

**Ref - IGIA/HRD/2019****Date - 14 Feb 2019****Dear Durgesh Kumar,**

We are pleased to inform you that you have successfully cleared your written examination. As per the further joining formalities of your training you need to attend a formal meeting at company registered office in Delhi on **11 March 2019** between **2pm to 4pm**.

Please carry a set of photocopy of below stated documents along with originals (for verification purpose only).

**Mandatory Documents Required**

- . Recent colored 4 passport size photographs.
- . Copy of all the educational documents
- . Copy of previous experience letter (if any)
- . Photo ID proof (Driving License/PAN Card/Election Card/Aadhar Card/Passport)

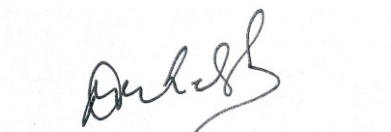
**Dress Code - Formal Only**

For Girls - Western Formals/Indian Suit  
For Boys - Shirt and Trouser

**Regd Office Address**

WZ-32, 2nd Floor  
Raja Garden, New Delhi - 110015  
Opp. Metro Pillar No. 375  
Nearest Metro Station - Ramesh Nagar

Note - Certain amount of training fee is applicable.

**For “IGI Aviation Services Private Limited”.****(Authorised Signatory)**