



Unique Client Identifier:

Application Number:

Dear

Your application to work in Canada has been approved. A permit authorizing you to work will be issued to you on your arrival to Canada following an examination by an officer of the Canada Border Services Agency, subject to your compliance with the requirements of the *Immigration and Refugee Protection Act* and its Regulations. The officer will ask to see this letter, your passport and may request to see your supporting documents. Do not pack these or other valuable papers in your checked luggage. You can find out more about which documents you will need to bring with you by visiting [www.cic.gc.ca/english/work/arriving.asp](http://www.cic.gc.ca/english/work/arriving.asp).

As you gather your documents, please take note of the following:

- **This letter is not a passport or travel document.** You will not be permitted to board your flight without your passport, even if you have this letter with you.
- **This letter is not an authorization permitting you to enter or remain in Canada.** An officer of the Canada Border Services Agency will make that determination upon your arrival to Canada.
- **This letter is important** because it contains information that will be used by the Canada Border Services Agency to issue your work permit. Please do not misplace it.

You must seek entry to Canada to obtain your work permit by (yyyy/mm/dd)». Your passport must be valid beyond the period you intend to remain in Canada. If not, the validity of your work permit will not be issued beyond the expiry date of your passport, or, for United States citizens and permanent residents, the validity of your identity document.

**Note:** Workers are permitted to work in Canada for up to four years cumulatively. You are encouraged to keep track of any time you have not worked in Canada and retain any documents that can prove the time during which you did not work. For more information on this, please visit <http://www.cic.gc.ca/english/work>.

<b>For officer use</b>	
<b>Type:</b>	<b>Document number:</b>
<b>Validity (YYYY/MM/DD):</b>	
<b>Must enter Canada by (YYYY/MM/DD):</b>	

If you are from a country/territory which **requires** a temporary resident visa (TRV) (<http://www.cic.gc.ca/english/visit/visas.asp>), you have also been issued a visa. This visa has been affixed in your passport, and is valid for multiple visits to Canada until it expires. If you obtain a new passport before your visa expires, you will need to apply for a new visa. You may do so by visiting [www.cic.gc.ca/english/information/applications/visa.asp](http://www.cic.gc.ca/english/information/applications/visa.asp).

Other than United States citizens, if you are from a country/territory which does **NOT require** a temporary resident visa (<http://www.cic.gc.ca/english/visit/visas.asp>), or if you are a permanent resident of the United States, you have also been issued an Electronic Travel Authorization (eTA). Your eTA is valid for multiple visits to Canada, until (yyyy/mm/dd). Your eTA number is and is linked to the passport you used when you applied to work in Canada. If you obtain a new passport before (yyyy/mm/dd), you will need to apply for a new eTA by visiting [www.canada.ca/eTA](http://www.canada.ca/eTA).

If you are a United States citizen, you are not required to obtain an eTA or a TRV. United States citizens who do not have a passport may show their United States birth certificate or certificate of naturalization. United States permanent residents entering Canada from the United States may present their alien resident "green" card, instead of a passport.

In some provinces or territories, workers are not eligible for public health insurance. You must ensure that you and any dependants have adequate health care insurance or financial resources to cover possible contingencies. Further information is available from the ministry of health of the province or territory in which you intend to work.

Please be aware that workers are protected by labour and employment laws. You are entitled to a safe workplace where your health is protected. If an employer does not pay the wages to which you are entitled, you can file a complaint with the federal department or provincial/territorial ministry responsible for employment standards. Contact information for these organizations can be found at [www.cic.gc.ca/english/work/labour-standards.asp](http://www.cic.gc.ca/english/work/labour-standards.asp). You can also report suspected misuse or abuse of the Temporary Foreign Worker Program to Service Canada's Confidential Tips Line at: **1-866-602-9448** or by following the steps online at: <http://www.servicecanada.gc.ca/eng/about/integrity/tfwp/reporting.shtml>.

For information on what to see and do while you are in Canada, visit [www.canada.ca/travel](http://www.canada.ca/travel).

Sincerely,