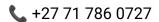
# **Anneke Viljoen**

Durbanville, Cape Town,
South Africa



≥ anneke.viljoen4@gmail.com



Languages: English, Afrikaans

# **Professional Summary**

Resourceful and friendly professional with over 10 years of experience in hospitality and retail management. Skilled in team leadership, customer engagement, and event coordination. Currently transitioning into tech through self-funded web development studies. Motivated to blend service excellence with innovative digital solutions in a hybrid or tech-forward role.

## **Tech Skills**

• Languages: HTML, CSS, JavaScript, Python

• Frameworks & Libraries: React, Bootstrap, Axios

• Tools: Git, GitHub, VS Code, Netlify, Figma

• CRM & Business Systems: Papyrus Manager, Dine-Plan

• **Productivity:** Microsoft Office, Google Workspace

## Education

Meta Front End Development Certificate (in progress)

SheCodes Front End Development Diploma - Verified <u>Diploma</u>

Certificate in Project Management (NQF 5) North West University, 2012

National Senior Certificate Charlie Hofmeyr, 2007 - 2011

# **Work Experience**

## Waiter | Evert Opstal June 2024 - Present

• Currently waitering to fund my studies in front-end development

## Manager | Bargain Books April 2023 - February 2024

- Oversaw staffing, scheduling, and HR-related functions
- Maintained CRM system (Papyrus Manager) and attended management meetings

## Assistant Manager | Klein Roosboom June 2022 – February 2023

• Handled guest reservations via Dine-Plan.

## **General Manager | Bull&Roo (EatX Dubai)** 2015 – 2019

- Led 60+ FOH and BOH staff, drove sales, managed P&L and supplier sourcing
- Initiated recognition programs and performance incentives
- · Analyzed sales reports, led private events, and implemented staff KPIs

## Senior Server | Hilton Resorts (Marco Pierre White Grill) 2012 - 2014

• Part of the opening team with WSET Level 2 & HACCP certifications

## References

Available upon request.