

RESUME

Name : Ankit Kumar
Address : Bajehara Shoharamau
Email ID : ankitrajput972112@gmail.com
Contact No : 7985556484

❖ Career Objective

Aspiring to utilize my academic background and passion for Microfinance Executive to contribute effectively to a dynamic organization, while continuously learning and enhancing my skills to achieve professional growth and excellence.

❖ Educational / Academic Qualifications

Name of Exam	Name of Board	Division	Year of Passing
10 th	UP. Board	1 st	2021
12 th	UP. Board	3 rd	2023

❖ Professional Skills

I have completed 3 months training of **Microfinance Executive** from HDFC Bank's Skill Development Center in Banthara Lucknow 226401.

Following Topic Covered in this training : -

- Process customer transactions including deposits, withdrawals, and payments.
- Assist customers with account-related inquiries.
- Maintain accurate records of transactions.
- Prepare financial reports and statements.
- Develop financial plans based on clients' goals and risk tolerance.

○ Skills and Strengths

- I Have Good Communication Skill
- I like learning new things in technical

○ Technical Skills

- DCA
- CCC
- O Level

❖ Personal Details

Name : Ankit Kumar
Father's Name : Rakesh Kumar
DOB : 04/07/2005
Marital Status : Unmarried
Language : Hindi and English

❖ Declaration

I hereby certify that the above given data are true and correct to the best of my knowledge and belief.

Current Address: Bajehara
Date : 09/01/2025

Signature