

**FORM 'F'**

See sub-rule (1) of Rule 6

**Nomination**

To,  
Infosys Limited,  
No.44, Electronics city,  
Hosur Road,  
Bangalore- 560 100

I, Shri/Shrimati/Kumari \_\_\_\_\_ *< Name of the Employee >*  
(Name in full here)

whose particulars are given in the statement below, hereby nominate the person(s) mentioned below to receive the gratuity payable after my death as also the gratuity standing to my credit in the event of my death before that amount has become payable, or having become payable has not been paid and direct that the said amount of gratuity shall be paid in proportion indicated against the name(s) of the nominee(s).

2. I hereby certify that the person(s) mentioned is/are a member(s) of my family within the meaning of clause (h) of Section 2 of the Payment of Gratuity Act, 1972.
3. I hereby declare that I have no family within the meaning of clause (h) of Section 2 of the said Act.
4. (a) My father/mother/parents is/are not dependent on me.  
(b) My husband's father/mother/parents is/are not dependent on my husband.
5. I have excluded my husband from my family by a notice dated the \_\_\_\_\_ to \_\_\_\_\_ the controlling authority in terms of the proviso to clause (h) of Section 2 of the said Act.
6. Nomination made herein invalidates my previous nomination.

**Nominee(s)**

Name in full with full address of nominee(s)		Relationship with the employee	Age of nominee	Proportion by which the gratuity will be shared
(1)		(2)	(3)	(4)
1.	<i>&lt; Name &amp; address of the Nominee's &gt;</i>	<i>&lt;Relationship&gt;</i>	<i>&lt;Age&gt;</i>	<i>&lt; % of Share &gt;</i>
2.				
3.				

*< Total % of share should be 100% >*

### Statement

1. Name of employee in full \_\_\_\_\_ < **Employee Name** >
2. Sex \_\_\_\_\_ < **Employee Gender** >
3. Religion \_\_\_\_\_ < **Employee Religion** >
4. Whether unmarried/married/widow/widower \_\_\_\_\_ < **Marital Status of Employee** >
5. Department/Branch/Section where employed \_\_\_\_\_ < **Leave this Blank** >
6. Post held with Ticket No. or Serial No., if any \_\_\_\_\_ < **Employee No & Designation** >
7. Date of appointment \_\_\_\_\_ < **Date of Joining IL** >
8. Permanent address: \_\_\_\_\_ < **Address of the Employee** >  
Village \_\_\_\_\_ Thana \_\_\_\_\_ Sub-division \_\_\_\_\_  
Post Office \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_

Place :< **Mention Place**>

< **Employee Signature** >

Signature/Thumb-impression of the  
Employee

Date: <**Mention Date**>

### Declaration by Witnesses

Nomination signed/thumb-impressed before me

Name in full and full address of witnesses.

Signature of Witnesses.

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_

1. \_\_\_\_\_
2. \_\_\_\_\_

< **Employee can take witness from their colleagues** >

Place: \_\_\_\_\_

Date: \_\_\_\_\_

### Certificate by the Employer

Certified that the particulars of the above nomination have been verified and recorded in this establishment.

Employer's Reference No., if any \_\_\_\_\_

Signature of the employer/Officer authorised  
Designation

Date: \_\_\_\_\_

Infosys Limited,  
No.44, Electronics city,  
Hosur Road,  
Bangalore- 560 100

### Acknowledgement by the Employee

Received the duplicate copy of nomination in Form 'F' filed by me and duly certified by the employer.

< **Employee Signature** >

Date: \_\_\_\_\_

Signature of the Employee

**Note.**—Strike out the words/paragraphs not applicable.