

Take a Partial Screen Capture Using Windows Snipping Tool

Taking a partial screen capture is easy if you have the right tools. Windows comes equipped with a screen capture tool called Snipping Tool, which allows you to capture an image of your choosing on your computer screen with a few simple clicks. This is a great tool to use if you want viewers to focus on a small section of your screen rather than your entire desktop.

Here is the best way to make the Windows Snipping Tool work for you.

Tip: Choose a high-resolution version of the content you want to capture so that it maintains its photo quality if you choose to resize it.

1. Make sure you have a neutral background on your desktop. This makes it easy for viewers to focus on the photo you are capturing rather than the background.
2. Open the image or webpage you would like to capture.
3. Press the Windows key on your keyboard and begin typing “Snipping Tool” until you see the program. Select the program from the menu.
4. Click on **New** and click and drag the mouse to pull the cropping box around the image you are interested in capturing. The image below was captured using the Windows Snipping Tool.



A partial screen capture allows you to share part of your screen while protecting your privacy

Note: The Snipping Tool allows you to capture images using either a free-form snip, rectangular snip, window snip, or full-screen snip. Choose the one that's right for the image you're trying to capture.

In Short: make sure your photo is high-resolution, staged in front of a neutral background, and focus your snipping tool on the important aspect of the image you're trying to capture. This will help your viewers get the most out of your partial screen capture!