

**Maulana Abul Kalam Azad University of Technology, West Bengal**  
*(Formerly West Bengal University of Technology)*  
**1<sup>st</sup> Year Curriculum Structure for B.Tech courses in Engineering & Technology**  
(Applicable from the academic session 2018-2019)

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| <b>Course Code :</b> HM-HU201 | <b>Category :</b> Humanities and Social Sciences including Management courses |
| <b>Course Title :</b> English | <b>Semester :</b> Second  |
| <b>L-T-P : 2-0-0</b>          | <b>Credit:</b> 2  |
| <b>Pre-Requisites:</b>        |   |

*Detailed contents*

**1. Vocabulary Building**

- 1.1 The concept of Word Formation
- 1.2 Root words from foreign languages and their use in English
- 1.3 Acquaintance with prefixes and suffixes from foreign languages in English to form derivatives.
- 1.4 Synonyms, antonyms, and standard abbreviations.

**2. Basic Writing Skills**

- 2.1 Sentence Structures
- 2.2 Use of phrases and clauses in sentences
- 2.3 Importance of proper punctuation
- 2.4 Creating coherence
- 2.5 Organizing principles of paragraphs in documents
- 2.6 Techniques for writing precisely

**3. Identifying Common Errors in Writing**

- 3.1 Subject-verb agreement
- 3.2 Noun-pronoun agreement
- 3.3 Misplaced modifiers
- 3.4 Articles
- 3.5 Prepositions
- 3.6 Redundancies
- 3.7 Clichés

**4. Nature and Style of sensible Writing**

- 4.1 Describing
- 4.2 Defining
- 4.3 Classifying
- 4.4 Providing examples or evidence
- 4.5 Writing introduction and conclusion

## **5. Writing Practices**

5.1 Comprehension

5.2 Précis Writing

5.3 Essay Writing

## **6. Oral Communication**

(This unit involves interactive practice sessions in Language Lab)

- Listening Comprehension
- Pronunciation, Intonation, Stress and Rhythm
- Common Everyday Situations: Conversations and Dialogues
- Communication at Workplace
- Interviews
- Formal Presentations

### **Learning Resources:**

- (i) Practical English Usage. Michael Swan. OUP. 1995.
- (ii) Remedial English Grammar. F.T. Wood. Macmillan.2007
- (iii) On Writing Well. William Zinsser. Harper Resource Book. 2001
- (iv) Study Writing. Liz Hamp-Lyons and Ben Heasly. Cambridge University Press. 2006.
- (v) Communication Skills. Sanjay Kumar and PushpLata. Oxford University Press. 2011.
- (vi) Exercises in Spoken English. Parts. I-III. CIEFL, Hyderabad. Oxford University Press
- (vii) Kulbushan Kumar, R S Salaria, Effective Communication Skills, Khanna Publishing House, Delhi.

### **Course Outcomes**

The student will acquire basic proficiency in English including reading and listening comprehension, writing and speaking skills.