Working with Projects

In Skydeck, a project is used to manage a specific time-bound assignment. For each project, you:
- must set the start and end dates to define the overall timeline of the assignment.
- can break down the project into multiple subtasks and mark the completion of each subtask with a milestone.

Tracking progress using milestones enables users to detect and manage deviations, if any, as they occur so that any potential impact on the project deadline can be minimized.

The **Projects** module allows you to create and manage projects on Skydeck. A project can be defined with start and end dates, providing a framework for managing the overall project timeline. Within these project dates, you can set up multiple milestones to track progress and achieve specific objectives.

Milestones within a project allow users to break down the project into manageable components. By assigning missions and sites to these milestones, users can track and monitor progress at the project level. This enables efficient tracking and reporting of project milestones, ensuring that teams stay on track and meet their goals within the designated time frame.

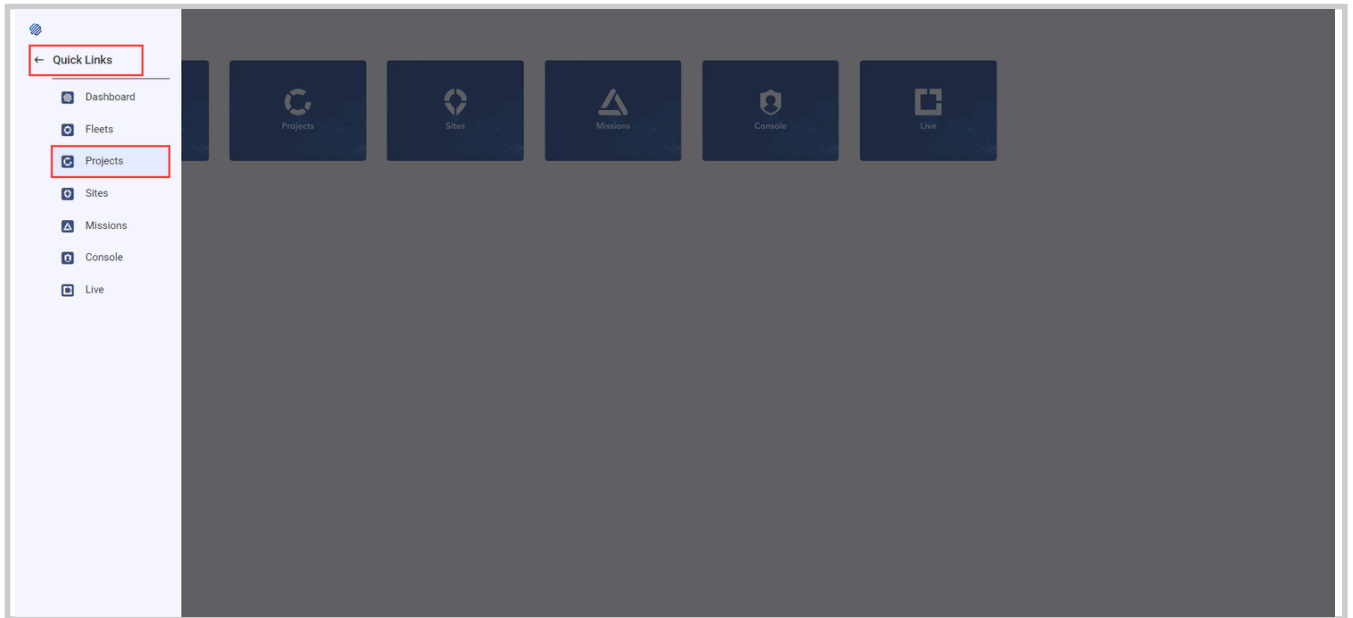To access the **Projects** module:

- On the **Modules** page, click **Projects**.

Projects on the Module Page

OR

In the left navigation pane, click the **Applications** icon and then under **Quick Links**, click **Projects**.

Projects from Quick Links

The **Projects** module opens displaying the **Project Management** page.

The Projects module allows you to:

- **Manage Projects**
- **Manage Milestones**
- **View Project Analytics**