

I/1350258/2023



Directorate General of Human Resource Development, HRM-I
Central Board of Indirect Taxes & Customs,
Bhai Vir Singh Sahitya Sadan, 3rd Floor, Bhai Vir Singh Marg
Gole Market, New Delhi-110001
Tel: 011-23748048, Fax : 011-23748050 (www.dghrdcbic.gov.in)

To,

The Pr. Chief / Chief Commissioner of Customs and GST (All)
The Pr. Director General / Director General of Customs and GST (All)
The Pr. Commissioner / Commissioner I/C of Directorates (All)
The Pr. Commissioner / Commissioner, Settlement Commission (All)
The Pr. Commissioner / Commissioner, CESTAT (All)
The Commissioner (Coordination), CBIC, New Delhi,
Deputy Secretary, Ad.II, CBIC, New Delhi.

Sir/Madam,

Sub: Guidelines for issuance of NRC (NO REPORT CERTIFICATE) in SPARROW-IRS -reg.

Please refer to APAR instructions dated 20.03.2023 issued by this office for Online Writing of APAR i.r.o. Gr 'A' IRS officers. In this letter, para 11 (a) should be read as, while creating workflow for NRC for the Officers of the rank of Commissioner and above, PAR Manager/ Custodian needs to fill the name of **Shri Ashish Tiwari, Assistant Director, DGHRD (Employee Code- 8737)** in the "Competent Authority" field (Sh. Ashish Tiwari, Assistant Director, DGHRD, HRM-I is the NRC Nodal Officer for the purpose).

Yours faithfully,

(Santosh Kumar Mishra)

Additional Director,

HRM-I, DGHRD