

Annah Wadler
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Skills

Process Improvement – Adobe Creative Suite – Adobe Photoshop – Adobe Illustrator – Visual Arts – Graphic Design – HTML5 – CSS3 – Git – GitHub – Hubspot – Looker – Metabase – Microsoft Suit – PowerPoint – Google Sheets – Google Slides – Leadership – Teamwork – Customer Service – Communication – American Sign Language (limited working proficiency)

Experience

Dia&Co, Indianapolis, IN

Styling Team Coordinator

Aug 2022 – Present

- Position started as an internship intended to last a few months, but was offered a permanent position after a couple of weeks on the job.
- Utilizes Excel, Google Sheets, Looker, and Metabase to calculate and keep track of Styling Team metrics & hours worked.
- Works along side the Director of Styling to improve and conceptualize new and more efficient ways of tracking metrics, quality assurance, and scheduling stylist hours.
- Advocate for the styling team when meeting with upper management.

Senior Stylist

Oct 2021 – Aug 2022

- Assisted the Styling Team and Styling Leads with daily tasks.
- Found new and improved ways of engaging with customers through Hubspot.
- Discussed and implemented ideas for improving the customer experience, as well as styling efficiency.
- Utilized Google Slides, Photoshop, and Illustrator to create lookbooks and the weekly Styling Team newsletter.

Full-Time Stylist

May 2021 – Oct 2021

Part-Time Stylist

Jan 2019 – May 2021

- Thoughtfully curated style boxes and wrote in-depth styling notes to customers.
- Consistently recognized as a top performer.
- Member of the Styling Steering Committee that advocated for the styling team and discussed ideas that would improve efficiency and morale
- Mentor for new stylists
- Reviewed and approved community photos.
- Recognized as team's Stylist of the Month for Apr 2019 & Nov 2019

Ravelry

Designer

Oct 2017 – Present

- Designs and sells knitting patterns that have sold all over the world

Chiropractic Family Line, LLC Indianapolis, IN
Seamstress

June 2018 – Aug 2018

-Summer job sewing items that were needed in chiropractors' offices.

Pottery by You, Indianapolis, IN
Sales Associate

Aug 2012 – Dec 2014

- Assisted customers with pottery painting and making glass creations.
- Managed in and out of store communications with customers
- Assisted with pottery & glass classes and parties.
- Filled a managerial role while the studio owners were away.
- Prepared pottery and glass for the kiln.

Lupus Foundation of America, Indianapolis, IN
Intern

May 2014 - Dec 2014

- Managed foundational database by ensuring accuracy and pertinence.
- Oversaw data entry and donation management
- Organized foundation-wide events with team that raised over \$100,000.
- Assisted lupus patients and donors over the phone.

Education

Skillcrush

Aug 2022 - Present

I'm currently learning Front End Web Development, Web Design, and UX.

Indiana University East, Richmond, IN

Bachelor of Science: Business Administration with a
Concentration in Marketing

May 2015 - 2018
(Chancellor's List)

Grace College Indianapolis, Indianapolis, IN

Jan - Dec 2014

Indiana University-Purdue University of Indianapolis, Indianapolis, IN

Aug - Dec 2013

North Central High School, Indianapolis, IN

2009 – 2013
(Academic Honors)