

ANKIT PUJARA

 **BHIWANI (HARYANA)**¹²⁷⁰²¹

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SUMMARY

Motivated and detail-oriented data entry executive with experience in CRM, CMS, and financial records management. Skilled in front-end development, database operations, and AI tools. Passionate about learning new technologies and collaborating in dynamic environments.




ACADEMIC QUALIFICATION

	DEGREE	SCHOOL/INSTITUTION	BOARD/UNIVERSITY	YEAR
	BCA	IGNOU	IGNOU	PURSUING
	CSE (DIPLOMA)	Chaudhary Bansilal Polytechnic College	HSBTE	2018-2020
	SENIOR SECONDARY	Seth Kirorimal Senior Secondary School	BSEH (HBSE)	2016-2017
	SECONDARY	BR High School	BSEH (HBSE)	2014-2015




TECHNICAL SKILLS

- Microsoft Office Tools
- Front-End web development (HTML5, CSS3, JavaScript, React)
- Version control with Git and GitHub
- DBMS Operations & Data Analytics
- WEB-3 Technologies, AI Tools - ChatGPT, Black Box, DeepSeek

TRAININGS | EXPERIENCE

	COMPANY NAME	WORK	DURATION
	Sangwan Associates (PREETY)	Account Executive – Ready & Main. Data Sheets Corr.	April ²⁴ – Feb ²⁵
		Data Entry Executive – Inp. Records Mapping Update	
	Shivam Support	Data Entry Executive – Config Fin. Records CRM CMS	Feb ²³ – Sep ²³
	Allsoft Soln's & Services	Intern – Android Studio & Environment Tools xml & Java	Jun ¹⁹ – July ¹⁹

ACHIEVEMENTS | CERTIFICATE

-  **Godot 101-Game Engine Foundations | 2021** – Learned 2D game design and scripting.
-  **HTML5 and CSS3 Fundamentals | 2019** – Built responsive web pages with modern CSS techniques.
-  **Certification in HS-CIT (HKCL) | 2018** – Gained proficiency in fundamental computer operations.

Adaptable and collaborative professional with a **positive attitude**, eager to learn and contribute to team success. Open to new ideas and committed to **continuous improvement** in dynamic environments.