

Suggestions for Giving Good Presentation

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Maryam Tabar, Ph.D.

Suggestions

- Make audience motivated (e.g., with strong beginning and emphasizing the importance of the topic, etc.)
- Make eye contact
- Do not read from the text as:
 - It does not sound natural
 - It may prevent eye contact
 - Audience may lose interest in following the rest of presentation
- Keep audience engaged
 - Asking questions
 - Depending on the presentation type, different approaches can be used

Suggestions

- Practice
 - By yourself
 - in front of friends/lab members
- Time Management
 - Know the time limit and prepare the slides accordingly
 - Practice with time limit
 - Estimate how long each section would take (can adjust that based on the progress during presentation)
- Arrive early and set up everything before the official start time

Suggestions

- How to handle Q&A is important
 - Anticipate potential questions and be prepared from them (such as back up slides)
 - Do not take things personally
 - If you are not sure, it's ok to say “I am not sure” or “I will need to get back to you on that”
- Attend/watch other related presentations such as
 - PhD dissertation
 - Faculty candidate talk
 - Seminar series
 - Conference presentations
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In-Class Activity