

# Anna Martin

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## EDUCATION

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### University of Maryland: Behavioral and Social Sciences

B.S. Political Science

College Park, MD

Expected May 2019

Minors: International Development & Conflict Management | Rhetoric

Cumulative GPA: 3.88/4.0

Major GPA: 4.0/4.0

**Coursework:** The Economics of Development Programs, International Negotiations, Microeconomics, Advanced Composition, Quantitative Study of International Relations, Political Engagement & Advocacy, Developing Countries, Web Authoring, Argumentation and Debate, Introduction to Constitutional Law, Advanced Media Theory, Geospatial Intelligence and Analysis

### Danish Institute for Study Abroad

Copenhagen, Denmark

European Union Politics, International Law, Danish Cultural Studies

Jan. 2017 – May 2017

### Media, Self and Society Scholars Living and Learning Program

Aug. 2015 – May 2017

- Interdisciplinary living-and-learning program analyzing the role of media in society, media theory and current issues within the field through expert lectures, site visits and mentoring.

### University of Maryland Departmental Honors Program

Aug. 2016 – Present

- Community of faculty and high-achieving undergraduates featuring small classes taught by outstanding faculty, an innovative learning environment, and opportunities for research and study in the D.C. area.

### Federal Fellows Program: Political Engagement & Advocacy Concentration

Aug. 2018 – Current

- Year-long program designed to equip University of Maryland undergraduate students with the knowledge, skills, attitudes and experience necessary to become leaders in public service sector through professional development workshops, one-on-one resume and interview reviews, and federally-related events.

## WORK EXPERIENCE

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### Freedom House

Washington D.C.

*Program Assistant*

Jan. 2018 – Aug. 2018

- Oversaw elements of new business development and capture planning efforts
- Maintained a database of 400+ global proposals through pivot tables and data visualizations
- Assisted with background research needed for proposals and program activities
- Reviewed and edited million dollar proposals for submission to U.S. donor agencies
- Trained and managed team intern
- Represented Freedom House at relevant international development events and career fairs

### University of Maryland Civil Engineering Department

College Park, MD

*Research Assistant*

Sept. 2017 – Feb. 2018

- Edited and revised ten engineering papers for submission to academic journals
- Built a sentiment dictionary of over 4,000 terms for a program analyzing Governor Hogan's highway project
- Collaborated weekly with team of five researchers to report progress and decide the direction of the project

### National Association of Counties (NACo)

Washington D.C.

*Research Intern*

May 2017 – Aug. 2017

- Built an Excel database of over 14,000 data points for an interactive web tool about county structures
- Conducted open-source research for county officials on variety of legislative and technical topics
- Collaborated with Counties Futures' Lab team to write reports advising county leaders

### University of Maryland Division of Information Technology (DIT)

College Park, MD

*Receptionist*

Jan. 2016 – Jan. 2018

- Coordinated mail and delivery services for DIT staff across campus using university vehicle
- Answered phones, greeted DIT executives and facilitated administrative requests of DIT staff

### Chick-fil-A

Ocean City, MD

*Team Member*

May 2016 – Aug. 2016

- Served and greeted customers with efficiency and speed at drive-through and main counter
- Trained new employees and ran advertising programs on the Ocean City boardwalk

## **Community Pools Inc.**

*Lifeguard*

Olney, MD

June 2015 – Aug. 2015

- Maintained constant surveillance of patrons in the facility
- Acted immediately and appropriately to secure safety of patrons in the event of emergency
- Performed various maintenance duties as directed to maintain a clean and safe facility

## **PROJECTS**

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### **DoS Countering Violent Extremism Proposal w/ Chemonics International**

Oct. 2017

- For an academic group capstone project, helped Chemonics write a \$50 million project proposal

### **Mid-term Election Exit Poll with Dr. Sarah Croco**

Nov. 2018

- For a quantitative political science class, we will conduct an IRB-certified exit poll on November 6th in Montgomery County, MD and analyze and visualize survey results using the programming language R

## **LEADERSHIP EXPERIENCE**

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### **University of Maryland Cru (Campus Ministry)**

College Park, MD

Community Group Leader

Aug. 2016 – Present

- Recruited freshman for a weekly community group through surveys, follow-ups, tabling and events
- Plan weekly curriculum, meet one-on-one with students, participate in trainings and conferences

### **International Friends**

College Park, MD

Language Partner

Aug. 2017 – Aug. 2018

- Met weekly with an international student to help them practice conversational English
- Invited student to events and experiences to expose them to American culture

### **University of Maryland Residence Hall Association**

College Park, MD

Vice President of Sustainability

Aug. 2015 – May 2016

- Elected by residents of Cumberland Hall to represent them
- Participated in weekly board meetings with other representatives and voted on measures
- Attended outside sustainability clubs and advocated for sustainable practices at board meetings
- Managed a budget of \$500 per semester

### **Montgomery County Board of Elections**

Montgomery County, MD

Election Judge

Aug. 2013 – May 2015

- Set-up, monitored, and disassembled equipment during the entirety of the poll operation
- Used knowledge and skills from training program to ensure election integrity
- Directed voters through check-in, voting, and provisional ballot stations

## **SKILLS**

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**Computer:** Data Analytics (R, STATA, ArcMap) | MS Suite (Excel, Word, PowerPoint) | Design (Photoshop, InDesign)

**Platforms:** Grants.gov, Infogram, Devex, Foreignassistance.gov

**Languages:** Danish (Novice), Spanish (Limited)