

Fwd: SAT Calibration Mtg: Travel Information

Allan, Nathan <nathan_allan@fws.gov>

Fri 11/2/2018 7:59 AM

To: Conor McGowan <cpmccg00@gmail.com>; Anna Tucker <amt0046@auburn.edu>; kzd0024@tigermail.auburn.edu <kzd0024@tigermail.auburn.edu>;

 1 attachment

BELAMAR reservation confirmations.pdf;

Here are the logistics information. See the list, your hotel reservation is already made. I assume if you need to change anything, you can call the hotel.

----- Forwarded message -----

From: **Fahey, Colleen** <colleen_fahey@fws.gov>

Date: Thu, Nov 1, 2018 at 4:08 PM

Subject: SAT Calibration Mtg: Travel Information

To: <fws_ult@fws.gov>, Bridget Fahey <bridget_fahey@fws.gov>, Nathan Allan <nathan_allan@fws.gov>, Jack Arnold <jack_arnold@fws.gov>

Hi all,

Here is further information for booking your travel to the SAT Calibration workshop.

Dates for the workshop are:

Sunday Dec 9: travel day

Mon, Tues, Wed, Thurs Dec 10-13: meeting days

Friday Dec 14: travel day

Location:

As I sent out before, the workshop will be held at The Belamar hotel:

3501 N. Sepulveda Blvd

Manhattan Beach, CA 90266

<https://www.thebelamar.com/>

Schedule:

As always, your participation is expected for the full days of the meeting days (Mon, Tues, Wed, & Thurs). This means no leaving early on Thursday afternoon.... Meeting times will be 8am-5pm, approximately. The Fun Committee is concocting some social activities in the evenings that are optional but highly encouraged!

Lodging and Meals:

The meeting room, lodging, and meals are all on-site at the Belamar - with the exception of one or two dinners that will be off-site.

The hotel reservations have already been done for you! I gave the hotel a list of attendees and they provided the attached reservation confirmations. **Please check that the attachment has the correct number of lodging nights for you. If you are staying an extra night, for example, please let Nicole Rankin know and she will notify the hotel.**

I'm aware that it lists a tax charge, but there will be a tax exempt form for you to fill out at check-out. I'm also aware that some of your names are misspelled, but I think that's ok. :)

All you will need to do upon check-in is give them your name and credit card number.

Flights:

HQ will not be covering the costs of travel for this event. When making your travel arrangements, please use your own region's travel cost codes.

The nearest airport is LAX.

Transportation from airport to hotel:

The hotel is only about 3 miles from LAX airport. You may use a taxi/Uber/Lyft/other shuttle service. Rental cars should not be needed.

Agenda:

The draft agenda will be coming in a separate email!

Finally, as most of you know by now, I will not be attending the meeting because I am taking a one-year extended maternity leave beginning tomorrow. I'll be sad to miss this event, but I know you'll have productive discussions and a fun time in CA!

Nicole Rankin will be taking over my MC duties, and John JaKa will be the on-site "Logistics Dude." The Fun Committee members are Craig, Caitlin, Barb, Rebecca, and Nicole. So you're in good hands!

Cheers,
Colleen

Colleen Fahey
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Colleen_Fahey@fws.gov

On Wed, Oct 24, 2018 at 1:48 PM Fahey, Colleen <colleen_fahey@fws.gov> wrote:

Hi all,

I'm happy to announce that we have booked a location for the fifth SAT calibration workshop:

We're goin' back to Cali! 🐾 ☐

We'll be staying at **The Belamar in Manhattan Beach, CA:**

<https://www.thebelamar.com/>

The hotel is only about 3 miles from LAX airport and very close to the beach, with lots of things to walk to nearby.

Stay tuned for another email from me soon with a draft agenda and information on booking travel.

As a reminder, the dates of the meeting are Dec 10-13. Travel days are Dec 9 and 14.

Cheers,
Colleen

Colleen Fahey
Species Assessment Team Assistant Manager
Ecological Services Program
U.S. Fish & Wildlife Service Headquarters

11/26/2018

Fwd: SAT Calibration Mtg: Travel Information - Anna Tucker

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[Check out the SSA!](#)