

# 僑、外籍生列印住宿證明操作手冊

## How to obtain a proof of accommodation

1. 登入校務行政入口 <https://www3.ntnu.edu.tw/static.php?id=student>

Log in the website <https://www3.ntnu.edu.tw/static.php?id=student> via your NTNU ID and password.

The screenshot shows the homepage of National Taiwan Normal University. At the top, there is a navigation bar with links for "關於師大" (About NTNU), "學術單位" (Academic Units), "行政組織" (Administrative Organization), "學生專區" (Student Zone), and "教職專區" (Faculty and Staff Zone). The "學生專區" link is highlighted with a red box. Below the navigation bar is a search bar with links for "網站導覽" (Website Guide), "學生" (Student), "教職員" (Faculty and Staff), "校友" (Alumni), "考生" (Candidate), "訪客" (Guest), "English", and "全站搜尋" (Search All Site). A red box highlights the "登入校務行政入口" (Log in to the Administrative Portal) button. Below the search bar is a login form with fields for "帳號" (Account) and "密碼" (Password), and a "GO" button. The main content area is titled "應用系統" (Application Systems) and lists various online services. A red box highlights the "學生宿舍相關系統" (Student宿舍 Management System) link, which further branches into "學生宿舍申請系統" (Student宿舍 Application System) and "信告修繕系統" (Dormitory Maintenance Online Request System). Other listed systems include "空教室預約現況查詢系統" (Empty Classroom Reservation Status Inquiry System), "大學生基本素養與核心能力測驗" (Undergraduate Basic Competence and Core Ability Test), "本校教師表現及系所績效管理系統" (Performance and Effectiveness Management System for Faculty and Departments), "學雜費繳費系統" (Student Tuition Fee Payment System), "畢業生就業追蹤網路問卷施測系統" (Graduate Employment Tracking Network Questionnaire Testing System), "學輔中心-心理測試平台(有問題請洽5905)" (Academic Support Center - Psychological Testing Platform (Please contact 5905 if you have any issues)), "就業大師職涯資訊網" (Job Master Career Information Network), "翻轉教室之雲端師資培育教學" (Cloud-based Teacher Training Teaching), and "學生數位學習歷程檔案系統" (Student Digital Learning Portfolio System).

## 2. 列印住宿申請單→住宿證明→列印

Print the accommodation application form→Proof of accommodation→Print

學生宿舍申請系統

學生功能

- 學生基本資料填寫
- 住宿申請
- 換舍平台
- 學年主題住宿區域申請
- 組寢申請
- 繳繳及就貸
- 住宿狀態
- 宿舍計分查詢
- 問卷調查填寫

列印住宿申請單

- 列印學年住宿申請單
- 列印暑期住宿申請單
- 住宿證明

學生宿舍申請系統 > 學生 > 住宿證明

第1-1筆 (共1筆)

| 申請學年 | 住宿類別 | 學號 | 中文姓名 | 宿舍 | 審核狀態 | 列印 |
|------|------|----|------|----|------|----|
|      |      |    |      |    |      |    |

第1-1筆 (共1筆)