Anneke Viljoen

Durbanville, Cape Town,

South Africa

📞 +27 71 786 0727

✉ anneke.viljoen4@gmail.com

🔗 [LinkedIn](#) | 🖥 [Github](#)

Languages: English, Afrikaans

Professional Summary

Resourceful and friendly professional with over 10 years of experience in hospitality and retail management. Skilled in team leadership, customer engagement, and event coordination. Currently transitioning into tech through self-funded web development studies. Motivated to blend service excellence with innovative digital solutions in a hybrid or tech-forward role.

Tech Skills

- **Languages:** HTML, CSS, JavaScript, Python
- **Frameworks & Libraries:** React, Bootstrap, Axios
- **Tools:** Git, GitHub, VS Code, Netlify, Figma
- **CRM & Business Systems:** Papyrus Manager, Dine-Plan
- **Productivity:** Microsoft Office, Google Workspace

Education

Meta Front End Development Certificate (in progress)

SheCodes Front End Development Diploma - Verified [Diploma](#)

Certificate in Project Management (NQF 5) North West University, 2012

National Senior Certificate Charlie Hofmeyr, 2007 – 2011

Work Experience

Waiter | Evert Opstal June 2024 – Present

- Currently waitering to fund my studies in front-end development

---

Manager | Bargain Books April 2023 – February 2024

- Oversaw staffing, scheduling, and HR-related functions
- Maintained CRM system (Papyrus Manager) and attended management meetings

---

Assistant Manager | Klein Roosboom June 2022 – February 2023

- Handled guest reservations via Dine-Plan.

General Manager | Bull&Roo (EatX Dubai) 2015 – 2019

- Led 60+ FOH and BOH staff, drove sales, managed P&L and supplier sourcing
- Initiated recognition programs and performance incentives
- Analyzed sales reports, led private events, and implemented staff KPIs

---

Senior Server | Hilton Resorts (Marco Pierre White Grill) 2012 – 2014

- Part of the opening team with WSET Level 2 & HACCP certifications

---

References

Available upon request.