

Anna McCauley

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EXPERIENCE

Education & Development Grant for Employability (EDGE)

DePaul University Career Center

CHICAGO, IL
2022 - 2023

- Utilized Canva to create graphics relating to educational advice and health and wellness.
- Promoted the school's Career Center resources to students through the use of social media which helped provide information on professional development.
- Attended events and workshops centered around networking, financial responsibility, and employment.
- Participated in weekly meetings in order to plan events and project work.
 - Notable skills: problem solving, creativity, active listening, attention to detail.

Peer Tutor

University Liggett School

GROSSE POINTE, MI
2019 - 2022

- Tutored a 10th-grade French student by reviewing the current coursework which raised their B to an A.
- Accurately assessed and evaluated students' work, and provided the correct solution when needed.
- Helped students set goals and manage their time through the student portal and journals.
- Raised money for the peer tutoring program by fundraising via bake sales and flower stalls which kept the program running for future years.
 - Notable skills: interpersonal communication, adaptability, time management.

Concessions Stand Cashier

University Liggett School

GROSSE POINTE, MI
2019 - 2022

- Took customers orders in a timely and efficient manner.
- Organized the stall and managed the available products before and after the shows.
- Provided a positive customer experience and was able to answer any questions related to the stand and the shows.
 - Notable skills: communication, customer service, flexibility.

EDUCATION

Graphic Design, DePaul University - *BFA*

CHICAGO, IL
2022 - 2026

- Relevant coursework: Marketing, web design, publication design, digital communications.

University Liggett School

GROSSE POINTE, MI
2018 - 2022

SKILLS

Soft Skills

- Active listening
- Adaptability
- Communication
- Creativity

Adobe Creative Cloud

- Illustrator
- InDesign
- Photoshop

Coding

- HTML
- CSS