**Order & payment workflow**

The Pay with Amazon extension follows the standard Magento order and payment workflow, and thus processing Pay with Amazon payments doesn't differ significantly from other payment methods available in Magento, making it easy to handle. The most important difference, comparing to the standard Magento orders, is delayed access to the billing address, which is backfilled later in the synchronization process after the successful authorization.

All Amazon payment objects are reflected in corresponding payment transactions in Magento, which are connected with appropriate document entities provided by the Magento, (invoices,credit memos for refunds).Confirm shipment and enable disbursement of payment to your account

After a successful payment by buyer, you can confirm shipment and capture funds against the order. The confirm shipment, can be done in two ways: through Magento or seller central.

**Pay with Amazon button**

The Pay with Amazon button appears in several places in the shop

- on the shopping cart page
- in the 1st step of the default One Page Checkout

You can also place the Pay with Amazon button in any place you like by including following statement in the template file:

```
<?php echo $this->getLayout()->createBlock('paywithamazon/link')->setTemplate('pwa/paywithamazon/link.phtml')->toHtml(); ?>
```

Pressing the *Pay with Amazon* button launches the Amazon Payments authentication window, where the customer is asked for his Amazon account e-mail address and password.

**Placing an order**

The Pay with Amazon checkout form consists of 4 steps arranged within a single page. These steps are: shipping address (handled by Amazon's address book), payment method, shipping method and. All fields in the form (shipping address, payment method and shipping method) are pre-filled for existing Amazon users, which means that in very basic scenario customer can finish the checkout with just three clicks.

After selecting the desired shipping address, payment method, shipping method and pressing Place order button and completing the payment, the customer is redirected to the success page.
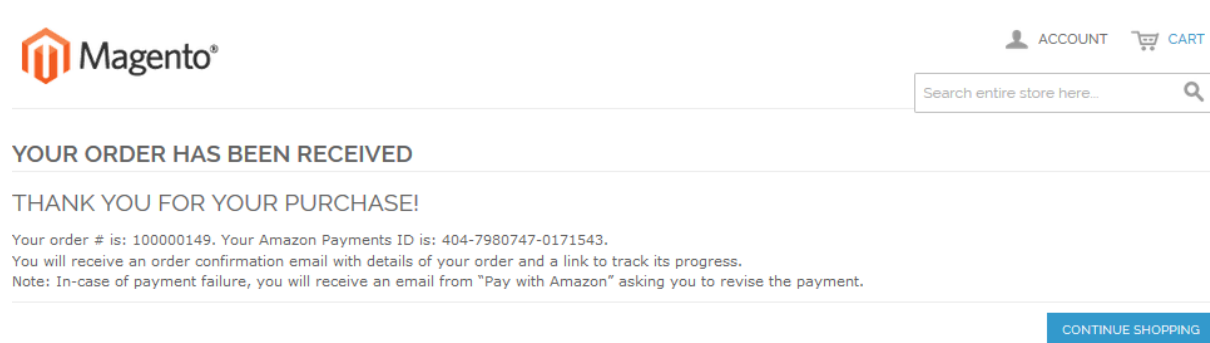


The created order will be transferred to Amazon and will appear in your Magento admin in Payment pending (by default) state.

**Note:**

You should confirm the shipment at the moment you ship the ordered items by giving the tracking details before moving order status as completed on Magento.

**Steps to confirm an Order:**

To capture the order amount, you must create an invoice first. To create an invoice, login to the Magento admin, open the order for which you want to capture the amount and click the *Invoice* button located in the top buttons rows. Please make sure that the order you want to process has been successfully authorized, which basically means that it is in **processing** state.



After clicking the Invoice button, a new invoice form will appear with most of the crucial data (like products quantity) already filled in. You can adjust some invoice fields if needed. Press **Submit Invoice** button. A new invoice will be created for the order.

Create a shipment, by clicking **Ship** and adding a tracking number, before submitting the form. A new shipment will be created for the order and the shipping details is sent to Amazon Payments.

**Refunding order items**

The order, which payment has been captured for, can be refunded either fully or partially. Refunds are made against the invoices and thus having a paid invoice assigned to the order is a necessary condition that has to be met to refund any order item. Refunds in Magento are recorded as credit memos, so for requesting a refund with Amazon Payments you should create a credit memo first. To create a credit memo login to the Magento admin, open the order you want refund, click *Invoices* tab on the right, select an invoice you want to refund and click on it.



A preview of the selected invoice will appear. Make sure that you are on the single invoice preview page and click the *Credit Memo* button.



A new credit memo form will appear with most of the crucial data (like products quantity to be refunded) already filled in. If you want to refund the invoice partially (i.e. only a part of the invoiced items) adjust the product quantities to be refunded (set 0 for items that shall not be refunded) and click *Update Qty's* button to update refund totals. You can also set the refunded items back to stock by checking *Return to Stock* checkbox. Next choose if you want to refund shipping costs or apply any refunds adjustment and fill in the appropriate fields. Next before submitting the credit memo form, double check that you have *Refund* button available and click it. A credit memo will be created and a refund will be requested with Amazon Payments.

## Cancelling an order

For a variety of reasons it sometimes becomes necessary to cancel an order. To cancel an order and notify Amazon about the payment cancellation:

- Go to Sales ‣ Orders and select the order that you would like to cancel by clicking the *Edit button* on its respective row,

- Click *Cancel* in order page to remove this order.