

Meeting Planner App – Project Description

- Domain URL: appdevtest.xyz

SCREEN 1 - Login

- This is the starting page which opens up when the user enters any of the following URLs: appdevtest.xyz OR <http://appdevtest.xyz> OR www.appdevtest.xyz OR <http://www.appdevtest.xyz>
- Upon opening user is presented with a login form where user can enter his e-mail ID and password to **authenticate** himself.
- It has **validations** in place for checking whether user with e-mail ID exists or not & whether the email-ID or password combination is correct or not.
- If user is not registered he can click on Sign Up which will open a new page.
- If the user forgot his password he can click on forgot password which will open password reset page.

SCREEN 2 – Sign Up

- If the user is not registered yet i.e. he is new to this app., then he will be presented a registration form on entering.
- **Registration Form fields**: First name, last name, username – suffix **-admin** if registering as an admin, country name selector, mobile number(country code is auto loaded on selecting country name), email-ID and password.
- All **validations** to check the fields aren't empty and also checks the format of email-ID and length of password.
- If all validation criteria is met a link is sent to the provided email-ID for verification.
- A user can only login to his account if the link sent on email-ID is verified successfully.

SCREEN 3 – Verify User

- The email user got from signing up has a link with unique token.
- When that link is clicked a verify user page is opened and it shows whether the user got verified successfully or not.

SCREEN 4 – Forgot Password

- User can enter his registered email-ID to get a password reset link.
- When the user clicks on that link he is taken to the password reset page.

SCREEN 5 – Password Reset

- The user clicked on the password reset link in the email he got from above page:
 - Backend checks for a unique token in that link.

- If verified successfully the password reset page is opened.
- Then the user can enter a new password and reset it.

SCREEN 6 – Normal User

- When a simple user(non-admin) gets logged in successfully the **Dashboard** is shown in a **calendar format**, default view is Month wise.
- On the left is a control panel which shows the following:
 - Clickable **Dashboard button**: navigate to default month view
 - **Create new meeting button**
 - User full name
 - Username
 - Logout button
- A user has 2 options for viewing either **monthwise** or **daywise**.
- **Day format**:
 - In day format, a 24 hour timeline is shown wherein all scheduled meetings are shown in their respective scheduled hour.
 - User also has option to navigate to previous or next day or select current day.
- **Month format**:
 - The current day ie today is open & selected by default showing all meetings in that day.
 - Option to navigate to previous or next month or select current day.
- In both of the above options user can click on the meeting title to open and view its details in a popup.
- An **alarm** is shown **15 minutes before** a scheduled meeting.
- User can either just **dismiss** it or **snooze** it which will make it to appear again in 1 minute.
- Alongwith the alarm an email is also sent to remind user of the meeting 15 minutes before it starts.

SCREEN 7 – Admin

- The UI and normal viewing options are same as above ie like a normal user.
- Added rights to the admin:
 - Can delete a meeting.
 - Can edit: reschedule, edit title, venue etc.
- Whenever admin changes or deletes a meeting a notification is sent to that user