

IT Company Procurement List 2024

Computing Equipment

- Laptop (Dell XPS 15): \$1,799
- Desktop Computer (HP WorkStation): \$1,499
- Monitor (27" Dell UltraSharp 4K): \$549
- Monitor Stand: \$79
- Docking Station: \$249
- Wireless Mouse: \$69
- Wireless Keyboard: \$99
- Laptop Bag: \$59
- External Hard Drive (2TB): \$129

Printing & Supplies

- Multi-function Printer (HP LaserJet Pro): \$599
- Printer Paper (5000 sheets): \$45
- Printer Cartridges (Set): \$189
- Paper Clips (1000 count): \$8
- Staplers: \$15
- Staples (5000 count): \$6
- Pens (Box of 24): \$18
- Notebooks (Pack of 5): \$25
- Sticky Notes (12 packs): \$15

Furniture

- Ergonomic Office Chair (Herman Miller): \$1,195
- Standing Desk (Electric Adjustable): \$649
- File Cabinet: \$199
- Bookshelf: \$179
- Meeting Table: \$899
- Conference Room Chairs (each): \$299
- Desk Lamp: \$49
- Cable Management Tray: \$29

Electronics & Accessories

- Smart Watch (For time tracking): \$399
- Webcam (1080p): \$89
- Noise-canceling Headphones: \$299
- Power Strip Surge Protector: \$39
- USB Hub: \$45
- HDMI Cables: \$19

- Network Cables (50ft): \$25
- Wireless Presenter/Clicker: \$39

Break Room

- Coffee Machine: \$299
- Water Dispenser: \$249
- Microwave: \$129
- Mini Fridge: \$199
- Paper Cups (500 count): \$35
- Paper Towels (Bulk): \$45

Health & Safety

- First Aid Kit: \$49
- Hand Sanitizer Stations: \$69
- Air Purifier: \$299
- Ergonomic Keyboard Wrist Rest: \$25
- Monitor Stand Riser: \$45

Networking Equipment

- Wi-Fi Router (Enterprise Grade): \$399
- Network Switch (24-port): \$299
- UPS Battery Backup: \$249
- Network Tools Kit: \$89

Notes: 1. Prices are in USD and are approximate market values as of 2024 2. Prices may vary based on location, quantity, and specific vendor 3. Bulk order discounts may be available 4. Prices include standard warranty where applicable 5. Consider local vendor relationships for better pricing