

**AIM: Write the Minutes of a meeting to decide the rules and punishments of online classes (netiquettes) and discipline to maintain the harmonious environment in the class.**

**Rules:**

1. Everyone should own their webcam while attending the class.
2. Students not having any doubts or queries should mute their mic.
3. Everyone should upload their previous lecture notes in their class roll number folder.
4. Everyone should answer the questions of previous class concepts in the current class.
5. Everyone should mark their presentation on their own, not through someone else.
6. No food during the lecture.
7. Show your id card to the lecturer.
8. Everyone should log in to the class with their college id only.

**Punishments:**

1. Students not enabling their webcam will not be allowed to attend the lecture.
2. Students enabling their mic will be pushed to explain the current concept.
3. Students unable to upload the previous notes will be punished by writing the notes 5 times.
4. Students unable to answer questions of previous lecture notes will not be allowed to attend the lecture.
5. Students taking attendance through someone else will be marked absent.