

# Anne Kopas

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## Education

### **BACHELOR OF ARTS | UNIVERSITY OF ST. THOMAS**

- Majors: Communications & Journalism, English; Minor: Psychology
- Anticipated graduation: May 2018; GPA: 3.97
- Aquinas Scholars Honors Student, Fall 2014 – Present

## Work Experience

### **MANAGING EDITOR INTERN | MINNESOTA LITERACY COUNCIL | SPRING 2018**

- Will manage team of designers and copyeditors for anthology of student writing
- Will work with team to edit, design, and promote annual anthology

### **WEB MANAGER | TOMMIEMEDIA | JUNE 2016 – PRESENT**

- Redesigned website for award-winning news outlet
- Code website elements for responsive WordPress site using HTML, CSS, and JavaScript
- Manage day-to-day upkeep of website, including email subscription database

### **EDITOR | SUMMIT AVENUE REVIEW | SEPTEMBER 2017 – PRESENT**

- Manage and edit submissions for literary magazine
- Design magazine layout in Adobe InDesign
- Plan distribution and social media presence of magazine

### **EDITORIAL INTERN | MINNESOTA MONTHLY | FALL 2017**

- Pitched, researched, interviewed for, and wrote print and online articles
- Managed articles in content management system

### **EDITORIAL INTERN | MINNESOTA BUSINESS MAGAZINE | SPRING 2017**

- Research and write feature articles for print and web
- Fact-check articles and research future print pieces

### **EDITORIAL & SALES INTERN | REDLEAF PRESS | SUMMER 2016**

- Proofreading (Chicago Style), fact checking, epub markup, and related publishing tasks
- Wrote sales outreach letters to booksellers and sales representatives
- Secured reviews for upcoming picture book

### **COMMUNICATION & JOURNALISM WRITING TUTOR | OCTOBER 2015– MAY 2016**

- Worked one-on-one with Communications & Journalism students at St. Thomas
- Guided students in brainstorming, planning, organizing, and revising essays

## Publishing & Awards

- Blog Writer. Write book reviews and other writing-related posts. 2011 – Present.
- *Summit Avenue Review*. Published two fiction pieces, two poems in literary magazine. 2015 – 2017.
- Presentations: University of Wisconsin–Madison Literati Conference 2016, St. Thomas Undergraduate Communications Research Conference, 2017.
- Other writing awards: Northfield Sidewalk Poetry Competition 2015, Delta Epsilon Sigma Poetry Competition 2016 (2<sup>nd</sup> place).