

ANNE MORGAN

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EDUCATION

University of Texas at Austin, Austin, Texas // May 2021 [expected graduation date]

- Master of Science in Information Studies
- Relevant coursework: Digital Libraries; Digital Archiving & Preservation; Collection Management; Research Data Management Librarian Academy (RDMLA)

Truman State University, Kirksville, Missouri // 2019

- Bachelor of Arts in History [summa cum laude]

EXPERIENCE

Student Associate, Institute for Geophysics // Sept. 2020 - present

- Digitizing and archiving personnel files
- Writing workflows for management of personnel records in Box

Graduate Research Assistant, Walter Geology Library // Sept. 2019 - May 2020; Sept. 2020 - present

Office Assistant, Walter Geology Library // Jun. 2020 - Aug. 2020

- Performing original and copy cataloging using OCLC Connexion cataloging tool and Alma ILS
- Creating and editing metadata via Vireo and Texas ScholarWorks
- Working with MARC records and cataloging standards (AACR2, RDA, LCSH)

Processing Intern, Texas State Library & Archives Commission // Sept. 2019 - Dec. 2019

- Processed the Wright Chalfant Morrow papers with a partner
- Wrote finding aid for the Morrow papers and marked it up in XML

Intern, FRASER Digital Library, Federal Reserve Bank of St. Louis // May 2019 - Aug. 2019

- Digitized volumes of the *Financial Review* and applied OCR and watermarks
- Wrote [blog post](#) for Inside FRASER website

Intern, Harry S. Truman Presidential Library & Museum // Jun. 2018 - Jul. 2018

- Cataloged and maintained inventory of museum artifacts using The Museum System (TMS)
- Digitized documents from the archives
- Wrote finding aids and social media content

Project Manager/Research Assistant, Truman State University // Aug. 2015 - May 2019

- Conducted research with the personal papers of American folklorist B.A. Botkin
- Converted microfilm into PDFs and scanned documents
- Supervised and trained research assistants

HONORS AND AWARDS

- Thelma Lynn Guion Geology Library Staff Award, UT Dept. of Geological Sciences // 2020
- Alice Duggan and David Caldwell Gracy Endowed Presidential Scholarship, UT iSchool // 2020

TECHNICAL SKILLS

- Microsoft Office: Word, Excel, PowerPoint, Outlook
- Languages: XML, HTML
- Digital Collections Platforms: DSpace, Wordpress
- Data Analysis/Visualization: OpenRefine, Voyant Tools, Tableau
- Integrated library systems (ILSs): Sierra, Alma