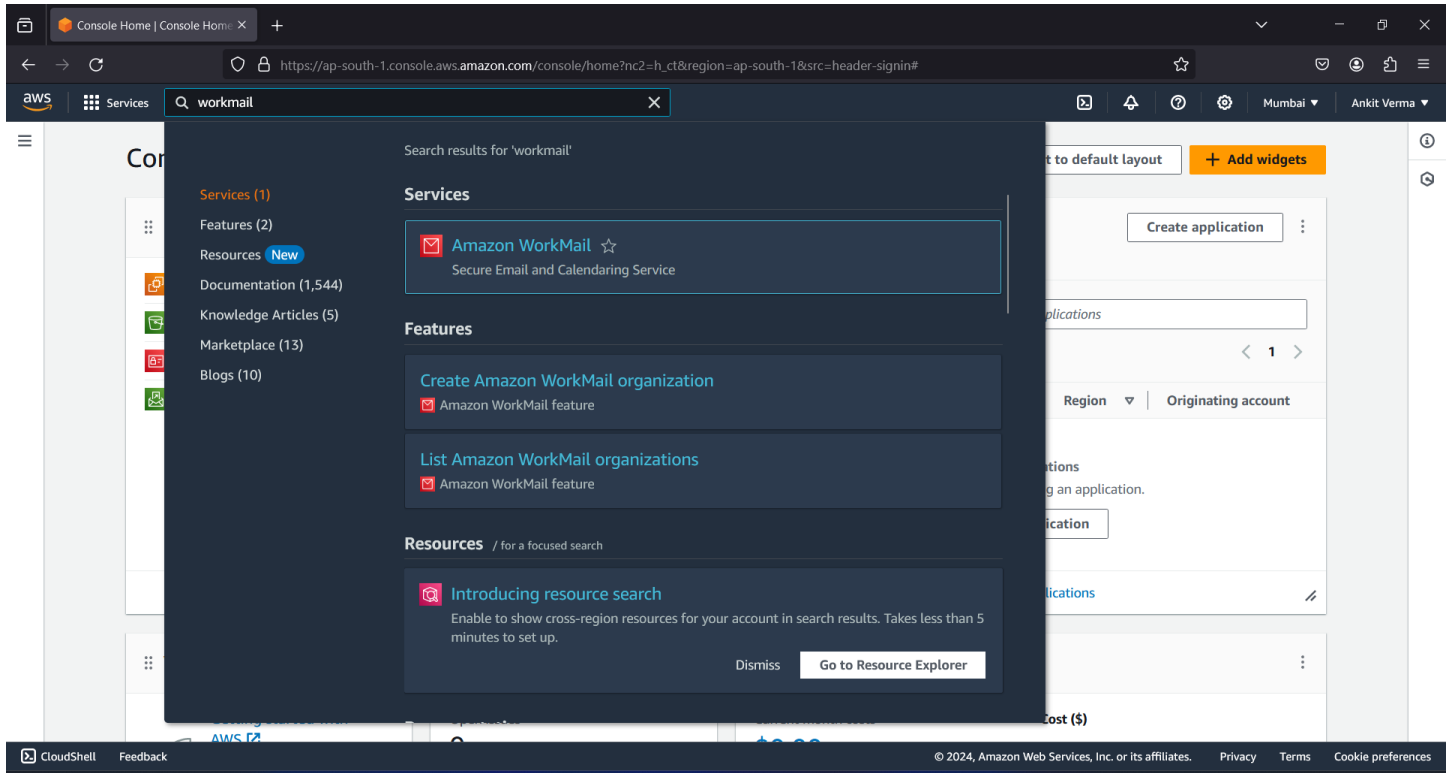


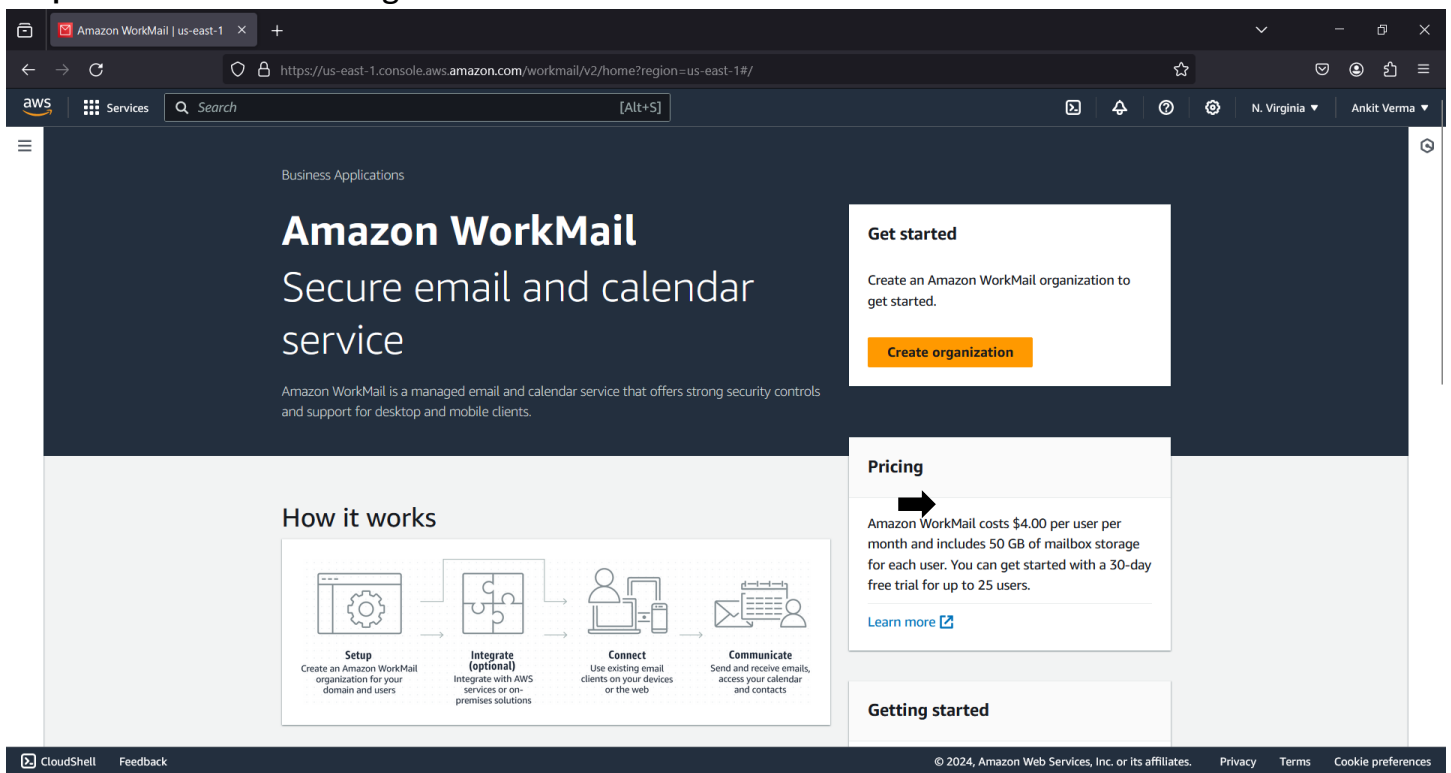
Assignment: 13

Problem Statement: Create a work mail for your organization.

Step 1: Search for Amazon Work Mail & open it.



Step 2: Click on Create Organization.



Step 3: Select Free Test Domain. Give the organization name. Then click on Create Organization.

Create an Amazon WorkMail organization to provide email addresses to groups of users in your company. The email addresses include the domains that you select for your organization.

Organization settings

Email domain [Info](#)
Select the domain to use for email addresses in your organization.

- ☐ Existing Route 53 domain
Select a domain name that you manage with a Route 53 hosted zone.
- ☐ New Route 53 domain
Register a new Route 53 domain name to use with Amazon WorkMail.
- ☐ External domain
Enter a domain name that you manage with an external DNS provider.
- ☒ Free test domain
Use a free testing domain provided by Amazon WorkMail. You can add a domain later.

Alias [Info](#)
Enter the alias to use for your organization.

Ankit

Your alias can have up to 45 characters. Aliases can only include lowercase letters (a-z), numbers (0-9), and dashes (-). This determines the login URL for the web application: Ankit1.awsapps.com/mail.

[Advanced settings](#)

[Cancel](#) [Create organization](#)

Step 4: Click on the organization name to enter into it.

Amazon WorkMail

Organizations

What's new

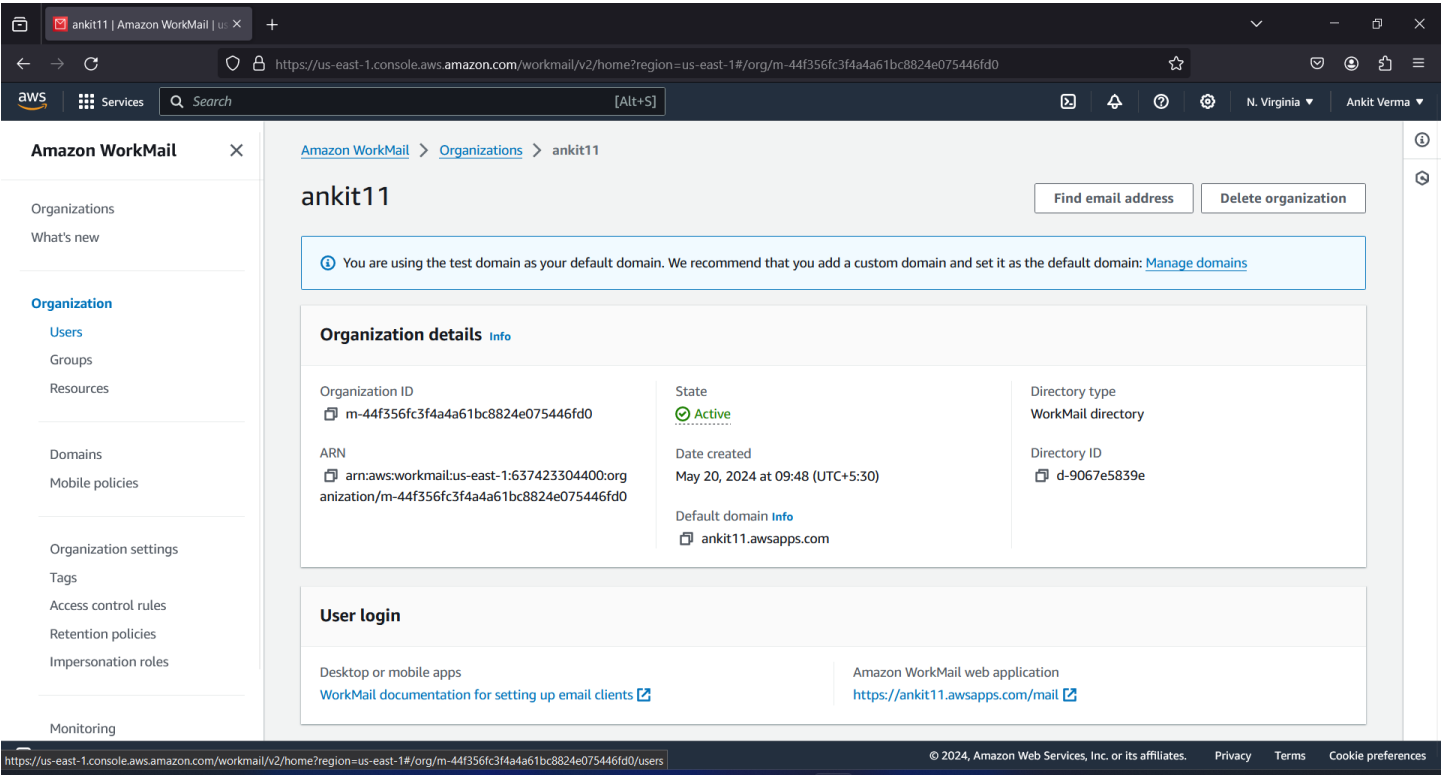
[Amazon WorkMail](#) > Organizations

Organizations (1) [Info](#)

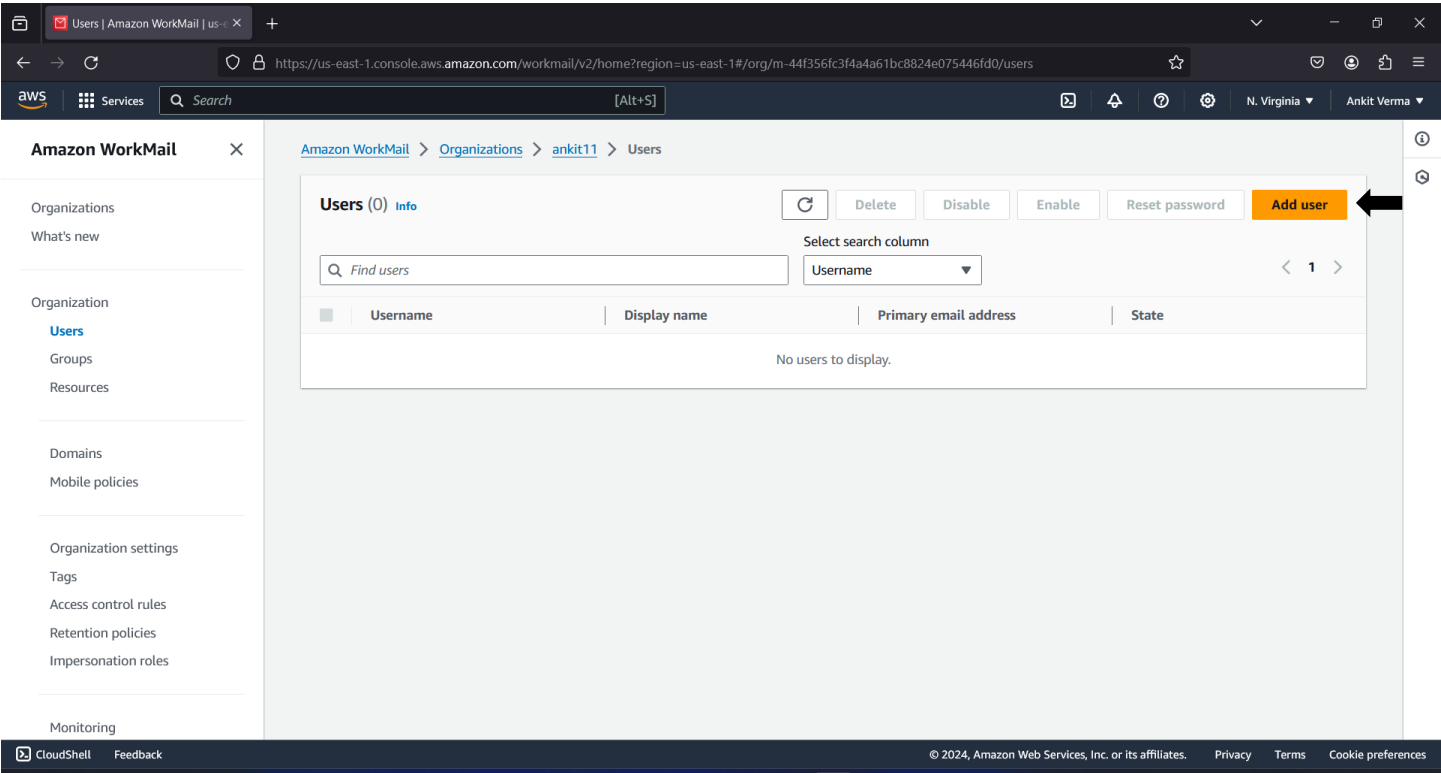
[Refresh](#) [Delete](#) [Create organization](#)

ankit11	<input type="radio"/>
Organization ID m-44f356fc3f4a4a61bc8824e075446fd0	
Default domain ankit11.awsapps.com	
State Active	

Step 5: Go to the Users option.



Step 6: Click on Add User button.



Step 7: Fill basic user details.

The screenshot shows the 'Add a user' page in the AWS WorkMail console. The 'User details' section is active, showing fields for Username, First name, Last name, Display name, and Email address. The Username field contains 'ankitverma'. The First name field contains 'Ankit' and the Last name field contains 'Verma'. The Display name field contains 'Ankit Verma'. The Email address field contains 'ankitverma' and a dropdown menu shows 'ankit11.awsapps.com'. There are two checkboxes: 'Show in global address list' (checked) and 'Remote user' (unchecked).

User details

Username
The username enables the user to login to the Amazon WorkMail webmail.
ankitverma
Username can only contain the following characters: a-z, A-Z, 0-9, _ (underscore), - (hyphen) and @.

First name - optional
Ankit

Last name - optional
Verma

Display name
The name by which the user is presented in the system.
Ankit Verma

Email address
Primary email address to be used for this user.
ankitverma @ ankit11.awsapps.com

☒ **Show in global address list**
By default, all enabled users appear in the global address list. You can hide a user from the global address list.

☐ **Remote user**
You can select this option if the user is in a remote system. This will create an address book entry for the user, but not a mailbox.

Step 8: Set up a password. Then click on Add User.

The screenshot shows the 'Add a user' page in the AWS WorkMail console. The 'Password setup' section is active, showing fields for Password and Repeat password. The Password field contains a masked password '.....'. The Repeat password field contains a masked password '.....'. There are 'Cancel' and 'Add user' buttons at the bottom right. A black arrow points to the 'Add user' button.

Email address
Primary email address to be used for this user.
ankitverma @ ankit11.awsapps.com

☒ **Show in global address list**
By default, all enabled users appear in the global address list. You can hide a user from the global address list.

☐ **Remote user**
You can select this option if the user is in a remote system. This will create an address book entry for the user, but not a mailbox.

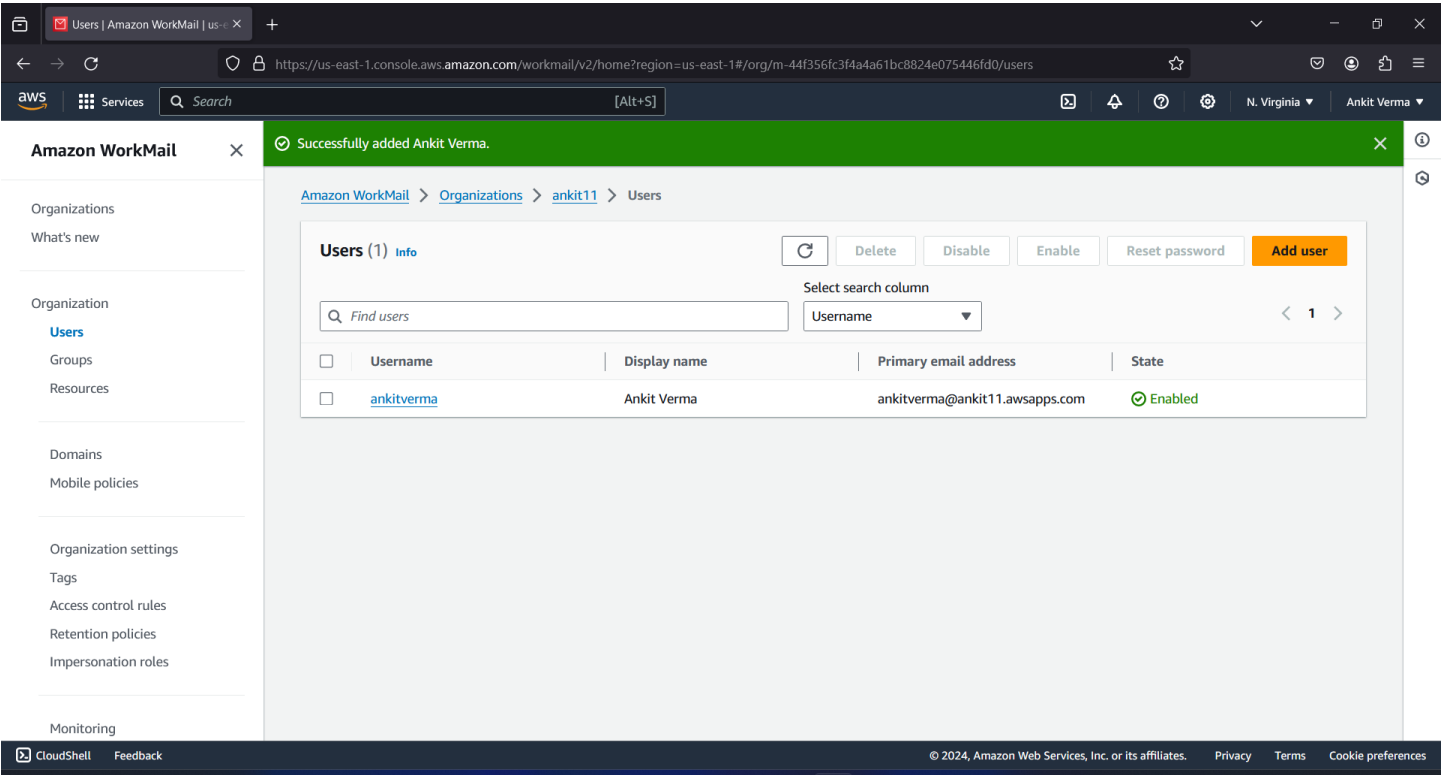
Password setup

Password
Password for the user to log in with.
.....
Passwords have an 8-character minimum with at least one character from three of these four categories: lowercase, uppercase, numeric, and special characters.

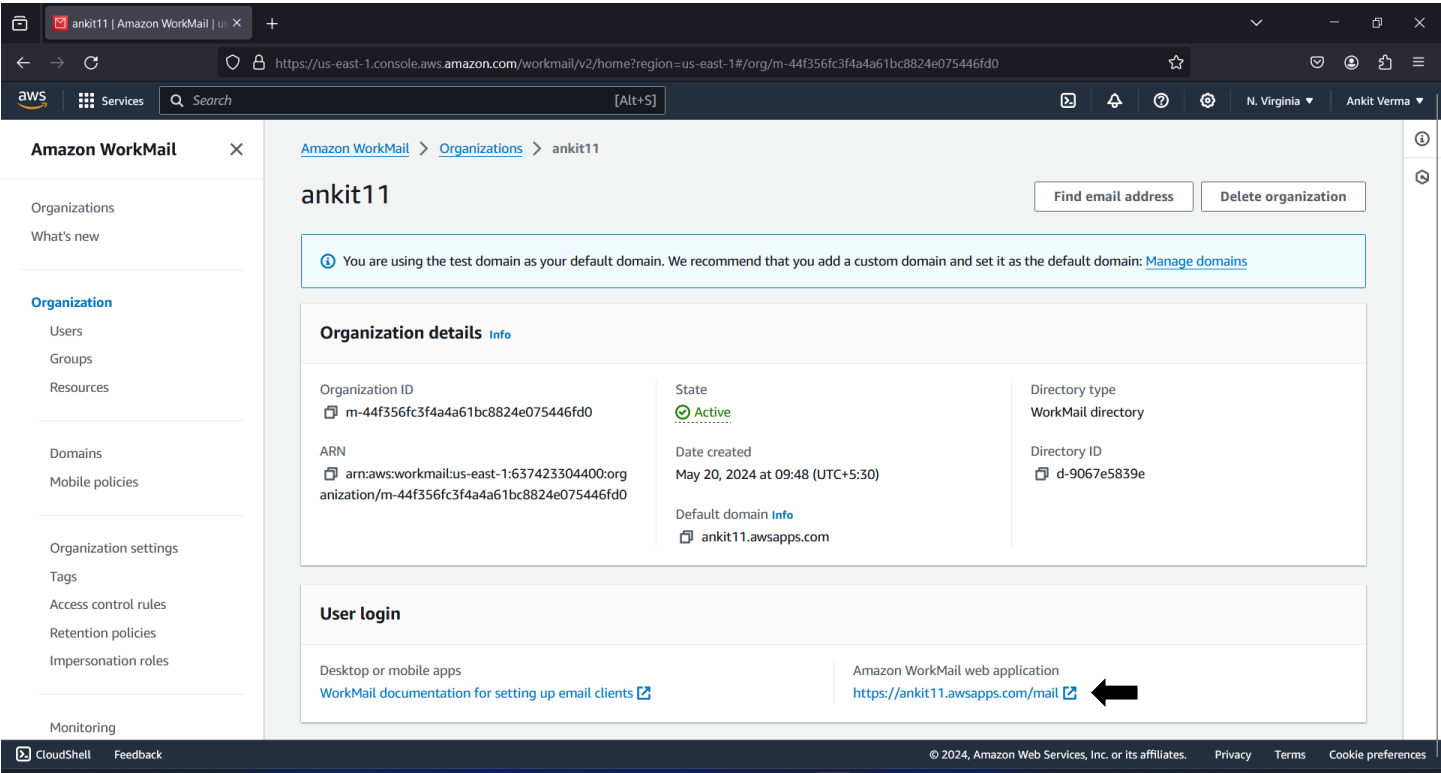
Repeat password
.....

Cancel Add user

Step 9: Now, go back & enter into Organization.



Step 10: Click on the Amazon Work Mail Web Application link.



Step 11: Login into the amazon work mail.

Step 12: The inbox opens which implies that the work mail is successfully created.

