVICING CHECKLIST

Primary exchanger	SERVICED AND INSPECTED	<input type="checkbox"/>	De-aeration device(s)	Checked	<input type="checkbox"/>
Secondary exchanger		<input type="checkbox"/>	DHW scale reducer(s)		<input type="checkbox"/>
Condensate drain		<input type="checkbox"/>	Corrosion inhibitor level		<input type="checkbox"/>
Burner		<input type="checkbox"/>	Comments		
Fuel filter(s)		<input type="checkbox"/>			

AFTER-SERVICE PERFORMANCE

Digital Flue Gas Analyser Make & Model	
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Boiler Performance

Efficiency (nett)	%
CO ₂ Concentration	%
CO Concentration	ppm
Flue Gas Temperature	°C
Smoke Number	

Burner Settings

Nozzle Size		Air Damper Setting	
Nozzle Angle	°	Adjustable Head Setting	
Nozzle Pattern		Conventional Flue Draught	mbar
Oil Pump Pressure	bar	Comments	
Oil Pump Vacuum	bar		

Service completion

Competent Person's Signature	Customer's Signature*

*To confirm demonstrations of equipment and receipt of appliance instructions and this passport

Service No. 10

SERVICE Engineer Details

OFTEC Registration No Date of Commissioning

Service Engineer's Name & Address

Contact Telephone No. Landline Mobile

Contact Email Address

Condition of installation

Systems

Oil Delivery System	INSTALLED TO STANDARD	<input type="checkbox"/>	IN GOOD CONDITION	<input type="checkbox"/>
Flue System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical Supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Air Supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appliance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Controls

Timers & Thermostats	INSTALLED TO STANDARD	<input type="checkbox"/>	WORKING CORRECTLY	<input type="checkbox"/>
Heating Zone Valves	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thermostatic Rad Valves	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
System Bypass Valve	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frost Thermostat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Comments

SERVICING CHECKLIST

Primary exchanger	SERVICED AND INSPECTED	<input type="checkbox"/>	De-aeration device(s)	Checked	<input type="checkbox"/>
Secondary exchanger	<input type="checkbox"/>	<input type="checkbox"/>	DHW scale reducer(s)		<input type="checkbox"/>
Condensate drain	<input type="checkbox"/>	<input type="checkbox"/>	Corrosion inhibitor level		<input type="checkbox"/>
Burner	<input type="checkbox"/>	<input type="checkbox"/>	Comments	<input type="text"/>	
Fuel filter(s)	<input type="checkbox"/>	<input type="checkbox"/>			

AFTER-SERVICE PERFORMANCE

Digital Flue Gas Analyser Make & Model

Boiler Performance

Efficiency (nett)	%	<input type="text"/>
CO ₂ Concentration	%	<input type="text"/>
CO Concentration	ppm	<input type="text"/>
Flue Gas Temperature	°C	<input type="text"/>
Smoke Number		<input type="text"/>

Burner Settings

Nozzle Size	<input type="text"/>	Air Damper Setting	<input type="text"/>
Nozzle Angle	<input type="text"/> °	Adjustable Head Setting	<input type="text"/>
Nozzle Pattern	<input type="text"/>	Conventional Flue Draught	<input type="text"/> mbar
Oil Pump Pressure	<input type="text"/> bar	Comments <input type="text"/>	
Oil Pump Vacuum	<input type="text"/> bar		

Service completion

Competent Person's Signature <input type="text"/>	Customer's Signature* <input type="text"/>
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Disclaimer;

The Oil Fired Technical Association is an established regulatory body for the petroleum industry and does not by the issue of this 'Boiler Passport' make any representations as to the fitness for purpose or quality of the relevant boiler or as to the installation thereof. It follows that OFTEC does not accept or assume any responsibility to the customer or to any third parties in relation to the supply and installation of the relevant boiler. All such obligations and liabilities shall subsist between the customer, the manufacturer and the installing technician.

Issue 1, July '09

