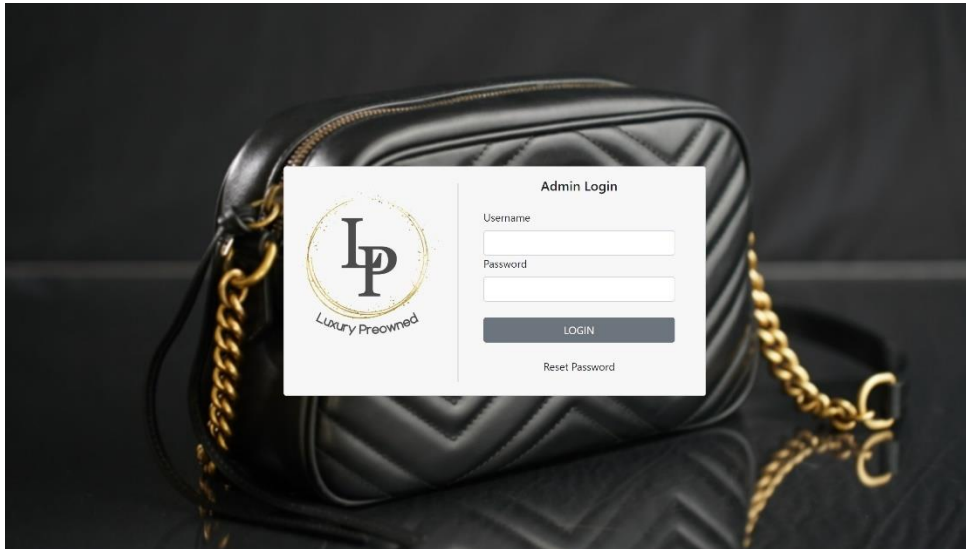


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Admin Portal


1. Login page



Description

When first approach the site, admin required to login to the page. There will be no self-account creation. All account creation must be granted by existing admin.

2. Main page (dashboard)

 **Luxury Preowned**

Hello, Admin

[Dashboard](#)
[Orders](#)
[Products](#)
[Shopping Carts](#)
[Consignments](#)
[Services](#)
[Users](#)
[Settings](#)
[Logout](#)

Dashboard

Total Sales
S\$9100.00

Total Orders
2

Total Consignments
0

Orders

2 Pending	0 Processed	0 Cancelled	2 Total
---------------------	-----------------------	-----------------------	-------------------

Consignments


0 Pending	0 Processed	0 Cancelled	0 Total
---------------------	-----------------------	-----------------------	-------------------

Number of customers 6

Number of products 13

Description
<p>On the dashboard page:</p> <p>Admin will have visualization of total sales, orders, and consignments As well as each pending status summary</p>

3. Order management


Luxury Preowned
Hello, Admin

Dashboard
Orders
Products
Shopping Carts
Consignments
Services
Users
Settings
Logout

Search for orders

Search

Orders

All (2)
New (2)
Processing (0)
Shipment (0)
Completed (0)
Cancelled (0)
Refund (0)

Order #	Customer	Last Update (SGT)	Status	Shipping Address	Total (SGD)	Quantity	Payment	Action
3	uuuu, hhh	08-12-2021, 12:06:59 pm	New	Attention To: Jane Address Line 1: Orchard Road Address Line 2: null City: State: Country: SG Postal Code: 12345	7200.00	1	card	<div>Edit</div>
4	uuuu, hhh	09-12-2021, 11:20:32 pm	New	Attention To: Cherry Address Line 1: Tampines 1 Address Line 2: null City: State: Country: SG Postal Code: 3245	1900.00	1	card	<div>Edit</div>

Description
<p>On the orders page:</p> <p>Admin will see list of purchase orders coming in through system, pending process.</p>



Dashboard

Orders

Products

Shopping Carts

Consignments

Services

Users

Settings

Logout

[Orders](#)[Edit Order 3](#)

Search for orders

Search

Update - Order #3

Order Status

New



Shipment Provider

FedEx

Tracking Number

Comment

Submit

Customer

Name

Email

Shipping Address

uuuu,
hhh

jane11@gmail.com

Attention To: Jane Address Line 1: Orchard Road Address Line 2: null City:
State: Country: SG Postal Code: 12345

Products

Name

Quantity

Unit Price

Muria

2

SGD 3600.00

Payment Info

Payment Total

Payment Method

Payment Ref (Stripe)

SGD 7200.00

card

pi_3K4H0uDJ4PbBblp60vOBpnH8

[Orders](#)[Edit Order 3](#)

Update - Order #3

Order Status

New



New

Paid

Processing

Shipment

Completed

Cancelled

Refund

Update Order

Description

On the orders page:

When click edit order, admin is able to update the orders status, shipment provider and tracking number.

- When the order being processed successfully through stripe (payment has been made), it stores in DB as status "paid" by default for admin to perform order processing and update status accordingly.
- Due to business requirement, admins are unable to delete the order (for auditing trail purpose). Admin can only change status to either cancelled or refund (whichever appropriate)

4. Product management

Ip

Luxury Preowned

Dashboard

Orders

Products

Shopping Carts

Consignments

Services

Users

Settings

Logout






Products

+ Add New

Search

Search

Filter

ID#	Image	Name	Stock	Price	Designer	Category	Last Update (SGT)	Consignment	Action
3		Muria	2	SGD3600.00	Loius Vuitton	Bags	08-12-2021, 5:06:15 pm	N/A	<div>Edit</div> <div>Deactivate</div>
6		Sofia Mule	1	SGD800.00	Loius Vuitton	Shoes	09-12-2021, 1:21:02 am	N/A	<div>Edit</div> <div>Deactivate</div>
7		Princetown GG leather slipper	1	SGD1900.00	Gucci	Shoes	08-12-2021, 12:57:38 pm	N/A	<div>Edit</div> <div>Deactivate</div>
8		The Hacker Project Square Knife pump	1	SGD2300.00	Gucci	Shoes	08-12-2021, 1:03:47 pm	N/A	<div>Edit</div> <div>Deactivate</div>
9		The Hacker Project Triple S sneaker	2	SGD2100.00	Gucci	Shoes	08-12-2021, 1:15:49 pm	N/A	<div>Edit</div> <div>Deactivate</div>
10		Hacker Project small GG Marmont	1	SGD3200.00	Gucci	Bags	08-12-2021, 1:25:09	N/A	<div>Edit</div>

Hello,


Admin

Description

On the products page:

- List of products will e displayed
- Due to business requirement, admins are unable to delete product from DB (for auditing trail purpose). Admin can click on deactivate the product to remove from listing on the website
- Admin can perform editing of the product

Adding new product

 Luxury Preowned		Hello, Admin	
<div> Dashboard Orders Products Shopping Carts Consignments Services Users Settings Logout </div>		<div> Products + Add New </div>	
<div> <input type="text" value="Search"/> <input type="button" value="Search"/> <input type="text" value=""/> <input type="button" value="Filter"/> </div>			
<h3>Create New Product Listing</h3>			
<div> <div>Designer</div> <input type="text" value="Alexander McQueen"/> </div> <div> <div>Name</div> <input type="text"/> </div> <div> <div>Selling Price (\$\$)</div> <input type="text"/> </div> <div> <div>Retail Price (\$\$)</div> <input type="text"/> </div> <div> <div>Stock Unit</div> <input type="text"/> </div> <div> <div>Insurance id</div> <input type="text" value="AIG AIG SME Package for Retail & Shop - Package A"/> </div> <div> <div>Authentic</div> <input type="text" value="Yes"/> </div> <div> <div>Tags</div> <input type="text" value="Just in Limited edition Preowned Collection"/> </div>		<div> <input type="button" value="Upload"/> Product Image 1 </div> <div> <input type="button" value="Upload"/> Product Image 2 </div> <div> <input type="button" value="Upload"/> Product Gallery Image 1 </div> <div> <input type="button" value="Upload"/> Product Gallery Image 2 </div> <div> <input type="button" value="Upload"/> Product Gallery Image 3 </div> <div> <input type="button" value="Upload"/> Product Gallery Image 4 </div> <div> <input type="button" value="Upload"/> Product Gallery Image 5 </div> <div> <input type="button" value="Upload"/> Product Gallery Image 6 </div>	

Admin is able to view the consignment request that were submitted by customer via our portal.
And is able to perform editing/updating consignment orders.

Editing / updating consignment order

Dashboard

Orders

Products

Shopping Carts


Consignments

Services

Users

Settings

Logout



Luxury Preowned

Hello, Admin

Consignments

Edit Consignments # 5

Search for orders

Search

Update - Consignment #5

Consignment Status

New ✓

Comment

Submit

Customer

Name Tam 44442, Bunny 2222

Email bunny@gmail.com

Shipping Address SG 3333

Product

Name My Bag

Category Bags

Designer Celine

Conditions Good. Good and new :)

Specification 20cm (width), 25cm (height)

Preferred Selling Price SGD 45.00


Edit Product

Description

On the consignment page:

When admin select edit the consignment order, they are able to update the status and comment including the shipment details

7. User management



Luxury Preowned


Hello, Admin

Admins

Customers

Add New Admin

ID	Email	Username	First name	Last name	Action
1	admin@your-company.com	admin	Admin	Admin	Deactivate


Luxury Preowned


Hello, Admin

Dashboard
Orders
Products
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Admins Customers Add New Admin

ID	Email	Federated Login	Username	First name	Last name	Billing Address	Shipping Address	Action
4	dpoh1@abc.com	false	dramaqueen105	Annette	Mc		123 Orchard	Deactivate
2	jane11@gmail.com	false	jane	hhh	uuuu			Deactivate

Add new admin


Luxury Preowned

Hello, Admin

Dashboard
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Admins Customers Add New Admin

Register New Admin Account

First Name

Last Name

Email

Username

Password

Confirm Password


Register Now

Description

On the user management page:

- Admin is able to view the admin users, customers and perform deactivation of the account.
- Admin can create new admin user (admin users are unable to self-created their account, this task needs to be performed by an existing admin)
- New created admin account will be given a password. Upon first login, they are forced to change password immediately.
- Admin is unable to create new account for customer. Customer must self-create account via our portal (react frontend).
- Admin is unable to delete user account (both customer and admin account), they can perform deactivation of account.
- Customers (user) must self-perform account deletion via frontend portal and the existing info in the account will be remove except the order history which will be re-assigned to random (fake) user data for auditing trail purpose.

8. Settings

Luxury Preowned

Hello, Admin

Dashboard

Orders

Products

Shopping Carts

Consignments

Services

Users

Settings

Logout

My Profile

Change Password

First Name

Admin

Last Name

Admin


Email

admin@your-company.com

Note: there is a need to re-login after your email address is updated.

Update Profile

Change password

Luxury Preowned

Hello, Admin

Dashboard

Orders

Products

Shopping Carts

Consignments

Services

Users

Settings

Logout

My Profile

Change Password

Current Password

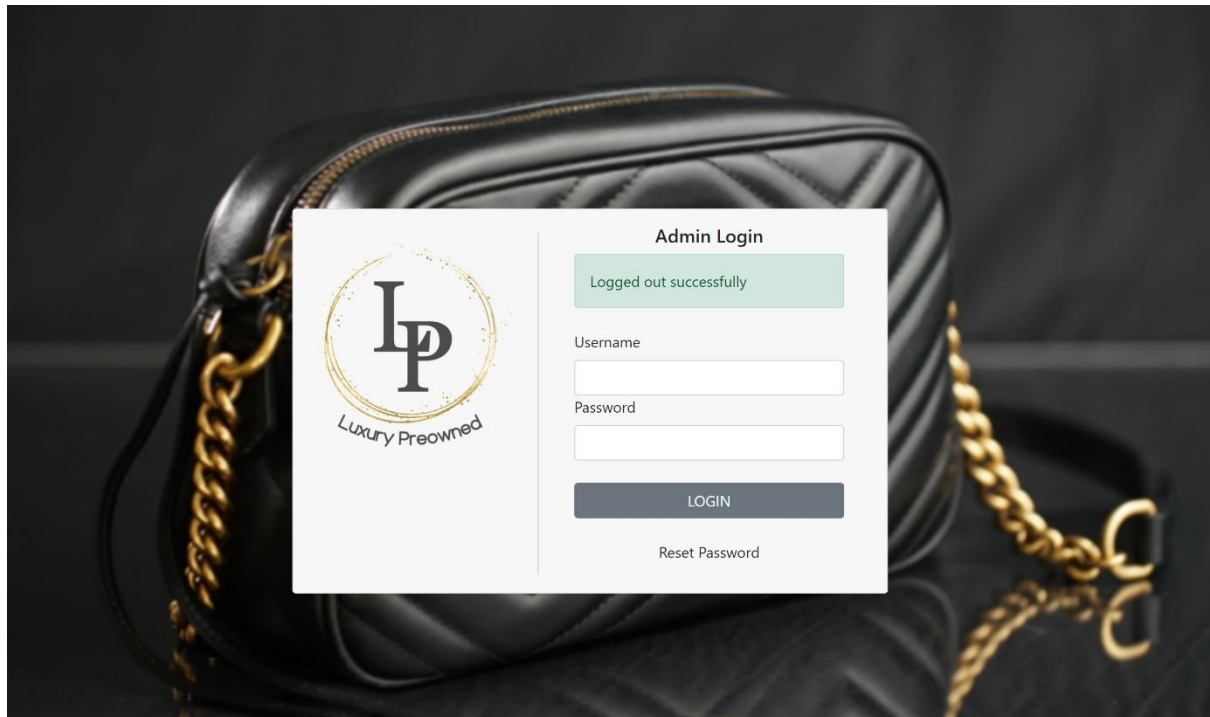
New Password

Re-enter New Password

Change Password

Description
<p>On the setting page:</p> <ul style="list-style-type: none">Admin is able to edit their own profile and change the password

9. Logout



Description
<p>On the logout page:</p> <ul style="list-style-type: none">• Admin can logout from the page and it will bring them back to login page