

# ANNE MORGAN

314-498-4105 | anneemorgan20@gmail.com | [linkedin.com/in/anne-elizabeth-morgan/](https://www.linkedin.com/in/anne-elizabeth-morgan/)

## EDUCATION

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**University of Texas at Austin**, Austin, Texas // May 2021 [expected graduation date]

- Master of Science in Information Studies
- Relevant coursework: Digital Libraries; Digital Archiving & Preservation; Collection Management; Research Data Management Librarian Academy (RDMLA)

**Truman State University**, Kirksville, Missouri // 2019

- Bachelor of Arts in History [summa cum laude]

## EXPERIENCE

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**Student Associate, Institute for Geophysics** // Sept. 2020 - present

- Digitizing and archiving personnel files
- Writing workflows for management of personnel records in Box

**Graduate Research Assistant, Walter Geology Library** // Sept. 2019 - May 2020; Sept. 2020 - present

**Office Assistant, Walter Geology Library** // Jun. 2020 - Aug. 2020

- Performing original and copy cataloging using OCLC Connexion cataloging tool and Alma ILS
- Creating and editing metadata via Vireo and Texas ScholarWorks
- Working with MARC records and cataloging standards (AACR2, RDA, LCSH)

**Processing Intern, Texas State Library & Archives Commission** // Sept. 2019 - Dec. 2019

- Processed the Wright Chalfant Morrow papers with a partner
- Wrote finding aid for the Morrow papers and marked it up in XML

**Intern, FRASER Digital Library, Federal Reserve Bank of St. Louis** // May 2019 - Aug. 2019

- Digitized volumes of the *Financial Review* and applied OCR and watermarks
- Wrote [blog post](#) for Inside FRASER website

**Intern, Harry S. Truman Presidential Library & Museum** // Jun. 2018 - Jul. 2018

- Cataloged and maintained inventory of museum artifacts using The Museum System (TMS)
- Digitized documents from the archives
- Wrote finding aids and social media content

**Project Manager/Research Assistant, Truman State University** // Aug. 2015 - May 2019

- Conducted research with the personal papers of American folklorist B.A. Botkin
- Converted microfilm into PDFs and scanned documents
- Supervised and trained research assistants

## HONORS AND AWARDS

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- Thelma Lynn Guion Geology Library Staff Award, UT Dept. of Geological Sciences // 2020
- Alice Duggan and David Caldwell Gracy Endowed Presidential Scholarship, UT iSchool // 2020

## TECHNICAL SKILLS

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- Microsoft Office: Word, Excel, PowerPoint, Outlook
- Languages: XML, HTML
- Digital Collections Platforms: DSpace, Wordpress
- Data Analysis/Visualization: OpenRefine, Voyant Tools, Tableau
- Integrated library systems (ILSs): Sierra, Alma