

AIM: Write an application to your college HOD or Principal for issuing Bonafide letter and fee letter to apply the Education loan in a specified Bank

To,
The Principal,
Vivekanand Education Society's Institute of Technology Chembur,
Mumbai

Date: 19 June 2022

Subject: Requesting bonafide certificate for education loan

Respected Sir/Madam,

This is to most respectfully inform you that I am Narender Keswani and I hold 24 as a roll number. I am a student of the Master of Computer Applications department of your reputed College.

Most humbly, this is to inform you that I am willing to apply for an education loan from HDFC Bank. As per the formalities, I need to submit a bonafide certificate issued by you in my name along with other documents. I would request you to kindly issue the bonafide certificate in my name at the earliest.

I request you to kindly consider this as a genuine request and do the needful at the earliest. I am ready to proceed with any required formalities. Kindly oblige me.

Yours
Sincerely
Narender Keswani
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