



Amin Nash

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Education

- M.A., English (2020)**
Claremont Graduate University
- B.A., English Literature (2015)**
California State University, Long Beach
- B.A., Creative Writing (2015)**
California State University, Long Beach
- A.A., English (2014)**
San Diego Mesa College

Work Experience

HPC Support, Pomona College - ITS (Current)

- Assist with the HPC Research website. Primary roles are to edit written content, ranging from blog posts to technical details associated with student workers, staff, and faculty
- Assist with various research projects done by students and faculty across the 7C's.

Assistant General Manager, sbe Entertainment (2014-2019)

- Assisted Director of Operations with the development, editing, and implementation of Standard Operational Procedures, Company Policies, and various training modules used by new hires and current employees.
- Oversaw and edited all reports going through multimillion dollar hospitality concepts including Nightingale Plaza, Greystone Manor, and Hyde Sunset Kitchen+Cocktails
- Managed operations that saw substantial increase of revenue, specifically for fiscal year of 2018.

Supervisor, The h.wood Group (2016-2017)

- Worked with Director of Security and Director of Operations to help develop and write training methods to be implemented and practiced throughout nightly operations.
- Developed and Edited a 50+ page Security Training Manual used to educate all new hires on the expectations and policies of h.wood.
- Developed Training modules created include: Hospitality, Customer Service, Report Writing, and others.

Supplemental Instructor, English, Long Beach City College (2015-2016)

- Tutoring and Instructions focused on: Prompts, Thesis Statements, Paragraph Unity, Organization of Ideas, Summary and Analysis, Quoting and Paraphrasing, Fixing Grammar Errors such as Fragments, Run-Ons, Comma Splices, Phrases, and Clauses, and Subject-Verb Agreements.

Research, Conferences, and Presentations

Partial Translations - “Majnoun wa Layla” from *Kitab al Aghani*, or *The Book of Songs* (2019)

- Research Assistant in translation of 10th Century Arab writer, Abu Farraj al Isfahani
- Translated 48 “Voices”, or “Poems”, from Arabic to English

“Engaging With New Societies: Proper Policies Needs Proper Knowledge” (2019)

- Conference Presentation
- Topic presented at the Middle East Dialogue conference in Washington DC, oversaw by the Policy Studies Organization
- Research and evaluation presented was focused on the imagery of Arabs in American Literature and the lack of pedagogical knowledge that has informed these imageries. Argument concluded that these imageries were in affect during the policy decisions during the War on Terror.

“The Duality of the American Identity: Ralph Ellison’s Invisible Man” (2015)

- Research
- Researched the themes of identity and African American culture deriving from Ralph Ellison’s Invisible Man, visualizing the ‘absurdity’ in the concept of an American identity and the expectations of what it means to be American

“She Wants Her Own Money: Lily Bart’s Independence in The House of Mirth” (2015)

- Research
- Research focused on Nobel Literary Nominee Edith Wharton’s writings to show how a female lead character desires her own independence, but struggles against the expectations and desires of an affluent society.

“Race Representations in American Children Commercials” (2015)

- Research
- Worked in a group with five other students to create a chapbook combining original works of poetry and fiction alongside research and statistics associated with children commercials. Presented the chapbook through a mixture of spoken-word performances as well as instruction associated with the statistics and research gathered
- Race relations included how African American, Asian American, and Hispanic American children are presented in commercials and on television.

“Contrasts of Qur’anic English Translations” (2014)

- Research
- Compared three English translations of the Qur’an and discussed the differences within the translations by directly relating the author’s education and religious background to their writing

Publications and Interviews

“What Happens When You Sleep” (2013)

- Short Story published in Mesa Visions
- Fiction story about a woman whose dreams comes true, and a man who goes through a night interacting with the characters from her imagination

“My First Night in San Diego” (2012)

- Short Non-Fiction story published in The San Diego Reader
- An examination into my initial experience into San Diego. Themes of woe and use of dark humor throughout

Las Vegas Sun Interview for Muslim Students’ Association (2010)

- Provided an interview to Las Vegas’s most prominent newspaper, The Las Vegas Sun, about a comedy event being held for the Muslim community

UNLV Rebel Yell Interview for Muslim Students' Association (2010)

- Provided an interview to UNLV's student newspaper The Rebel Yell discussing an event for Black History Month.

Freelance Content Writing and Editing

5150 Vodka/Energy Drinks (2012-2013)

- Developed and wrote a 20-page Business Plan for a rice-based vodka and plant-based energy drinks
- Assisted with the organization 30-pages of financial expectations for four years
- Edited written content for websites and social media platforms

Epik Innovations (2011-2012)

- Advertising startup company based in Los Angeles California
- Assisted in developing websites and copyediting messages, ensuring the language and writing conveys steady integrity and honesty with the services.

Leadership and Community Engagement

Youth Judo Coach, Claremont Community Center (Ongoing)

- Assist the Head Judo Youth Instructor in training, disciplining, and educating students aged 5-15 in Judo, Brazilian Jiu Jitsu, and Wrestling

Muslim Writers Collective, Los Angeles Chapter (Ongoing)

- Lead organizer for the Muslim Writers Collective events in Los Angeles
- Acquiring venues for Muslims to perform music, read stories, and create a community event based on writing and literature within the Los Angeles area.

Iraqi Community Centers, Pomona and San Diego (Ongoing)

- Teach English courses to Iraqi refugees and immigrants

President of the Muslim Students' Association, UNLV Chapter (2009-2011)

- Oversaw the prominent flagship organization for Las Vegas-based Muslim students in Las Vegas.
- Conducted events that gathered over \$10,000 in revenue
- Events included: Black History Month events, Community Cookouts, Women in Islam, Ramadan Meetings, Muslim Comedy Nights, Muslim Music and Spoken Word Nights, and many others.

Additional Skills

Teaching English to Speakers of Other Languages

- Certification from University of California, San Diego - Extension
- Completed 100+ hours of study in courses focused on Teaching and Assessing Listening, Speaking, Writing, and Reading Skills, Linguistics, Culture in the Classroom, Grammar for Speakers of Other Languages, and Methods for Teaching English to Speakers of Other Languages.
- Completed 60+ hours of Practicum, including ten hours teaching Reading and Discussion classes at the University of La Verne and fifty hours tutoring and observing professors at UCLA.

UNLV and Durango High School Computer Technician

- Finished courses include: Beginning and Intermediate C++, Circuits, Computer Logic

- Building, repairing, troubleshooting, and maintaining PC's from scratch
- Network wiring, hardware, printers, tablets
- Microsoft Office (Word and Excel)
- Adobe InDesign
- McAfee / Norton Security

Preparing Future Faculty Certification

- Claremont Graduate University training for college-level instructors
- Syllabus development and learning methods

College Reading and Learning Association: Level One

- Tutoring Certification