

Anna Benari

Cambridge

Willing to Relocate

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Profile

A confident, highly organised person, with significant experience in customer service, design and coordinating workdays. My interpersonal and time management skills are well developed. I am a valuable team player with excellent communication skills and 'Can-Do' attitude. I am easily adapted; a keen learner would like to capitalise on these transferable skills and apply them to a new role. I have a strong desire for learning and expanding my knowledge, and I am always happy to take on new challenges and tasks.

Key skills

- Problem solving and decision making
 - Team management
 - Strong internal and external customer facing skills
 - Persistence and determination
 - Excellent communicator and outstanding telephone manner
 - Critical approach to research and data collection
 - Fully literate in all Microsoft Office and Adobe packages
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Career Summary

Graphic Designer (Internship) | February 2022 – September 2022

Vibrant colour – Cambridge, UK

- Created standardized templates for over 500 products for clients to easily view the merchandise. Delivered great customer service with a positive attitude in a high-pressure and busy environment.
- Communicated effectively with other members of the team to ensure everyone was working efficiently.
- Created eye-catching content for use on social media channels including Facebook and Instagram.
- Working collaboratively in a team that the design concepts meet the companies' standards.
- In this role I used specialist software such as Adobe InDesign, Adobe Illustrator, and Adobe Photoshop.

Assistant Site Manager (Internship) | July 2021- September 2021

Bouygues – Brighton, UK

- Personally responsible for the quality control check of over 400 flats to hand over for the clients.
- Managed the activity for over a dozen subcontractors to ensure on-time delivery of projects to agreed standards.
- Co-ordinated with the project manager to ensure all tasks were completed on schedule.
- Built effective relationships with a range of stakeholders to keep the common goal in focus.

Bar and Waitress staff | November 2020 – March 2021

Station Tavern- Cambridge, UK

- Delivered great customer service with a positive attitude in a high-pressure and busy environment.
- Communicated effectively with other members of the team to ensure everyone was working efficiently.

Cashier and Boathand | April 2019- September 2020

Scudamores – Cambridge, UK

- Co-oriented the work for other members of staff to ensure efficient customer service delivery while considering staff welfare.
- Responsible for delivering excellent customer service.
- Selling and processing a large range of products and managing payment processing

Barista | April 2019 – August 2019

Indigo café- Cambridge, UK

- Take customer orders and process payments.
- Keep food areas clean.
- Monitor stock levels, ensure nothing runs out.

Travel | May 2017- February 2019

Sales Assistant | June 2015-April 2017

Accesorize- Cambridge, UK

My role was to provide an exceptional shopping experience for our customers and maintain the company's reputation.

- Liaising with customers, making recommendations and encouraging sales. Knowledge of retail and fashion sector.
 - Maintaining a high level of customer service, assisting with transactions and refunds.
 - Processing payments, cashing tills and stock taking.
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Education and qualifications

Skills Network

- Marketing and Communications 2022 - 2023

Code First Girls (Web Development) 2022- 2022

Blue Sky Graphics (Graphic Design) 2021- 2022

Brighton University 2020-2021 | Civil engineering foundation year: 1st (82%)

Long Road Sixth Form College 2015-2017

- Double Business Diploma: Double Distinction Star
- Photography Diploma: Distinction

Sawston Village College 2013-2015

- GCSE's: 7 including Maths (B), English (B)