

Reimbursement rates for Travel by own Motor Vehicle

The following tables summarises the reimbursement rates in case of travel by an employee by own motor vehicle for business purposes:

Type of Travel	Mode of Travel	
	Four Wheeler (e.g. Car)	Two Wheeler (e.g. Bike)
Within City limits	Rs. 11 per Km	Rs. 5.5 per Km
Outstation Travel	Rs. 10 per Km	Rs. 5 per Km