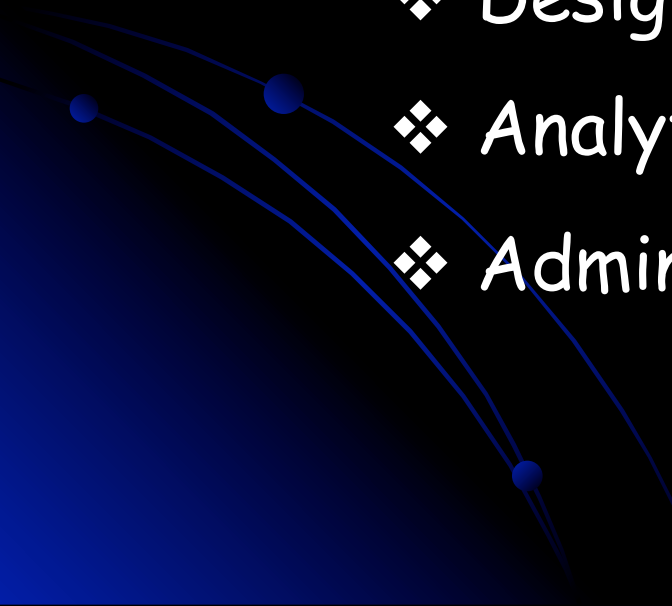



Managerial skills

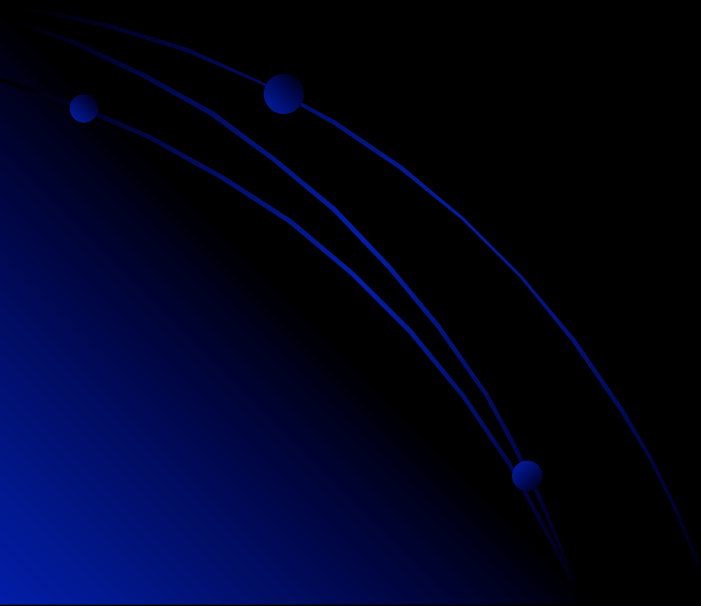
- ❖ Technical skills
 - ❖ Human skills
 - ❖ Conceptual skills
 - ❖ Design skills
 - ❖ Analytical skills
 - ❖ Administrative skills
- 

Technical skills

- ❖ Ability to use principles, tools, techniques, procedures etc...
 - ❖ Top managers require least technical skills
 - ❖ Supervisory managers require a high degree of technical skills
- 

Human skills

Ability to understand, motivate, lead
and work with other people



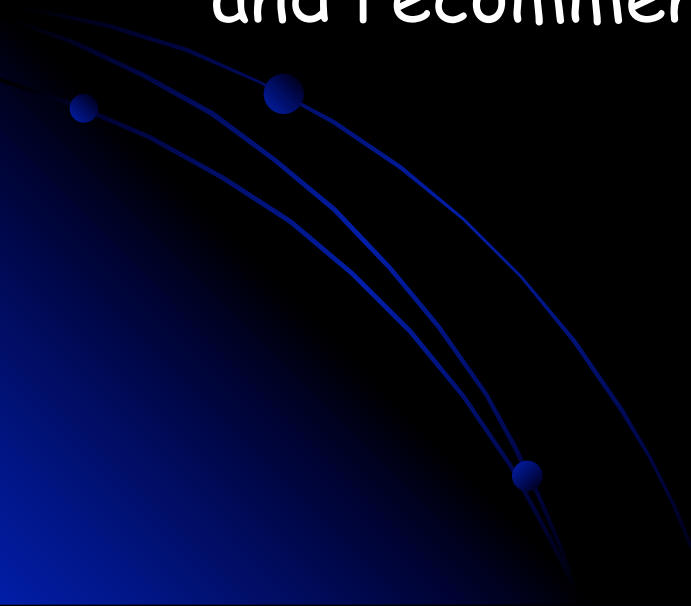
Conceptual skills

- ❖ Ability to understand relationship between the organisation and its external environment
- ❖ “Ability to see the big picture”
- ❖ Must crucial for managers at top level
- ❖ Includes recognizing how the various units of the organisation depend on one another and how changes in one part affect all the others

Design skills

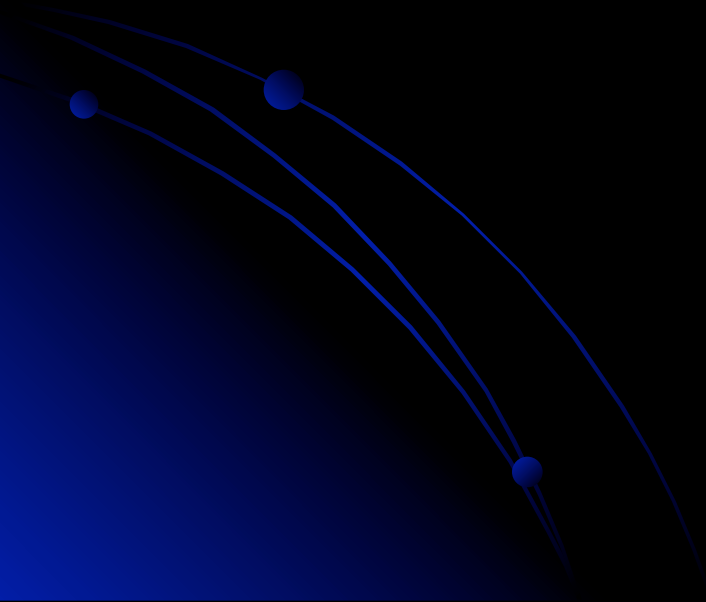
Ability to design a workable as well as practical solution to the problem in the light of realities they face

Getting to the root of the problems and recommending solutions



Analytical skills

Use of scientific techniques for solving managerial problems



Administrative skills

Ability of getting the things done through others by implementing the plans

Ability to communicate, cooperate and coordinate with others to get the things done .

